



CITY OF MARSHFIELD

MEETING NOTICE

AGENDA
BOARD OF PUBLIC WORKS
CITY OF MARSHFIELD, WISCONSIN
MONDAY, NOVEMBER 30, 2015 at 5:30 PM
COUNCIL CHAMBERS, CITY HALL PLAZA

- 1. Call meeting to order – Chairman Buttke
2. Approval of minutes of November 16, 2015 Board of Public Works meetings
3. Citizen Comments
4. Award bid for 8th Street Lift Station Replacement – Presented by Tom Turchi, City Engineer
5. Presentation on results of sanitary sewer lateral replacement incentives for 2015 – Presented by Sam Warp, Wastewater Superintendent
6. Closed Session: Pursuant to Wisconsin Statute Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
7. Reconvene in Open Session
8. Action on matter discussed in closed session, if appropriate
9. Recommended items for future agendas
10. Adjournment

Posted this 25th day of November, 2015 at 4:00 PM by Daniel G. Knoeck, Director of Public Works

NOTE

It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Mary Anderson, Public Works Department at 630 South Central Avenue or by calling (715) 387-8424

**BOARD OF PUBLIC WORKS BACKGROUND**

**11/30/15**

1. Call meeting to order – Chairman Buttke
2. Approval of minutes of November 16, 2015 Board of Public Works meetings
3. Citizen Comments
4. Award bid for 8<sup>th</sup> Street Lift Station Replacement – Presented by Tom Turchi, City Engineer – See attached bid summary. **Recommend approval of the low bid submitted by Pember Companies, Inc of Menomonie, WI in the amount of \$377,605.00 and authorize execution of a contract.**
5. Presentation on results of sanitary sewer lateral replacement incentives for 2015 – Presented by Sam Warp, Wastewater Superintendent. See attached memo. **Recommend continuing the incentive program for 2016.**
6. Closed Session: Pursuant to Wisconsin Statute Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
  - Purchase of land for downtown parking lot expansion
7. Reconvene in Open Session
8. Action on matter discussed in closed session, if appropriate
9. Recommended items for future agendas
10. Adjournment

**BOARD OF PUBLIC WORKS MINUTES**  
**OF NOVEMBER 16, 2015**

Meeting called to order by Chairman Buttke at 5:30 PM in the Council Chambers of City Hall Plaza.

**PRESENT:** Mike Feirer, Tom Buttke, Ed Wagner, Gary Cummings, & Chris Jockheck

**EXCUSED:** None

**ALSO PRESENT:** Mayor Meyer; Alderman Earll, City Administrator Barg; Director of Public Works Knoeck; City Engineer Turchi; Assistant City Engineer Cassidy; Wastewater Superintendent Warp; Planning & Economic Development Director Angell; Library Director Belongia; Joe Dolezal – The Boson Company; the media; and others.

**PW15-126** Motion by Cummings, second by Feirer to recommend approval of the minutes of the November 2, 2015 Board of Public Works meeting.

**Motion Carried**

**Citizen Comments – None**

City Engineer Turchi presented an Engineering Division construction update. Director of Public Works Knoeck presented a Street Division construction update. Knoeck also reported that the recent Urban Forestry Grant application was not funded and the STP Urban Grant for East 29<sup>th</sup> Street reconstruction from Washington Avenue to Hume Avenue was selected for funding by WisDOT.

Joe Dolezal, The Boson Company, presented an update on the construction of the Everett Roehl Marshfield Public Library & Community Center. This was an informational item only.

**PW15-127** Motion by Wagner second by Jockheck to recommend approval of the Municipal Code Amendment request to amend Chapter 15, Building Code, Chapter 16, Plumbing Code and Chapter 17, Electrical Code, to replace the listed fees in said Chapters with a reference to the City of Marshfield Fee Schedule and to recommend fees for said Fee Schedule, and request an ordinance be drafted for Common Council consideration.

**Motion Carried**

**PW15-128** Motion by Jockheck, second by to recommend that the following firms be invited for a presentation to the Common Council on December 1, 2015 regarding proposals for the City Hall Plaza Building:

1. Gorman & Company Inc
2. Iconicare LLC
3. Wisconsin Redevelopment LLC

**Motion Carried**

City Engineer Turchi reviewed on-street parking during football games. Jockheck suggested that the easiest to understand would be to post NO PARKING permanently on one side of the street or the other which would supersede the alternate street parking. There seemed to be consensus among the Board of Public Works that this would make sense City-wide. Turchi pointed out that the cost to put up signs on ditched streets could be as high as \$200,000. The Board heard from Ken Zittleman, 700 South Apple Avenue, who agreed that permanent no parking on one side or the other would be best. This was a discussion item only.

**PW15-130** Motion by Wagner, second by Jockheck to recommend approval of the low bid submitted by Visu-Sewer, Inc. of Pewaukee, WI in an amount not to exceed the budgeted amount of \$1,349,000 and authorize execution of a contract.

**Motion Carried**

**PW15-131** Motion by Feirer, second by Cummings to recommend approval of the prequalification of additional contractors for the 8<sup>th</sup> Street Lift Station project as presented.

**Motion Carried**

**PW15-132** Motion by Feirer, second by Cummings to recommend that the first Board of Public Works meeting of December be held on Monday, November 30, 2015 and the second Board of Public Works meeting of December be held on Monday, December 14, 2015.

**Motion Carried**

**Recommended items for future agendas:** Continued discussion/action on alternate side parking ordinance and overnight parking restrictions.

Motion by Jockheck, second by Cummings that the meeting be adjourned at 6:11 PM.

**Motion Carried**

Daniel G. Knoeck, Secretary  
BOARD OF PUBLIC WORKS



City of  
Marshfield

# Memorandum

**TO: Board of Public Works**  
**FROM: Tom Turchi, City Engineer**  
**DATE: November 24, 2015**  
**RE: Bid Summary and Award for Contract 2015-05**

**2015 SANITARY SEWER REHABILITATION PROJECTS**  
**Sanitary Sewer Lift Station – 8th Street Lift Station Replacement**  
**Project No. 357402 – Plan No. 4129**

## **BACKGROUND**

Bids were opened for the above project on Monday, November 16<sup>th</sup>, 2015. The low bid was submitted by **Pember Companies, Inc.** of **Menominee, Wisconsin** in the amount of **\$ 377,605.00**.

Three bids were received and are shown in the following table:

<b>Pember Companies, Inc.</b> <b>N4449 469th Street</b> <b>Menomonie, WI 54751</b>	<b>\$ 377,605.00</b>	<b>Bid Bond Yes</b>
Earth Inc. 4362 Dairy Road Arpin, WI 54410	\$ 395,004.60	Bid Bond Yes
A-1 Excavating Inc. 408 26th Ave. P.O. Box 90 Bloomer, WI 54724	\$ 398,621.00	Bid Bond Yes
Haas Sons, Inc. 203 E. Birch St. Thorp, WI 54771	\$ 435,667.75	Bid Bond Yes
Staab Construction Corp. 1800 Laemle Ave. P.O. Box 900 Marshfield, WI 54449	\$ 469,225.00	Bid Bond Yes

## **ANALYSIS**

The total as-bid project costs fall within the total budgeted dollars available for this project. As you may recall this project was originally bid as part of Contract 2015-03 at a cost of \$ 593,097.00. By rebidding this lift station replacement project as a stand-alone project we realized a cost savings of \$ 215,492.00.

**RECOMMENDATION:**

**I recommend that Contract 2015-05 be awarded to the low bidder of Pember Companies, Inc. of Menominee, WI in the amount of \$ 377,605.00 and to authorize execution of a contract.**

Respectfully submitted,

*Thomas R. Turchi*

Thomas Turchi

Concurrence:

*Steve Barg*

---

Steve Barg, City Administrator

*Daniel G. Knoeck*

---

Daniel G. Knoeck, P.E. Director of Public Works

City of Marshfield  
Wastewater Utility  
2601 E. 34<sup>th</sup> Street  
Marshfield, WI 54449-5363



Sam Warp Jr.  
Wastewater Superintendent  
(715) 486-2007  
sam.warp@ci.marshfield.wi.us

## MARSHFIELD

Wastewater Utility

To: Board of Public Works  
Chairman – Tom Buttke  
Members – Mike Feirer, Chris Jockheck, Ed Wagner, Gary Cummings

From: Sam Warp Jr., Wastewater Superintendent  
Subject: Lateral replacement incentive recap  
Date: November 30, 2015

### **Background**

In most cases, a large amount of the groundwater infiltration that leaks into the sanitary system occurs on private property. At one point there was a significant amount that also entered through the manholes and sanitary mains, which the City continues to address. We have little control over the rehabilitation of the private laterals. Staff feels the best option is to offer an incentive to replace the lateral thus relieving the city and homeowner from future issues. For the street projects in 2015, the wastewater division offered a \$500 cash incentive to landowners that replaced their lateral from the house or business to the main. We also waved the special assessment for sanitary lateral replacement in the road right of way. The choice for the landowners came down to; doing nothing and paying the special assessment to get the lateral replaced in the street right of way **or** hire a contractor to replace the entire lateral from the structure to the right of way and have the special assessment waved and receive \$500 cash incentive. Then their only bill would be to the contractor and not the City.

### **Analysis**

The street projects that qualified this year were on Ash, Cedar, Cherry and Maple. There were 29 of the possible 58 landowners that took advantage of the program and replaced their entire lateral. That's a 50% success rate, which is the best the City has seen. The best response was Cedar, Arnold to Blodgett which had 5 replacements out of a possible 6 homes. The least active was Ash, Arnold to Cleveland which had 1 replacement out of a possible 9 homes.

There may have been more homeowners that would have taken part had they not delayed making a decision until the equipment showed up, even though they were first notified last winter. Others choose to not get involved or didn't ask enough questions to completely understand the process, thus missing their opportunity.

### **Recommendations**

I recommend the \$500 cash incentive to residents and businesses for their full lateral replacement be continued for future street reconstruction projects, City paving projects and for others that wish to upgrade their entire lateral while not waiting for street reconstruction.

Feel free to contact me with any questions prior to the meeting.  
Thank You.