

**BOARD OF PUBLIC WORKS MINUTES**  
**OF OCTOBER 17, 2016**

Meeting called to order by Chairman Buttke at 5:17 PM in the Council Chambers of City Hall Plaza.

**PRESENT:** Tom Buttke, Ed Wagner, Mike Feirer, Chris Jockheck & Gordon Earll

**EXCUSED:** None

**ALSO PRESENT:** City Administrator Barg; City Engineer Turchi; Assistant City Engineer Cassidy; Street Superintendent Winch; Wastewater Superintendent Warp; Phil Severson – Strand Associates; the media; and others.

**PW16-117** Motion by Wagner, second by Feirer to recommend approval of the minutes of the October 3, 2016 and October 11, 2016 Board of Public Works meetings.

**Motion Carried**

**Citizen Comments: None**

City Engineer Turchi presented an Engineering Division construction update. Street Superintendent Winch presented a Street Division construction update.

Phil Severson, Strand Associates, Inc. presented the 2016 Wastewater User Fee Study.

**PW16-118** Motion by Wagner, second by Earll to recommend approval of the revised Wastewater User Charges as presented in Table 2 of Strand Associates, Inc. memo dated October 13, 2016, to be adopted with an effective date of January 1, 2017 and request an ordinance be drafted for Common Council consideration.

**Motion Carried**

**PW16-119** Motion by Earll, second by Feirer to recommend approval of the purchase of a Morrison Vibratory Concrete Screed at a cost not to exceed \$15,000 in 2016, using savings from other equipment purchases made in 2016.

**Motion Carried**

**PW16-120** Motion by Feirer, second by Jockheck to recommend approval of the 2017 Yard Waste Collection Schedule as presented.

**Motion Carried**

City Administrator Barg presented an update from the Downtown Parking Study Team. This was an informational item only.

**PW16-121** Motion by Earll, second by Feirer to recommend that the first Board of Public Works meeting in November be held on Tuesday, November 1, 2016, prior to the Common Council Budget Meeting and that the second meeting for November be held on Monday, November 14, 2016.

**Motion Carried**

**Recommended items for future agendas:**

- Alderman Wagner requested information on City policy regarding ‘Children at Play’ signs.

There being no objections, Chairman Buttke adjourned the meeting at 5:36 PM.

Daniel G. Knoeck, Secretary  
BOARD OF PUBLIC WORKS