



JOB TITLE: Parks Technician
DEPARTMENT: Parks & Recreation
SUPERVISOR: Parks Superintendent
COMPENSATION GRADE: 125
EXEMPT STATUS: Non-Exempt

JOB SUMMARY

The Parks Technician in the Parks and Recreation Department performs a variety of tasks in cleaning and maintaining the buildings, grounds, and facilities in the City of Marshfield's parks and leisure services system, including the Wildwood Park & Zoo, Marshfield Fairgrounds, Marshfield Senior Community Center and Oak Avenue Community Center.

JOB DESCRIPTION

Task	Description	Frequency
1.	Prepares and maintains facilities; including athletic fields, ice rinks, tennis courts, basketball courts, skate park, disc golf courses, aquatic facility, Senior Center, Oak Ave Community Center, zoo, fairgrounds and other facilities as assigned.	15%
2.	Maintains equipment and facilities, including shelters, picnic tables and benches, signage, refuse containers, bleachers, scoreboards, playgrounds, skate park, and fences.	10%
3.	Performs a variety of grounds, and landscape maintenance functions, including mowing, trimming, watering, raking, planting, weeding, mulching, pruning, fertilizing, and renovating. Forestry maintenance duties include tree removal, pruning, stump grinding, planting, mulching, watering and chipping.	8%
4.	Perform snow and ice removal duties including walks, steps, roadways, pedestrian/bike trails, and parking areas.	10%
5.	Operates and cares for all equipment used in the performance of the assigned duties and responsibilities, including trucks, tractors, water tank truck, mowers, skid loaders, infield groomer, tool cat, aerial lift truck, chipper, loader, trimmers, and other hand-operated manual and power tools.	10%

6.	Construction related operations including concrete, carpentry, welding, painting, fabrication and other duties assigned.	10%
7.	Cleans all buildings, grounds, and other facilities as assigned (including restrooms and animal cages) and deposits refuse according to established procedures.	10%
8.	Installs park, playground, irrigation, and athletic field equipment; observes, inspects, maintains, and repairs existing and new equipment to ensure safety of users.	5%
9.	Assists the Zookeeper in caring, feeding, and handling animals at Wildwood Park Zoo as assigned.	5%
10.	Communicates with the general public and other City employees professionally and courteously. Instructs and/or trains seasonal workers and volunteers. Completes forms and reports.	12%
11.	Performs other related tasks as assigned.	5%

QUALIFICATIONS

Education: High School diploma or equivalent is required.

Experience: Experience in grounds keeping, construction, forestry maintenance, lawn maintenance, operation and maintenance of equipment is preferred.

License/Certifications:

Valid Wisconsin commercial driver's license with tanker endorsement is required.

Skills:

Knowledge of the proper maintenance of athletic facilities and irrigation systems is preferred. Knowledge of the appropriate methods to maintain, inspect, repair, and install buildings, park and playground equipment is preferred. Must have safe working practices. Ability to understand and carry out oral and written instructions and to establish and maintain effective working relationships with those contacted in the course of work. Ability to learn from observation and demonstration is important.

Updated: 7/1/2018