



CITY OF MARSHFIELD

PERMIT APPLICATION

207 W. 6TH ST, MARSHFIELD, WI 54449
 p: (715) 486-2016 | developmentsservices@ci.marshfield.wi.us

Deck Permit Application

OFFICE USE ONLY		
Date Received:	Permit Number:	Parcel # :

Property Information		
Site Address:	Owner Address:	
Owner Name:	Owner Phone #:	Owner Email:

Contractor Information (if not self-installing)	
Company Name:	Address, City, State, Zip:
Contractor Name:	Email Address:
Dwelling Contractor #	Dwelling Contractor Qualifier #

Description of Work:

Deck Information				
Valuation of Work (material & installation cost):	Height of Deck (from ground):			
Dimensions/Size (in sq ft):				
Setbacks from property lines (if applicable):				
Front (ft):	Rear (ft):	Side (ft):	Side (ft):	
Distance from nearest Utility meter (min. 3ft clearance required for Marshfield Utilities):				
Is there proper clearance from overhead wires or conductors?	Yes	No	N/A	
Is the proposed deck located within an easment?	Yes	No	N/A	If yes, sign easment encroachment waiver

Fees	
Permit Fee: \$40.00	
Failure to obtain a permit prior to commencing work will result in an additional \$100.00 fee or double the permit fee, whichever is more, except for emergency work (permits for the emergency work need to be taken out within 48 hours after the work was performed).	
Please include with this Application:	Site Plan Structural Plans (including post spacing)

Installation of Deck : the application and/or property owner are solely responsible and liable for determining the location of property lines and installing the deck within the property boundaries. The City assumes no responsibility for locating property lines.

Utilities & Electric Meters: The applicant and/or property owner is responsible for calling Digger's Hotline to locate existing underground utilities. Digger's Hotline can be reached at (800) 242-8511 or their website at diggershotline.com If a deck results in making an electric meter inaccessible, Marshfield Utilities may require the property owner to move the meter at the owner's expense.

Site Plan: A site plan must be submitted indicating the following information: All lot lines and dimensions, Location of residence and other structures, street, alley and driveway locations, Location in yard area, Setbacks to property lines, Location of electric meters, Easements along or within the property (if applicable).

I hereby apply for an permit and I acknowledge that the information above is complete and accurate; that the work will be in conformance with the ordinances and codes of the City of Marshfield and with Wisconsin Building Code; that I understand this is not a permit but only an application for a permit and work is not to start without a permit; that the work will be in accordance with the approved plan in the case of work which requires a review and approval of plans.

 Applicant Signature

 Date