

**HISTORIC PRESERVATION COMMITTEE MINUTES**  
**OF JUNE 2, 2014 MEETING**

Meeting called to order by Chairperson Wood at 4:00 P.M. in Conference Room 108 of City Hall Plaza.

**PRESENT:** Ken Wood; Alderperson Gary Cummings; Vickie Schnitzler; Kris Keogh, and, Keith Meacham.

**ABSENT:** Ken Bargender and Bill Penker (both excused).

**ALSO**

**PRESENT:** Matt McLean, Director of the Convention and Visitors Bureau; Angie Dieringer, Director of Main Street; and, Josh Miller, City Planner.

**Introduction of New Historic Preservation Committee Member.**

Wood introduced the newest member of the Historic Preservation Committee, Kris Keogh. She has a background in architecture.

**Approval of the Minutes of May 5, 2014 Meeting.**

**HP14-19** Motion by Cummings second by Schnitzler to approve the minutes of the 5/5/2014 meeting.

**Motion Carried.**

**Citizen Comments.**

Angie Dieringer, new Main Street Director, introduced herself to the Committee.

Matt McLean mentioned that the CVB met and he received Board approval for \$1,500 for the downtown plaque program.

Miller updated the Committee about the Soo Line Steam Locomotive No. 2442 and that the State Historic Preservation Office was fine with the project provided it was like materials. The next steps include a Certificate of Appropriateness and getting the project out to bid

Matt McLean asked about the grant information he sent over. Vickie will take a look at it.

**Review Stewardship Award Nomination Policy.**

Wood said that some of the documentation such as videotapes and newspaper articles could make it too difficult to nominate someone for the award.

Meacham Arrived at 4:15 P.M.

We should include standards, but not make it overly difficult. The discussion included adding a sentence in the application that says photographs and supporting documents are encouraged, if available.

**HP14-20** Motion by Schnitzler second by Cummings to use the current Stewardship Award Nomination form with a few modifications to it adding that submitting additional supporting pictures, documents, etc. is encouraged, if available.

**Motion Carried.**

### **Discussion of Updating the Goal No. 2 Implementation Section for the Historic Preservation Plan.**

**HP14-21** Motion to Schnitzler second Keogh to table the item until the July meeting.

**Motion Carried.**

**Matt McLean suggested looking at examples of what other communities have done with Objective 2.01. Collaborate with partners to secure funding to study the economic benefits of historic preservation to the city.**

Miller said he will look into it to see what other examples there may be.

### **Consideration of Paying for the Additional Cost of Art Display Award Ribbons.**

This year the ribbons were more expensive because the names of some of the awards on the ribbons had been changed and each change in award name requires a new setup charge.

Overall, it was a great turnout for the awards.

**HP14-22** Motion by Cummings second by Meacham to pay the additional \$17.50 for the Art Display Award Ribbons.

**Motion Carried.**

### **Update on 2014 Budget.**

Miller updated the Committee on the remaining budget stating there is approximately \$3,600 remaining for the Soo Line Steam Locomotive No. 2442 restoration project and for those attending the conference.

### **Discussion of Projects for the 2015 Budget.**

Look at maybe additional funding for a plan for the area around the Soo Line Steam Locomotive No. 2442.

Marshfield would be a great location for the Spring Historic Preservation Conference. Wildwood Station would be a possibility. Wood will send Miller some information on who to contact to bid on the conference. Matt McLean asked to get additional information about the fall conference as that is an overnight event and the CVB may be interested in bidding on a future conference.

### **Set Meeting Date and Future Agenda Items.**

The next regular Historic Preservation Committee meeting will be held on Monday, July 7, 2014. The agenda of the next regularly scheduled meeting should include approval of the June 2, 2014 meeting minutes, Certificate of Appropriateness for the 2442, Goal No. 2 of the Historic Preservation Plan, and 2015 Budget.

**Adjourn.**

Motion by Cummings, second by Meacham to adjourn meeting at 4:53 P.M.

**Motion Carried**

Respectfully submitted,

A handwritten signature in black ink that reads "Josh Miller". The signature is written in a cursive, flowing style.

Josh Miller  
Planner/Zoning Administrator