

**City of Marshfield  
Fee Schedule Adopted January 1, 2018**

The permit/review fees listed below cover the following Chapters of the Municipal Code: Chapter 6 – Fire Protection, Chapter 9 – Licenses and Permits, Chapter 14 – Municipal Utilities, Chapter 15 – Building Code, Chapter 16 – Plumbing Code, Chapter 17 – Electrical Code, Chapter 18 – Zoning Code, Chapter 19 – Subdivision and Platting Code, and Chapter 24 – Sign Code. Please note that that this list is not an all-inclusive list for the entire City of Marshfield and that other fees may be implemented by other departments or enforced through other Chapters.

Fees for permits shall be paid to the City of Marshfield prior to the issuance of any permit.

**1. Building Permits: Residential (1-2 Family)**

- A. Minimum Fee for all building permits ..... \$40.00 unless otherwise stated
- B. New ..... \$0.30 per square foot plus Wastewater Fee. (this fee including building plumbing, HVAC and electric.)
- C. Additions ..... \$0.16 per square foot
- D. Manufactured Home Installation (built after 4/1/07) ..... \$100.00
- E. Foundation ..... \$100.00
- F. All remodel or alteration \$1,000 or more, or where square footage cannot be calculated<sup>1</sup> \$5.00 per \$1,000 up to \$100,000 plus \$1.50 per \$1,000 over \$100,000
- G. Fence Permit ..... \$5.00 per \$1,000.00 minimum of \$30.00
- H. Garage & Accessory Structure ..... \$0.15 per square foot minimum of \$30.00
- I. HVAC Install or Replace ..... \$5.00 per \$1,000
- J. Demolition of Accessory Structure ..... No charge permit fee if not replacing, if replacing same fee as H
- K. Demolition (1-2 Family) ..... \$100.00
- L. Moving Accessory Structures over 8' wide ..... \$40.00 per building
- M. Moving ..... \$200.00 per building
- N. Driveways ..... \$30.00
- O. Roofing ..... \$40.00

Roof Covering Replacement (complete tear off) requires a permit to assure that inspections are performed on the condition of the roof sheathing and to assure that the ice dam provisions are compliant.

Room Covering Overlays up to two layers maximum do not require a permit

**Building permits: Non-Residential & Multi-Family**

- P. Minimum ..... \$50.00 unless otherwise stated
- Q. New & Addition ..... \$0.18 per square foot up to 10,000 square feet plus \$0.08 per square foot over 10,000 square feet
- R. All remodel or alteration \$1,000 or more, or where square footage. Same Fee as F above
- S. Fence Permit ..... \$5.00 per \$1,000.00 minimum of \$30.00
- T. Foundation ..... \$150.00
- U. HVAC ..... \$0.06 per square foot, min. \$70.00, max. \$5,000.00 Heating Unit Replacement (unit-for-unit) \$70.00 each unit.
- V. Demolition ..... \$100.00

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W. Moving .....	\$200.00 per building over 8' wide.
X. Roof Replacement.....	\$50.00, up to 2,500 square feet
	\$75.00, 2,500-10,000 square feet
	\$150.00, over 10,000 square feet
Y. Parking Lots Or Driveways .....	\$100.00
Z. Fence Permit .....	\$5.00 per \$1,000.00 minimum of \$30.00
AA. New Communication Towers or Substantia I	
Modifications for Mobile Service Facilities.....	\$3,000.00
BB. Other Mobile Service Facilities or Minor Modifications not	
listed in AA. Above .....	\$5.00 per \$1,000, minimum of \$50.00, maximum of \$500.00

**<sup>1</sup>Window and door replacement same size as existing do not require a permit if they are new. Used windows require permits**

**2. Electrical Permit**

A. Residential including Multi-Family	
i. Minimum electrical permit fee.....	\$40.00
ii. New Constructions and Additions.....	\$0.05 per square foot of building Construction
iii. Remodeling, alteration.....	2.5% of electrical construction cost
iv. 1-Family, owner occupied remodel.....	See 1.i. above
v. Service change, repair or temporary.....	\$45.00
B. New Commercial & Industrial (based on developed square footage of new building, addition, or a level 2 or 3 alteration)	
i. Minimum electrical permit fee.....	\$70.00
ii. Square footage for Group S and U .....	\$0.04 per square foot
iii. Square footage for Groups A, B, E, F, M, R, and I.....	\$0.07 per square foot
	<i>Group Descriptions: Groups A (Assembly), Group B (Business), Group E (Educational), Group F (Factory &amp; Industrial), Group I (Institutional), Group M (Mercantile), Group R (Residential), Group S (Storage), and Group U (Utility and Miscellaneous)</i>
iv. Level 2 or 3 Alteration .....	\$0.06 per square foot
C. Miscellaneous Commercial, Industrial, Institutional, and Low Voltage Work excluding the cost of racking & equipment(based on value of job)	
i. Minimum electrical permit fee.....	\$40.00
ii. \$500.01 to \$2,500.00 .....	\$40.00 plus 1.25% over \$500
iii. \$2,500.01 to \$25,000.00 .....	\$65.00 plus 0.75% over \$2,500
iv. \$25,000.01 to \$250,000.00 .....	\$233.75 plus 0.05% over \$25,000
v. Over \$250,000.00 .....	\$346.25 plus 0.03% over \$250,000
D. Mobile Home Connection .....	\$40.00
E. All Carnival or Circus Operations .....	\$125.00 per event for the duration of the event as stated on the approved permit.
F. Swimming Pools.....	\$40.00

**3. Plumbing Permits**

A. Minimum plumbing permit fee.....	\$40.00
B. Backflow preventer.....	\$15.00

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- C. Grease Interceptor..... \$15.00
- D. Mobile Home Connector..... \$20.00
- E. Modify water distribution system ..... \$30.00
- F. Modify waste drain and venting system..... \$30.00
- G. Plumbing fixtures ..... \$10.00 each
- H. Private interceptor main sewers..... \$10.00 per 100 feet
- I. Private water main..... \$10.00 per 100 feet
- J. Sanitary new/repair/reconstruction/replacement..... \$30.00
- K. Sprinkler meter ..... \$15.00
- L. Storm sewer new/repair/reconstruction/replacement ... \$30.00
  
- M. Water service new/repair/reconstruction/replacement.. \$30.00 up to 2 inch service pipe, plus  
\$2.00 for each additional inch over 2  
inches (each service)
- N. Water softener..... \$15.00
- O. Water heater – change in energy use..... \$15.00
- P. Residential 1-Family, owner occupied remodel ..... See 1.I. above

**4. Sign Permits**

- A. Temporary Sign ..... \$10.00
- B. Standard Face Change ..... \$25.00
- C. Standard Sign ..... \$50.00
- D. Master Sign Permit w/ Exceptions..... \$300.00 plus \$50.00 per sign
- E. Master Sign Permit w/o Exceptions..... \$150.00 plus \$50.00 per sign
- F. Alternative Sign..... \$250.00

**5. Plan Commission Review**

- A. Conditional Use Permit ..... \$250.00
- B. Code Amendment..... \$250.00
- C. Rezoning/Map Amendment ..... \$250.00
- D. Annexation..... per Policy (5 times existing tax,  
maximum of \$800.00 for vacant land)
- E. Planned Unit Development – GIP ..... \$300.00
- F. Planned Unit Development – SIP ..... \$150.00

**6. Board of Appeals**

- A. Variance ..... \$250.00
- B. Appeal ..... \$250.00

**7. Subdivision Review**

- A. Preliminary Plat Review ..... \$300.00
- B. Final Plat Review ..... \$150.00
- C. CSM Review ..... \$80.00
- D. Parkland Dedication Fee – Single & Two Family..... \$200.00/Dwelling Unit
- E. Parkland Dedication Fee – Multifamily ..... \$150.00/Dwelling Unit

**8. General Review**

- A. Zoning/Building Verification Letter(s)..... \$25.00

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Failure to obtain a permit prior to commencing work will result in an additional \$100.00 fee or double the permit fee, whichever is more, except for emergency work (permits for the emergency work need to be taken out within 48 hours after the work was performed).

9. Wastewater Fees

A. Sanitary Sewer Connection Fee .....\$100 all property types

10. Fire Department Permits

A. Sprinkler Permits

Up to and including 50,000 square feet.....\$275.00

Greater than 50,000 square feet.....\$375.00

Resubmittal

Up to and including 50,000 square feet.....\$275.00

Greater than 50,000 square feet.....\$375.00

B. Tent Permits

In excess of 1,500 square feet.....\$25.00

11. Alcohol Licenses

- A. Fermented Malt Beverage ..... \$100.00\*
- A. Intoxicating Liquor ..... \$500.00\*
- B. Temporary Beer/Wine (Picnic) ..... \$10.00
- C. Reserve Intoxicating Liquor ..... \$10,000 (one-time fee)
- D. Wine (Class C) ..... \$100.00\*
- E. Investigation Fee..... \$15.00
- F. Publication Fee (Original)..... \$39.25
- G. Late Fee..... \$25.00
- H. Transfer Fee ..... \$10.00
- I. Amendment Fee ..... \$10.00

*\*The fee for any license for less than 12 months shall be prorated according to the number of months including any fractional month for which such license is issued.*

12. Operator's Licenses

- A. Full (2-year) ..... \$20.00\*
- B. Partial (1-year) ..... \$15.00\*
- C. Provisional ..... \$15.00
- D. Temporary (per event)..... \$2.00

*\*Plus a nonrefundable investigation fee*

13. Transient Merchant

- A. 2-Day ..... \$50.00\*
- B. 4-Day..... \$100.00\*
- C. 6-Month..... \$250.00\*
- D. Annual ..... \$500.00\*
- E. Investigation Fee per employee ..... \$10.00

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*\*\$2,000 Surety Bond or \$500 Cash Bond is Required.*

**14. Circuses and Amusement**

- A. Daily License..... \$2.00
- B. Annual..... \$15.00

**15. Perishable Foods**

- A. Food License ..... \$25.00/year
- B. Food Stands/Lunch Wagons (Temporary) ..... \$2.00/day or \$15.00/year

**16. Other Licenses**

- A. Taxicabs..... \$25.00/year
- B. Taxicab Driver's Permit ..... \$15.00\*
- C. Commercial Haulers..... \$50.00/per vehicle & \$200 Bond
- D. Pawnbroker..... \$210.00
- E. Secondhand Jewelry Dealer ..... \$30.00 plus \$200 Surety Bond
- F. Secondhand Article Dealer ..... \$27.50 plus \$200 Surety Bond
- G. Tobacco License ..... \$100.00
- H. Payday Lenders ..... \$50.00
- I. Junkyards ..... \$50.00\*
- J. Mobile Home Parks..... \$25.00 per year for each 50 spaces
- K. Mobile Home Park Transfer Fee ..... \$10.00

*\*Plus a nonrefundable investigation fee*