

Marshfield Airport Committee Minutes

Dec 16th, 2015

Meeting called to Order at 6:00 p.m. by Chairman Berg

Present: Jack Bremer, Chris Jockheck, Paul Knauf, Dan Maurer and John Berg

Absent: None

Also Present: Duffy, Robert, and Jeffrey Gaier

Citizens Comments: None

AP15-61 Motion by Knauf Second by Jockheck to approve the Airport Minutes of November 18th, 2015, All Ayes,

Motion Carried

AP15-62 Motion by Maurer Second by Bremer to approve the Airport Manager's December 2015 / Year End Report, All Ayes

Motion Carried

AP15-63 Motion by Jockheck, Second by Bremer to approve the December 2015 Activity Report, All Ayes

Motion Carried

AP15-64 Motion by Jockheck, Second by Knauf to approve the Airport Bills for December 2015, All Ayes

Motion Carried

Additional Citizens Comments: None

Motion by Jockheck, second by Maurer to adjourn at 6:40 PM, All Ayes Motion Carried

Respectfully Submitted - Jeffrey Gaier

Marshfield Airport Manager's Year End Report Dec 15th, 2015



January

Minus temperatures have kept traffic down for the month.

Credit Card reader by the fuel pump will not work in minus temperatures. The heaters in the unit cannot keep up with the cold. We can still pump fuel using the airport cash cards from the FBO.



The airport received a tax notice for one of the properties was purchased with the help of the Bureau.

February

The Bureau of Aeronautics put a bid packet together for clean up of the former Mike Grosbier Property.

Jeff filmed a video about the airport for the City with the Marshfield Community Television

EAA 992 hosted their 15th annual Chili Feed on Feb 14th. Wind gust kept planes from coming. One local pilot flew his family members that day with his aircraft.

The cold temperatures continue to affect the equipment at the airport.



March

March 25th members of airport management, members of the airport committee and members of the City of Marshfield went to Madison to meet with the Bureau of Aeronautics to discuss the future funding and projects at the airport.

Marshfield and Wisconsin Rapids airport have been working to find a technician to work on the Simplified Directional Frequency (SDF) approach.

The Portable Instrument Receiver (PIR) has been sent in for recalibration and recertification. It is good for another four years. Marshfield and Wisconsin Rapids use the PIR for the calibration and testing of the SDF equipment at the airport.

The Recreation department is going to remove the four foot fence between the airport and the zoo. The fence has been a problem for snow removal operations in the zoo. By removing it we are also opening access for Ken Bell who farms the land between the armory and the airport.

Duffy's Aircraft underwent their annual inspection for their CATS testing facility and passed.

Jeff gave a presentation of the airport to the Marshfield Sunrise Rotary.



April

The VASI system and PAPI system at the airport has been giving us a bit of a headache this month. We are assuming with the frost coming out of the ground that it is throwing the angle sensor out adjustment.

April Thums successfully completed her first solo flight this month. (Pictured to the right: Gary Buchanan, Instructor, with April Thums).

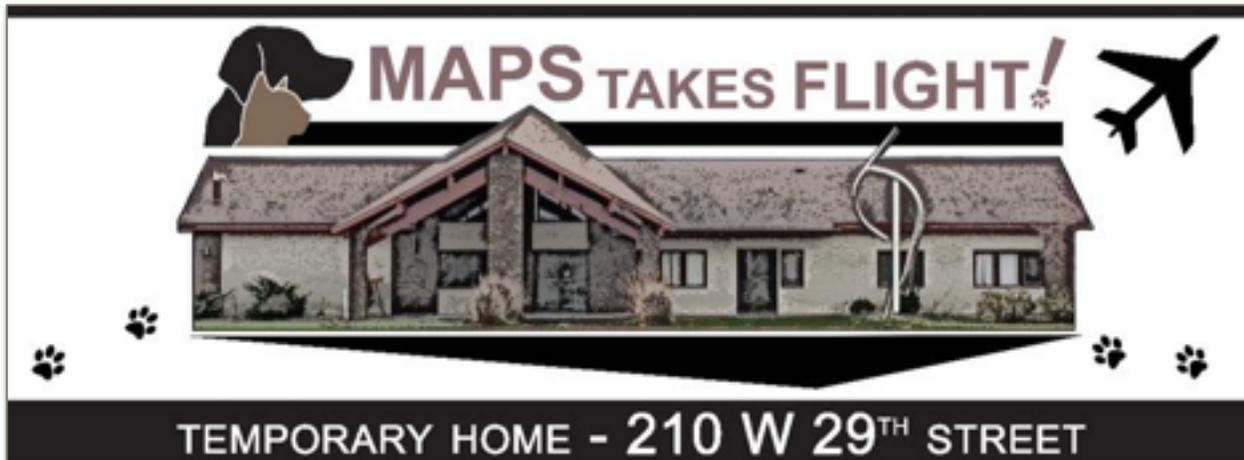
May

The City of Marshfield received notice on the case of the City of Marshfield vs. Power Pac Inc. in determination if the easement on the Power Pac property is a valid easement. The judge did rule that the easement is a valid easement.

The Bureau of Aeronautics selected Bob Nikolay and his company to remove the trees and buildings at the former Mike Grosbier property.

The Don Nikolai company has approached the airport about building a spec hangar on the airport that could be used to attract a potential corporate business.

The Marshfield Common Council approved the lease of the Office Terminal Building to the Marshfield Area Pet Shelter.



Marshfield received a check from Wood County for the \$7500 that they receive from the county. This goes to maintaining the instrument approaches at the airport.

Marshfield will be hosting the season opener of the 2015 Wisconsin Flying Hamburger Social.

June

The University of Wisconsin has paid their outstanding bill for the land lease at the airport.

Removal of the trees and buildings has begun at the former Mike Grosbier Property.



Ken Bell and his family have been tasked to farm the airport for 2015. This is after the cancellation of the lease of the farm land with the University of Wisconsin.

EAA chapter 992 has informed us that the Aviation Days and Pancake Breakfast have been canceled. The reason is lack of participation by the members of EAA 992.



Gary Buchanan, one of the flight instructors at Duffy's Aircraft has announced he will be attending the University of Iowa on a Navy ROTC program. (Pictured to the left: Gary Buchanan).

Marshfield hosted the first 2015 Wisconsin Flying Hamburger Social. We had over 40 aircraft and over 120 people attend.



July

The clean-up at the former Grosbier property has been going well. Trees have been removed as have the trailer homes and storage building. The Ranch Style house was moved out and relocated by Granton, WI. The fire extinguishers have been re-certified this month

The globe at the Office Terminal Building has been removed and put in storage at the airport. It is in need of repair.



Some traffic has stopped at Marshfield for EAA AirVenture. Most are smaller aircraft that don't have the range to make it to AirVenture without a fuel stop or several stops.

Duffy's Aircraft hosted another hamburger social on July 15th and had an overwhelming turnout for the event. We had 44 aircraft arrive and over 200 people show up. We ran out of food by 6:30 PM.



August



The clean-up of the former Grosbier property is now complete.

We are getting estimates from several fence installers on adding some additional fencing by the Office Terminal building for the Marshfield Area Pet Shelter.

Congratulations to Brad Traver for successfully completing his Private Pilot Rating. (Pictured to the Right: Duffy Gaier - Examiner, Brad Traver, Georgi Georgiev - Instructor).



September

September 2015 marks 29 years the Gaier family has been at the Marshfield Municipal Airport as Airport Managers.

Members of the Wood County Economic Development Board came to the airport this month to tour the airport. It was wonderful to have them come to the airport for a visit.

Foundation has been poured on a new hangar being developed at the airport.



A contract has been signed with Security Fence to add additional fencing around the Office Terminal Building and move a security gate by the former Grosbier property.



One of the areas Fawner

The airport received a request by Flyer 411 LLC to put up a display in the airport. At this time the airport committee decided not to allow the display, but will consider it again in the future.

The Bureau of Aeronautics canceled the contract for weather computer services with WSI and has awarded the contract to Schneider Electric Cloud Services for their MxVision Aviation Sentry. This will cost the airport roughly \$240 a year.

Fawner Asphalt has completed some patch

repairs of the asphalt by the private hangars on the field.

Crack filling service was at the airport this year to repair expansion joints on the runway.

Congratulations to Jake Lenz on successfully completing his commercial pilot rating this month. Pictured to the Right: Duffy Gaier - Examiner and Jake Lenz



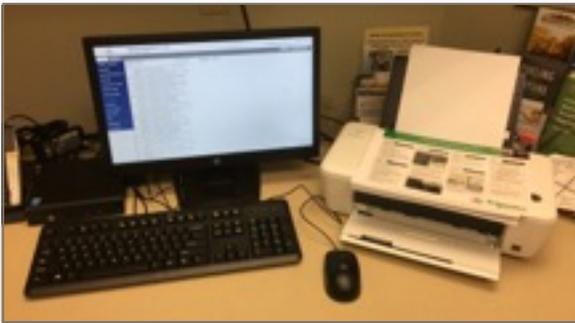
October

Security Fence came to the airport and installed the additional fencing for the Marshfield Area Pet Shelter. A gate was also relocated on the former Mike Grosbier property to block access to the former driveway to the property.



Jeff and Liz Gaier became guardians of their eight year old nephew Nathan.

RRL Realestate LLC hangar construction is proceeding. They have extended the ramp in front of the hangar as well as have started construction on the building.



The local petroleum inspector was out at the airport to perform the annual inspection of the fuel system. Samples of the fuel were sent to a lab in Madison.

A new weather computer system showed up at the airport this month. The system was brought to us by the Bureau of Aeronautics and Schneider Electric.



Congratulations to Kamil Duda for successfully completing his Private Pilot rating this month. Pictured to the left: Greg Marchel - Instructor, Kamil Duda, and Duffy Gaier - Examiner.

November

Bill from Northway Communication in Wausau, WI came to Marshfield and got our SDF up and running again. Bill we be servicing the unit now.

Minneapolis Flight Center contacted the airport this month asking what our intentions were with the SDF approach. The FAA would like to decommission the approach. We informed them that we intend on keeping it going for another few years.

Don Nikolai Construction has been busy with the new hangar construction. The door for the building has been delayed and is expected to arrive sometime in December.



METCO performed the annual Comm 10 inspection at the airport.

Duffy's Aircraft has become the only fixed based operator in Central and Northern Wisconsin to offer written testing. Wausau Flying Service has discontinued the service they offered. We expect an increase in traffic for written exams in 2016.



December

The lack of snow this year has been very beneficial on our budget this year. We have only plowed once so that the snow did not solidify into a chunk of ice on the runway.

We have contacted the Bureau of Aeronautics if it is possible that we can petition for snow removal equipment. An airport is allowed to use entitlement funding once every 10 years to petition for snow removal equipment. It has been over 10 years since we petitioned for the snow blower attached to Big Bertha, so we are eligible to petition for a new piece of equipment.

With the good weather, we had gravel added to the the access road south of runway 34. This access road allows us access to the approach lights on runway 34.

Holiday Light Flights are going well so far this year. This year we have reduced the days we are offering the flights to just Friday and Saturdays. So far this has seemed to go well as most of the people taking the flight are from out of town and are coming to Marshfield just to see the lights.

Congratulations to April Thums for completing her private pilot rating this month. Pictured to the left, from left to right: Duffy Gaier - Examiner, April Thums, Greg Marchel - Instructor.



Congratulations to Nick Wimme for completing his first solo flight this month. Not Pictured.

Congratulations to Shennon Richter for completing his first solo flight this month. Pictured Below: Greg Marchel - Instructor and Shennon Richter.



The lights on the new hangar have been connected. The hangar door is presently being assembled inside the hangar. The temporary partition fills the area where the door would be so that the workers could finish working inside the building and get the heating system operational.



Nathan, Jeff and Liz's nephew helps Jeff in the office during the Holiday Light Flights. Nathan gets paid in Pizza. It was a really good pizza.

On behalf of the Gaier family, have a safe and happy Merry Christmas, Happy New Year and Happy Holidays.

Duffy, Alice, Robert and Jeff



Airport Activity Report December 2015



Departures and or Landings Information - Flight Operations - 28 Days Between Reports

| <i>Year</i> | <i>YTD 2011</i> | <i>YTD 2012</i> | <i>YTD 2013</i> | <i>YTD 2014</i> | <i>Dec 2014</i> | <i>Dec 2015</i> | <i>YTD 2015</i> |
|--------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| <i>Jet</i> | 146 | 150 | 124 | 92 | 4 | 10 | 126 |
| <i>TurboProp</i> | 316 | 142 | 442 | 266 | 16 | 12 | 210 |
| <i>Twın</i> | 190 | 114 | 116 | 106 | 6 | 6 | 88 |
| <i>Single</i> | 5928 | 4358 | 5628 | 4876 | 244 | 224 | 4278 |
| <i>Helicopter</i> | 3058 | 2994 | 3440 | 3784 | 336 | 168 | 2956 |
| <i>Light Sport</i> | 174 | 268 | 220 | 242 | 6 | 2 | 222 |
| <i>Total</i> | 9812 | 8026 | 9972 | 9366 | 612 | 422 | 7880 |

Passengers

| | | | | | | | |
|--------------|-------|-------|-------|-------|-----|-----|------|
| <i>Total</i> | 13078 | 10689 | 12216 | 13869 | 816 | 562 | 9839 |
|--------------|-------|-------|-------|-------|-----|-----|------|

Local and Transient Traffic

| | | | | | | | |
|------------------|------|------|------|------|-----|-----|------|
| <i>Transient</i> | 3026 | 2125 | 3504 | 3278 | 194 | 76 | 2612 |
| <i>Local</i> | 6786 | 5901 | 6468 | 6088 | 430 | 346 | 5268 |

Training Flights

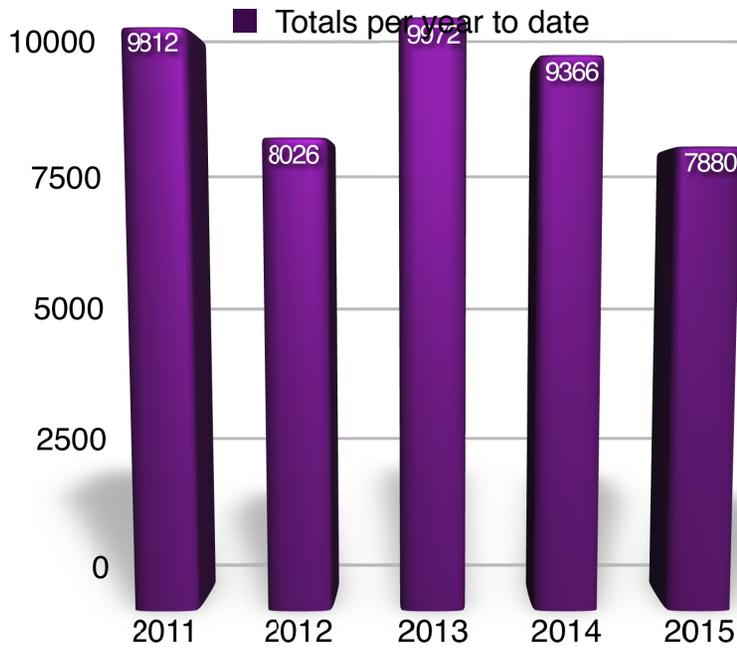
| | | | | | | | |
|--------------|------|------|------|------|-----|-----|------|
| <i>Total</i> | 3097 | 4439 | 5048 | 4430 | 490 | 296 | 4516 |
|--------------|------|------|------|------|-----|-----|------|

Fuel Dispensed

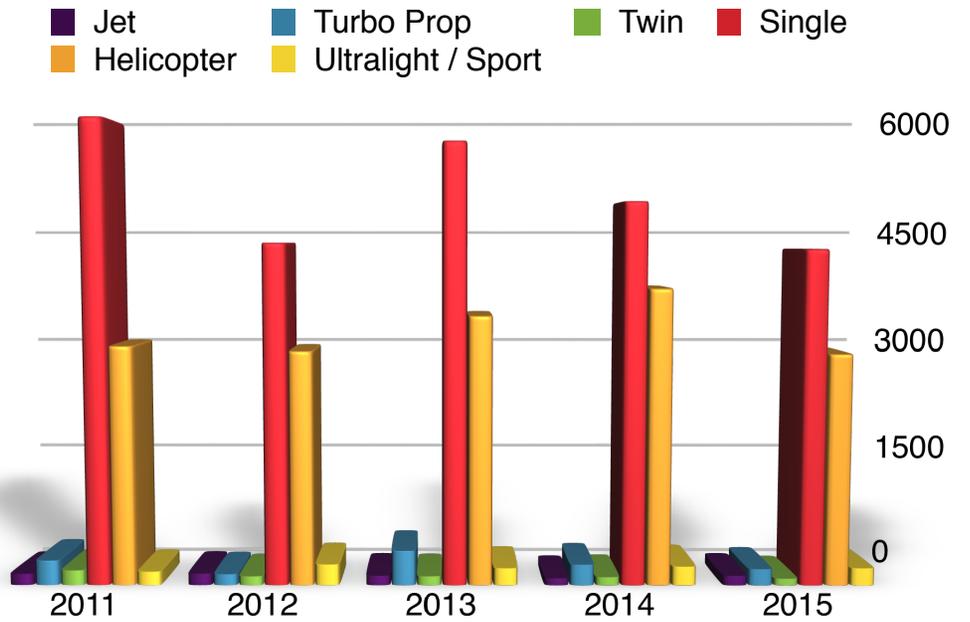
| | | | | | | | |
|---------------|-------|-------|-------|-------|------|------|-------|
| <i>Av Gas</i> | 21623 | 21751 | 18487 | 17886 | 414 | 1028 | 16190 |
| <i>Jet A</i> | 32113 | 36710 | 50942 | 35917 | 1579 | 2252 | 32898 |
| <i>Total</i> | 53736 | 58461 | 69429 | 53803 | 1993 | 3280 | 49088 |

All Information In This Report Is Estimated Based On The Activity At The Airport For The Month. An Operation is considered a take-off or a landing.

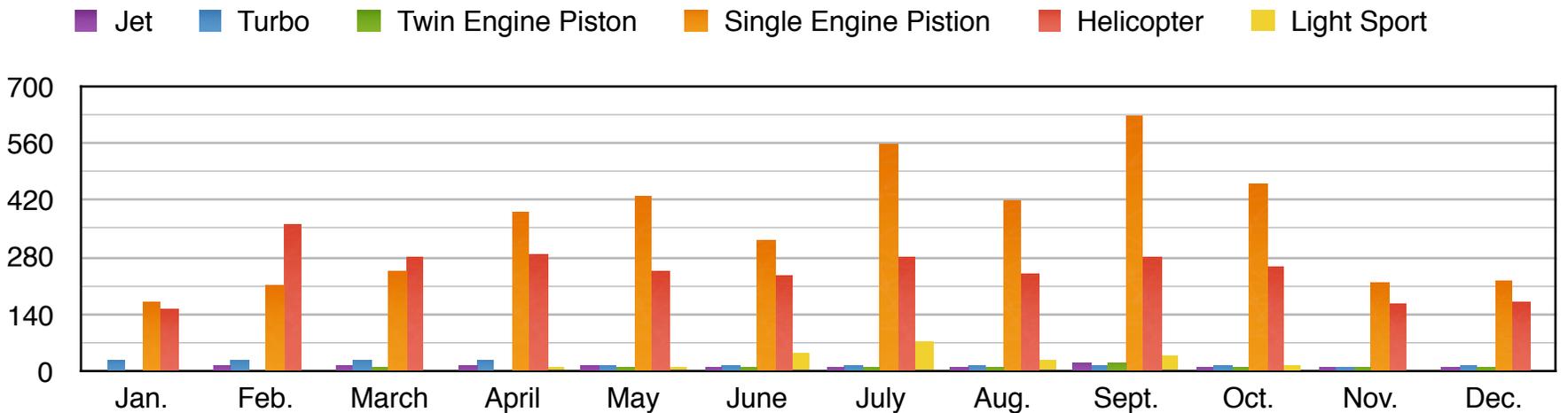
Flights Over the Past Five Years by the Present Month



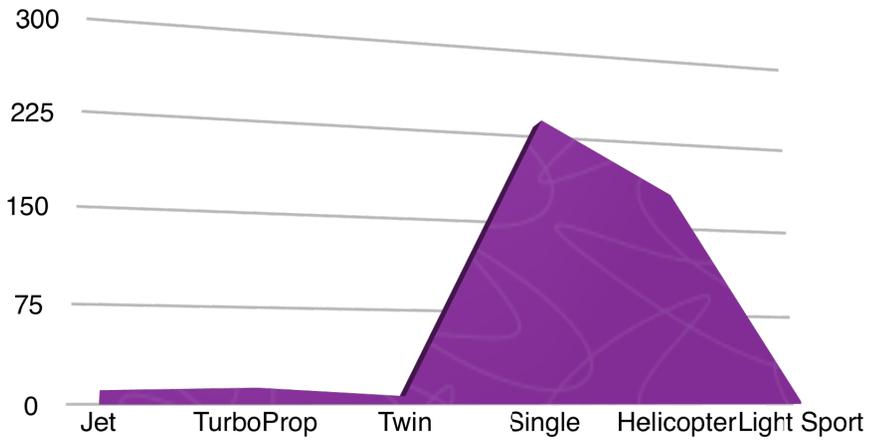
Types Of Aircraft That Have Visited Marshfield Per Year by the Present Month



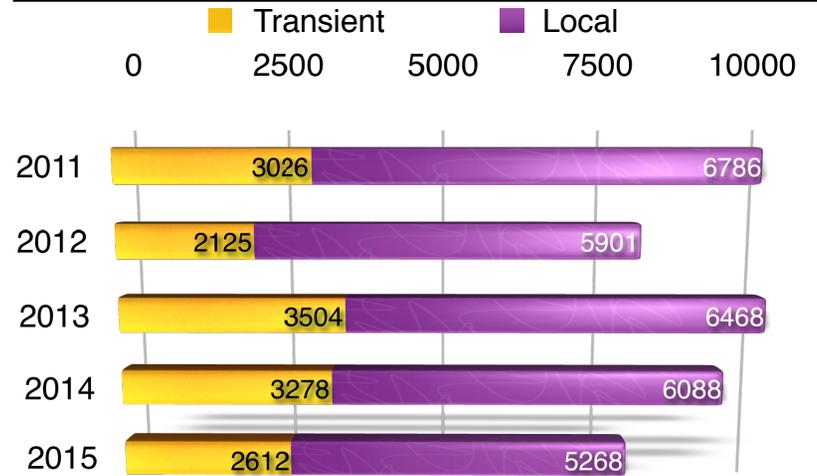
Operations by Aircraft for the Year of 2014



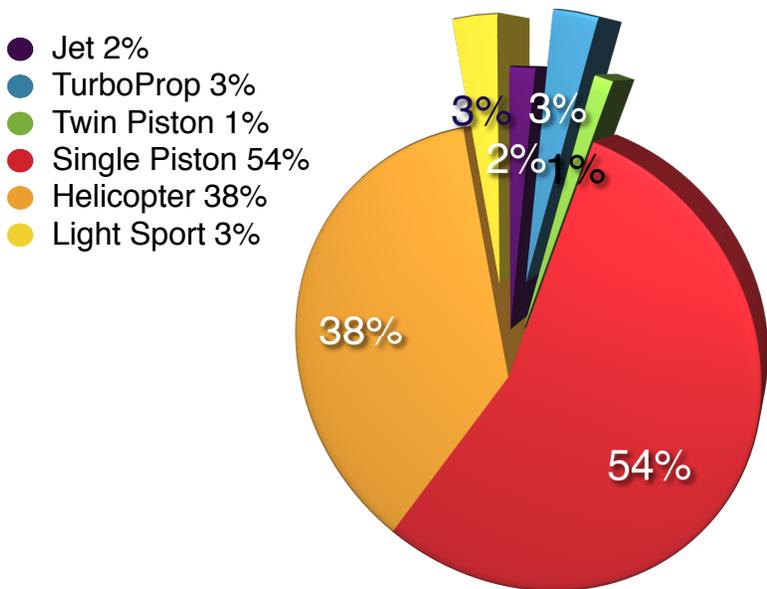
Traffic Activity For This Month



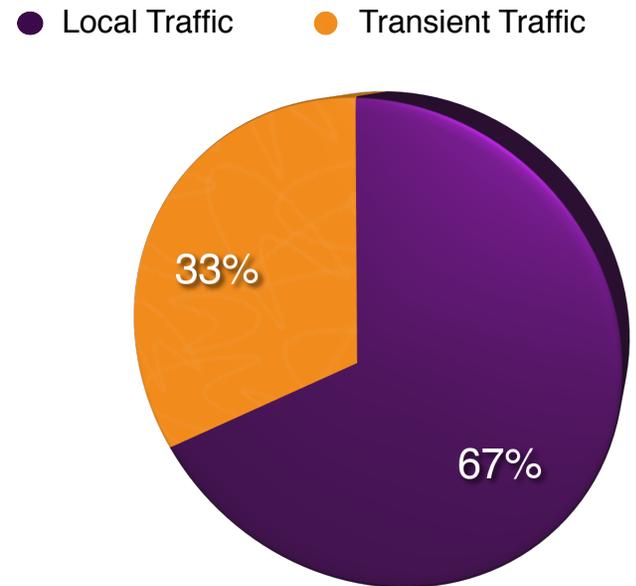
Transient Vs. Local Traffic



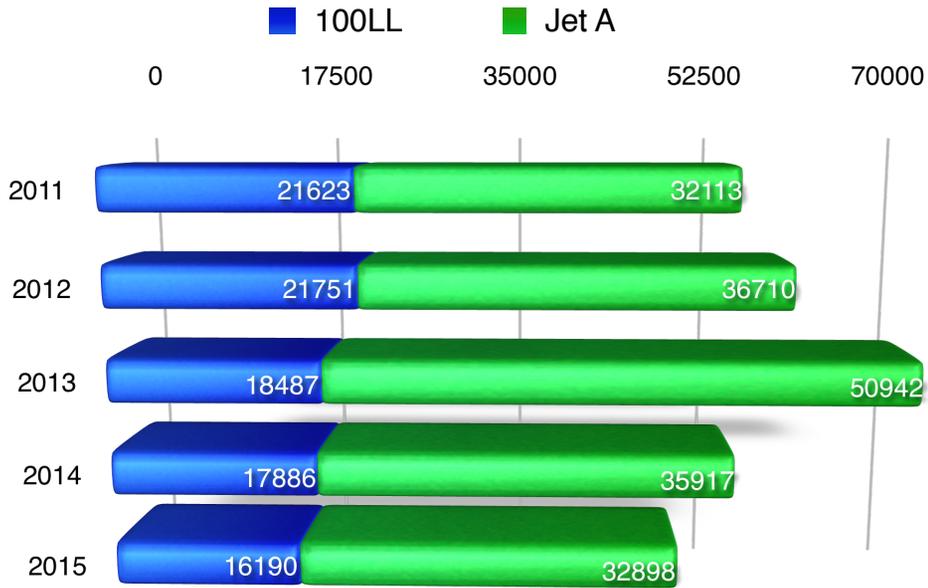
Percentage By Type Of Aircraft That Came Into Marshfield In 2015



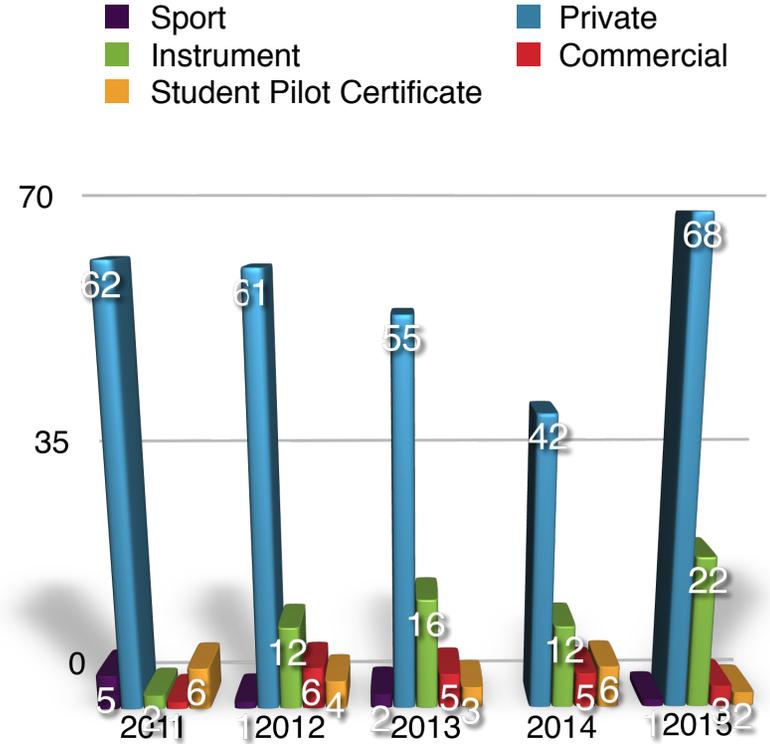
Percentage of Local Vs. Transient Traffic



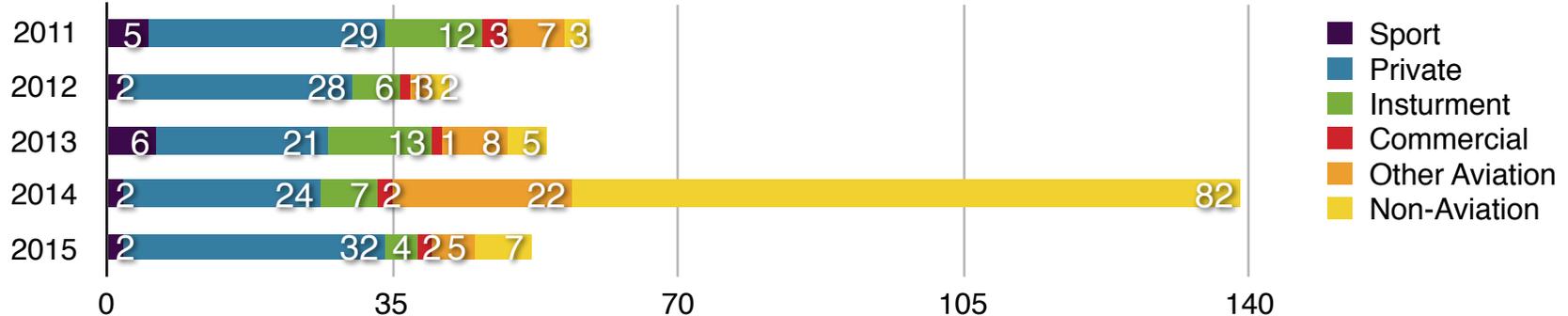
Fuel Sold - 5 Year Comparison



Duffy's Flight Checks for Pilots - 5 Year Comparison



Computerized Written Exams Given At The Airport



Individuals and Businesses that have used the Airport The Month of December 2015

Duffy's Aircraft Sales and Leasing Inc.
Aviation On Demand
Spirit Transport
Dan Hiller
CrossWind Aviation LLC
Wheelers Chevy Olds Pontiac Cadillac Inc.,
Dan Wheeler
Myles Richmond
Duffy Gaier
Bob Gaier
Jeffrey & Elizabeth Gaier
Al Hatz
Georgi Georgiev
Don Halloran
Howard Rand
Steve Humphrey
Mayo One (Medflight Eau Claire)
Custom Fabrication and Repair
Brian Barnett
Kirk Haslow
Haslow Farms
Father Eric Berns
April Thums
Scott Singkofer
Art Scottberg
David Vance
Bruce Wineman
Medevac (Medflight Wausau)

Jake & LouAnna Jasinski
Troy Rens
Life Link III (Medflight New Richmond)
Enbridge
MQA Aviation LLC
Matt Thomas
Burrnett Co. Flying Service
Michael Tyler
Bob Thill
Valley Medical - Fixed Wing Medflight
Harry Dolan
Am I High Aviation
Wausau Flying Service
Krist Oil
Festival Foods
Hawthorne Aviation (formerly Heartland Aviation of Eau Claire) - Medflight
LJ Aviation
Roehl Transport
Kyle Bradamore
MSA Pinnacle LLC
Grupe Bryce
P Gingrich
Theda Star (Medflight)
Seth Pinter
Patrick Colwell
Thomas Pue
Steve Mickel
Morey Airplane Company

Harold Green
Patrick Schmidt
Michael Kutreid
King Air LLC
West Bend Air
Gran Aire
Ministry Health Care
Seven Oaks Leasing
Saz Properties
Pal Day Aero Club
Med Air LLC - Medflight from Texas
Bill Siebert
Scott Zimmerman
Michael Zaremba
Mike Chase
Greg Langman
Tammy Waterhouse
Thomas Davis
Dana Anderson
William Brady

The Trickle Effect - These are businesses that we know of that have been utilized by the patrons of the airport this month. They spend money in Marshfield and the surrounding communities. This is just from conversations we have with pilots and passengers. There are more business that do benefit from the airport each month. These are just the ones we know about from the people that have discussed their time at Marshfield

| | | |
|-------------------------------|------------------|-----------------------|
| Marshfield Hotel | Chips | Starbucks (in Target) |
| Holiday Inn | McDonalds | Nuts Deep |
| Blue Heron / West 14th | Little Casears | Crabby Daves |
| Marshfield Clinic | Target | |
| St. Joseph's Hospital | Hardees | |
| Festival Foods | The Store | |
| V & H Heavy Trucks | Baltus | |
| Roehl Transport | Wildwood Zoo | |
| Custom Fabrication and Repair | Nasonville Dairy | |
| Subway | El Mexical | |

Businesses or Groups That Have Utilized The Conference Room or Airport This Month From The Community.

Experimental Aircraft Association Chapter 992 (Marshfield & Medford Group)

Toastmasters of Marshfield

Central Wisconsin Apple User Group

Marshfield Youth Hockey

C12 Group (Christian CEOs and owners building great busi-

Summary Report

December was also an unusually warm month. One pilot even commented that he was taking the open cockpit biplane out of the hangar for another flight. He couldn't remember the last time he flew it in a December. The rainy days have kept some people from flying, but the good weather days have been active. Student activity has been good as has been the Holiday Light Flights.

Account # 101-53510-33

| Obj. # | Description | 2015 Amount Approved | 2015 December Invoices | Firm Expenses Paid | Used To Date | Balance |
|--------|-------------------------|----------------------------|------------------------------|---|-----------------|-----------|
| 52100 | Professional Services | 44,950.00 | 3,745.83 | Manager's contract | 44,950.00 | - |
| 52210 | Electric | 18,925.00 | 1,191.67 | Marshfield Utilities & Alliant Energies | 13,698.54 | 5,226.46 |
| 52220 | Water | 496.00 | 46.97 | Marshfield Utilities | 382.44 | 113.56 |
| 52230 | Sewer | 560.00 | 51.53 | Marshfield Utilities | 421.24 | 138.76 |
| 52240 | Fire Protection Charge | 1,934.00 | 163.20 | Marshfield Utilities | 1,433.64 | 500.36 |
| 52260 | Heating - Gas | 3,386.00 | 110.27 | General terminal | 2,126.49 | 1,259.51 |
| 52300 | Telephone | 1,290.00 | 120.63 | Frontier | 1,324.85 | (34.85) |
| 52400 | Rep/Maint. Serv-Streets | 17,200.00 | 695.00 | Duffy's Aircraft Sales - snow removal | 3,875.00 | 13,325.00 |
| 52500 | Repair/Mainte. Service | 60,967.00 | 50.95 | UniFirst - floor mats | 57,055.37 | 3,911.63 |
| | | | 200.00 | Maid to Order Cleaning Service | | |
| | | | 110.60 | Nick De Nardis - clean, repair, & test joystick controller for city snow plow | | |
| | | | 82.50 | Merkel Co., Inc. - checked sign by highway | | |
| | | | 2,598.00 | Gaier Const. Corp. - insulate Midstate hangar door | | |
| | | | 3,538.98 | Merkel Co., Ins. - fix rails & gas pump lites | | |

| City of Marshfield - 2015 Airport Budget continued | | | December | | Used | Page 2 of 2 |
|--|------------------------|------------|-----------|--|------------|-------------|
| | | | Expenses | | To Date | Balance |
| 52900 | Other Contractual Ser. | 3,000.00 | | | | 3,000.00 |
| 53100 | Office Supplies & Exp. | 500.00 | | | | 500.00 |
| 53200 | Publications & dues | 400.00 | | | 130.00 | 270.00 |
| 53400 | Operating supplies | 1,600.00 | | | 585.22 | 1,014.78 |
| 53500 | Rep/Mainte. Supplies | 6,728.00 | 192.94 | Carquest - 2 batteries for Kodiak blower | 3,341.59 | 3,386.41 |
| | | | 657.60 | Merkel Co., Inc. - 6.6 amp 30 W lamps, 12 6.6 amps 200 W lamps, & 30 Par38 N flight | | |
| | | | 1,302.96 | V & H Inc. - 4 5/8" X 10' cutting edge | | |
| | | | 206.94 | Hillers Hardware - roundup | | |
| 55110 | Buildings & Contents | 2,431.00 | | | 2,484.72 | (53.72) |
| 55140 | Professional Liability | 317.00 | | | 305.92 | 11.08 |
| 55150 | Airport Liability | 4,350.00 | | | 4,350.00 | - |
| 55170 | Boiler | 371.00 | | | 371.68 | (0.68) |
| 58830 | Airport Buildings | 6,120.00 | | | 6,334.00 | (214.00) |
| Grand Totals | | 175,525.00 | 15,066.57 | | 143,170.70 | 32,354.30 |