



CITY OF MARSHFIELD
MEETING NOTICE

AMENDED

**FINANCE, BUDGET AND PERSONNEL COMMITTEE MEETING
TUESDAY, FEBRUARY 7, 2017
Common Council Chambers, City Hall Plaza
5:30 p.m.**

1. Call to Order – Alanna Feddick, Chairperson
2. Citizen Comments
3. Consent Agenda
 - a) Approval of Minutes of January 17, 2017 meeting
 - b) Approve Bills and Payroll
 - c) Monthly Position Control Report

Recommended Action: Approve the Consent Agenda, as presented
4. Consideration of items removed from the consent agenda, if any
5. Presentation – Refilling of 2 vacant Firefighter/Paramedic positions at Marshfield Fire & Rescue Department as approved at the January 12, 2017 Police and Fire Commission meeting. Presented by Bob Haight, Fire Chief

Recommended Action: None, for information only
6. Presentation – reallocation of staff at the Everett Roehl Marshfield Public Library. Presented by Lori Belongia, Library Director

Recommended Action: None, for information only
7. Request to approve pay classification of Grade L for the Commercial Building Inspector position, with the ability to modify the open position to the combined role, based on qualifications. Presented by Jen Rachu, Human Resources Manager/Assistant to the City Administrator

Recommended Action: Approve pay classification of Grade L for the Commercial Building Inspector position, with the ability to modify the open position to the combined role, based on the qualifications of the applicant selected for the position

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8. Request to approve job title and pay classification for a .5 FTE position in the City Clerk's Office as Administrative Assistant I and pay grade C and authorize the Human Resources Manager/Assistant to the City Administrator to begin the process to fill this position. Presented by Jen Rachu, Human Resources Manager/Assistant to the City Administrator

Recommended Action: Approve job title/pay classification, and authorize the filling of this position

9. Consideration of staff recommendation to outsource ambulance billing service and pursue bids for this service through Request for Proposal process. Presented by Keith Strey, Finance Director

Recommended Action: Direct Finance Director to prepare Request for Proposal for ambulance billing service and present it to Finance, Budget & Personnel Committee at a future meeting for approval

10. Request to recommend approval of Resolution No. 2017-01 authorizing carryover of the 2016 appropriation into budget year 2017 for various capital outlay projects and other operation/maintenance projects that were not expended/completed in 2016. Presented by Keith Strey, Finance Director

Recommended Action: Recommend approval of Resolution No. 2017-01

11. Request to consider legal services for the City of Marshfield for the 2-year period from May 1, 2017 through April 30, 2019. Presented by Steve Barg, City Administrator

Recommended Action: Discretion of the Committee

12. Explanation of City's current compensation program. Presented by Jen Rachu, Human Resources Manager/Assistant to the City Administrator

Recommended Action: None, for information only

13. Discussion on improvement communication with the citizens of Marshfield. Presented by Steve Barg, City Administrator

Recommended Action: None, for discussion only

14. Adjourn to closed session under Wisconsin Statutes Chapter 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session"

- City Hall Leases

AND

Wisconsin Statutes 19.85 (1)(c) "Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises control"

- Discuss collective bargaining strategy with the Marshfield Professional Police Association, WPPA

15. Reconvene in Open Session

16. Action on matters discussed in closed session, if appropriate

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17. Suggested items for future agendas
18. Adjourn

Posted this day, February 3, 2017 at 12:30 p.m. by Deb M. Hall, City Clerk

NOTICE

It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Deb M. Hall, City Clerk, at 630 South Central Avenue or by calling (715) 384-3636.