

# Marshfield Airport Committee Minutes

July 14th, 2016

Meeting called to Order at 6:00 p.m. by Vice Chairman Jack Bremer

Present: Jack Bremer, Dan Maurer Chris Jockheck and Paul Knauf

Absent: John Berg

Also Present: Dan Knoeck, Harold, Alice and Jeffrey Gaier

Citizens Comments: None

AP16-28 Motion by Maurer Second by Knauf to approve the Airport Minutes of June 16th, 2016, All Ayes,

Motion Carried

AP16-29 Motion by Knauf Second by Maurer to approve the Special Airport Minutes of June 27th, 2016, All Ayes,

Motion Carried

AP16-30 Motion by Maurer Second by Knauf to approve the Airport Manager's July 2016 Report, All Ayes

Motion Carried

AP16-31 Motion by Maurer, Second by Knauf to approve the July 2016 Activity Report, All Ayes

Motion Carried

AP16-32 Motion by Knauf, Second by Maurer to approve the Airport Bills for July 2016, All Ayes

Motion Carried

AP16-33 Motion by Jockheck, Second by Knauf to approve a budget for the airport for 2017 and submit to City Finance for inclusion in the City's 2017 Budget process. All Ayes,

Motion Carried

Additional Citizens Comments: None

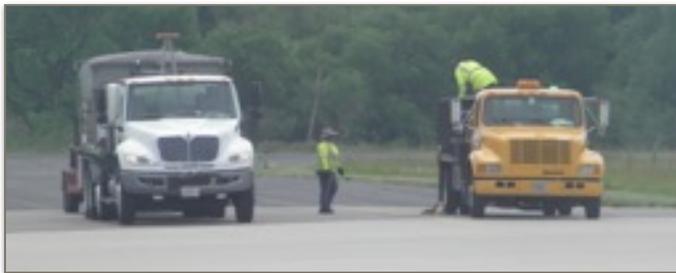
Motion by Jockheck, second by Knauf to adjourn at 7:11 PM, All Ayes Motion Carried

Respectfully Submitted - Jeffrey Gaier



## Marshfield Airport Manager's Report July 14th, 2016

Mike Gabor from the Bureau of Aeronautics (BOA), this past month inspected the runways at Marshfield. He noticed the expansion joints on the runways were showing some signs of separating from the fill material in the joint. He suggested that the Marshfield Airport consider a new method of crack sealing called Flex Patch. The BOA would be willing to make this a project addition to the land purchase project. Since Marshfield has petitioned for crack sealing, this project would be eligible for State Aid, hence it could be added to the existing project. Mike estimated the cost of the sealcoat at \$40,000. Our share of this would be covered by entitlement funding.



Fahrner Asphalt contacted us this past week that they were available to start on the seal coat project. This was a bit of a surprise as Mike Gabor had just started the paperwork for the contract. Adding Marshfield to their sealcoat project for the year was just an addendum / change

order. A crew from Fahrner came to the airport July 5th through 8th. They were back at the airport on July 11th to finish the project. They sealed both runway 16/34 and runway 05/23. If we would have gone with regular crack filling on the runways we would have only been able to do a quarter of one runway. With the BOA's help we were able to sealcoat both runways on the expansion joints.

Pictured to the right, an expansion joint that is seal coated. By placing this sealcoating over the expansion joint, we have a smooth runway to take off and land on. Without the sealcoat, we had dips in the runway that made for a bumpy take off and landing.





EAA 992 will be having their pancake breakfast this year. They are planning on having it July 17th, 2016. This year the breakfast will be held in the large storage hangar instead of the maintenance hangar. They have provided us with a copy of their insurance for the event. We are looking forward to a great event come rain or shine.

We have received the annual application for the tank permits for the airport. We will be getting proof of insurance and financial responsibility from the City. We will be sending the application out shortly.

Fire and Protection came out to the airport and serviced the fire extinguishers at the airport. They also stopped at the Marshfield Area Pet Shelter and serviced those extinguisher. This is a yearly inspection that is required.

CATS Testing has informed us that the Unmanned Aircraft Systems (UAS), test will be available August 29th. This is for drone pilots to get their drone license. Duffy's Aircraft as a computerized testing center for CATS will be able to administer the test. We expect that we will have more people taking this test than other Federal Aviation Exams. We have received four inquiries to take the test.

## UAV / Drone Written Exams



Matt Keifer, the local Airman Medical Examiner has moved and is no longer available for medical exams. The nearest aviation medical examiner is now in Stevens Point, WI. Pilots are required to get a medical exam in order to fly.



The Senate and House have approved a one year extension to the FAA funding for one year. Attached to this funding bill is the Pilot Bill of Rights 2. This bill if signed by the President would make it so that pilots who fly leisurely would not be required to get a third class medical. It would also make it easier for pilots who get a “special” issuance medical each year to not be required to go through the process which could cost them thousands of dollars. We are hopeful that this would attract more people to fly as well as get people back into aviation.

Oshkosh AirVenture starts in a few weeks, (July 25th to 31st). We expect to see lots of airplanes in the air traveling to and from the Oshkosh area. We might be lucky to see a few of those stop at Marshfield. More information about AirVenture can be found on their website at [www.airventure.org](http://www.airventure.org).

Happy Flying - Duffy, Alice, Robert and Jeff Gaier





# Airport Activity Report July 2016

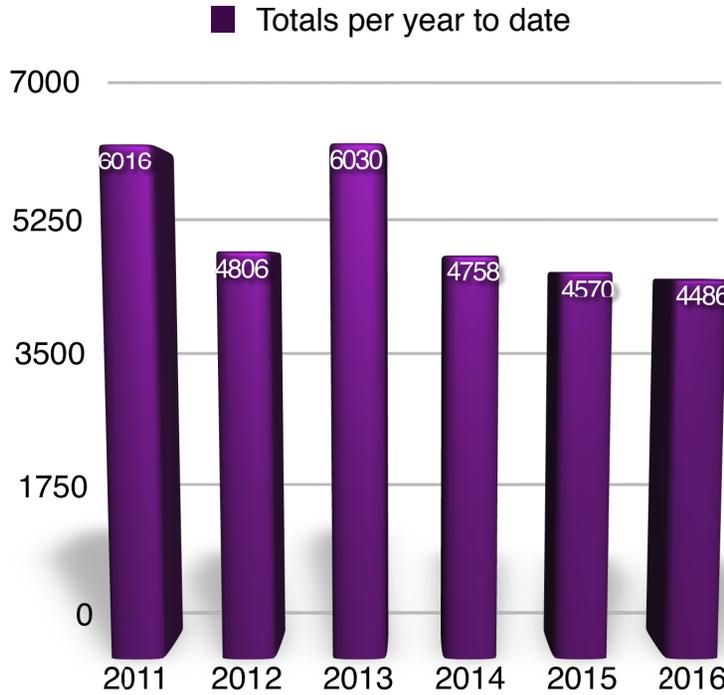


## Departures and or Landings Information - Flight Operations - 28 Days Between Reports

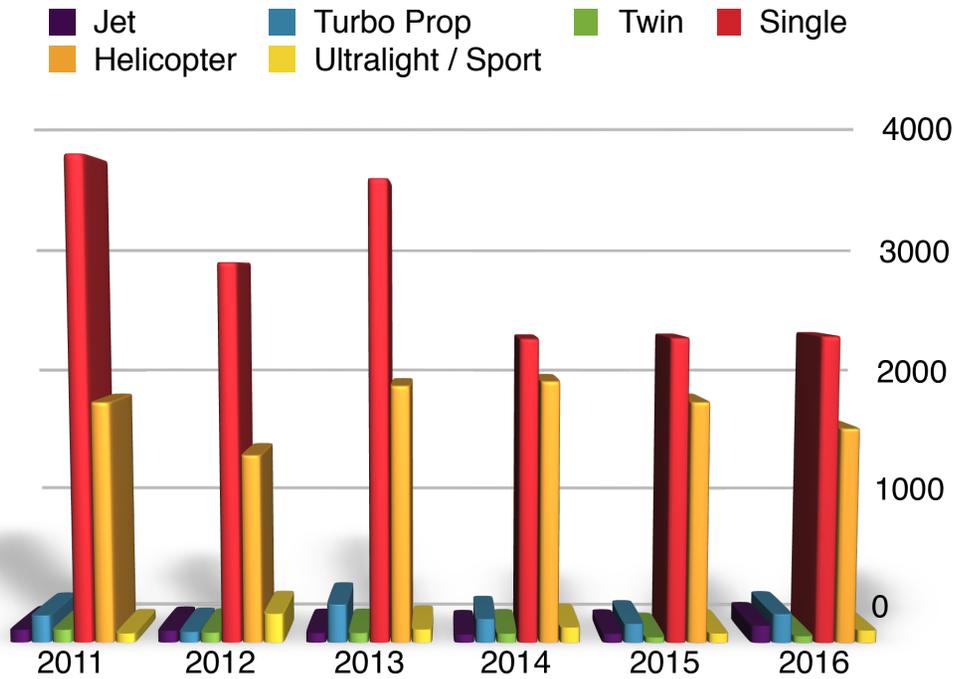
<i>Year</i>	<i>YTD 2011</i>	<i>YTD 2012</i>	<i>YTD 2013</i>	<i>YTD 2014</i>	<i>YTD 2015</i>	<i>July 2015</i>	<i>June 2016</i>	<i>YTD 2016</i>
<i>Jet</i>	98	92	74	64	70	10	30	132
<i>TurboProp</i>	208	82	294	182	146	14	42	222
<i>Twin</i>	98	76	74	70	42	8	12	52
<i>Single</i>	3700	2894	3518	2322	2328	560	512	2340
<i>Helicopter</i>	1842	1440	1968	2002	1844	280	284	1644
<i>Light Sport</i>	70	222	102	118	72	72	36	96
<i>Total</i>	6016	4806	6030	4758	4570	944	916	4486
<b>Passengers</b>								
<i>Total</i>	8018	6403	7905	6341	5328	1258	1136	5905
<b>Local and Transient Traffic</b>								
<i>Transient</i>	1820	1187	2102	1780	1534	594	340	1917
<i>Local</i>	4196	3619	3928	2980	3036	350	576	2569
<b>Training Flights</b>								
<i>Total</i>	2497	2776	2704	1790	2338	472	596	2560
<b>Fuel Dispensed</b>								
<i>Av Gas</i>	10991	11440	8916	11083	7487	2189	1525	5749
<i>Jet A</i>	19222	20796	29892	23229	20583	2441	7070	41670
<i>Total</i>	30213	32236	38808	34312	28070	4630	8595	47419

All Information In This Report Is Estimated Based On The Activity At The Airport For The Month. An Operation is considered a take-off or a landing.

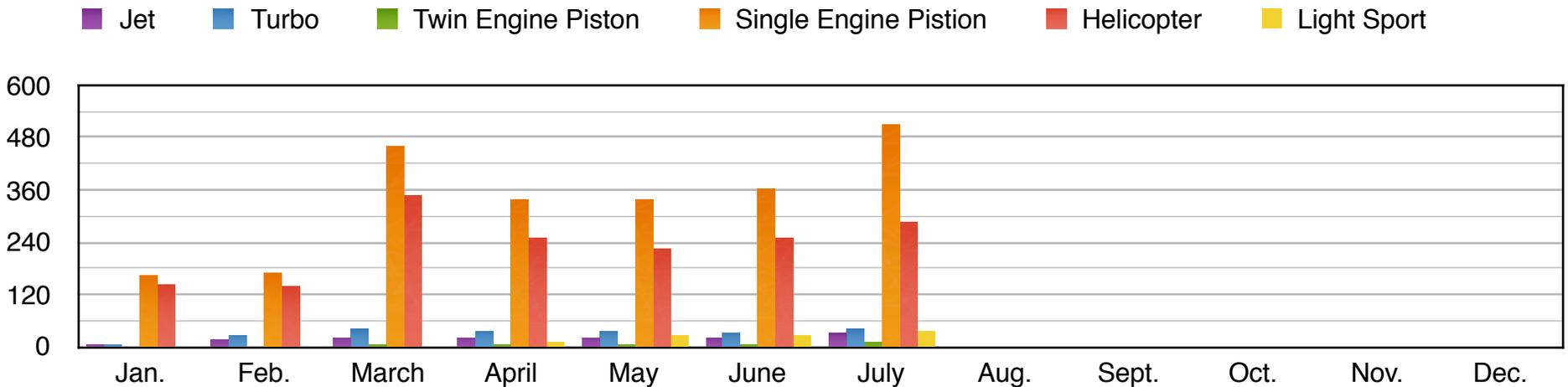
Flights Over the Past Five Years by the Present Month



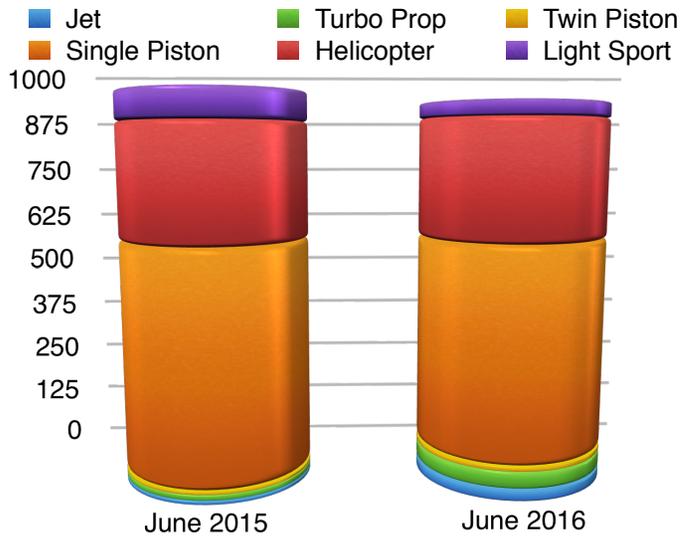
Types Of Aircraft That Have Visited Marshfield Per Year by the Present Month



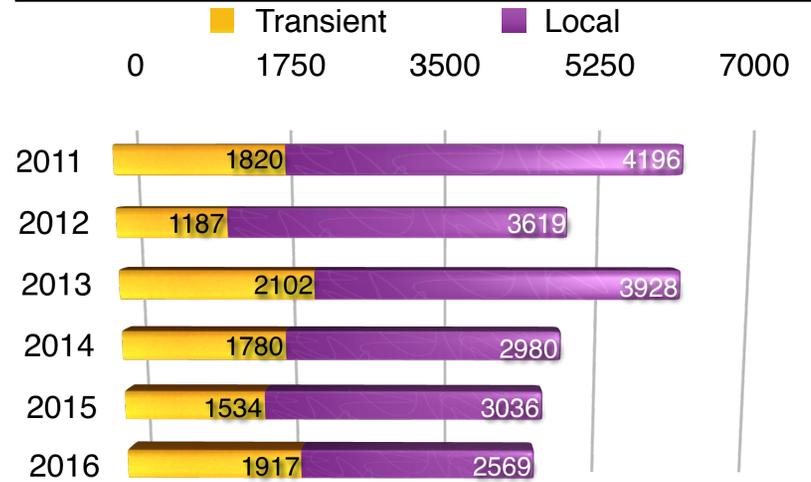
Operations by Aircraft for the Year of 2016



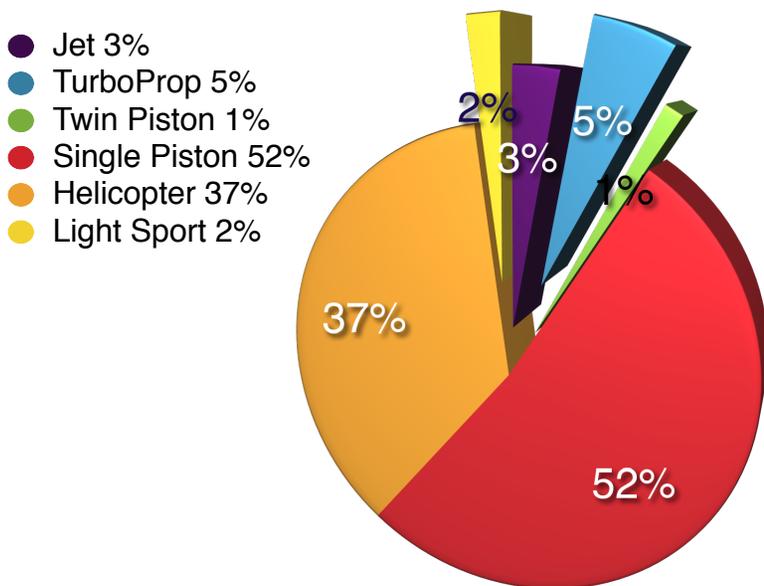
This Month Compared to the Same Month Last Year



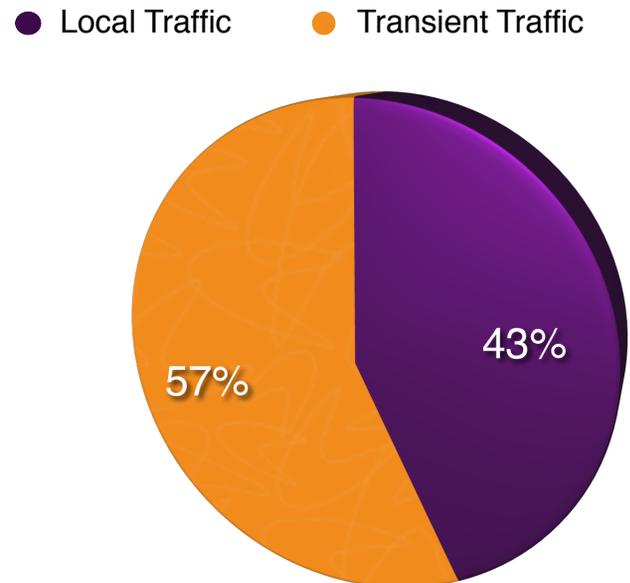
Transient Vs. Local Traffic



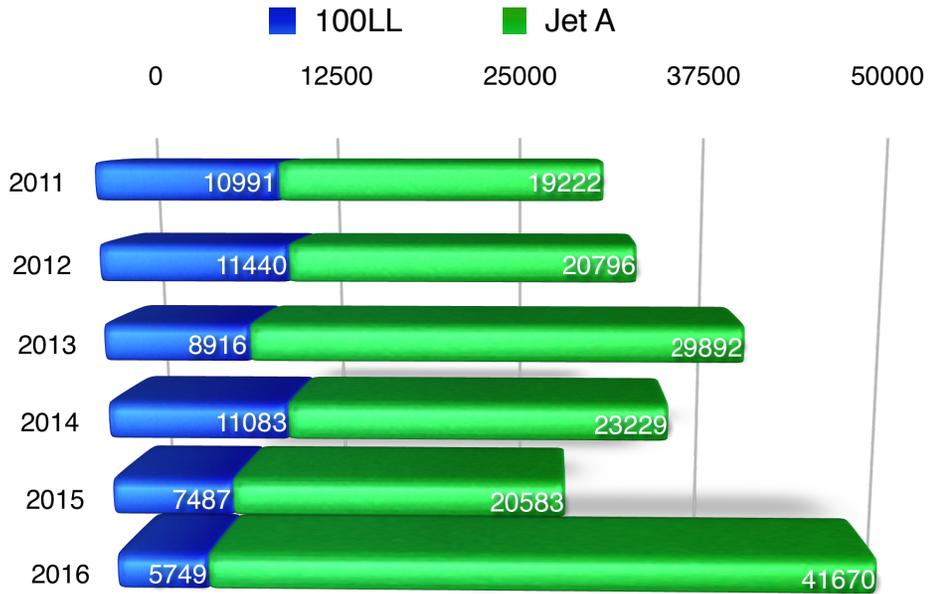
Percentage By Type Of Aircraft That Came Into Marshfield In 2016



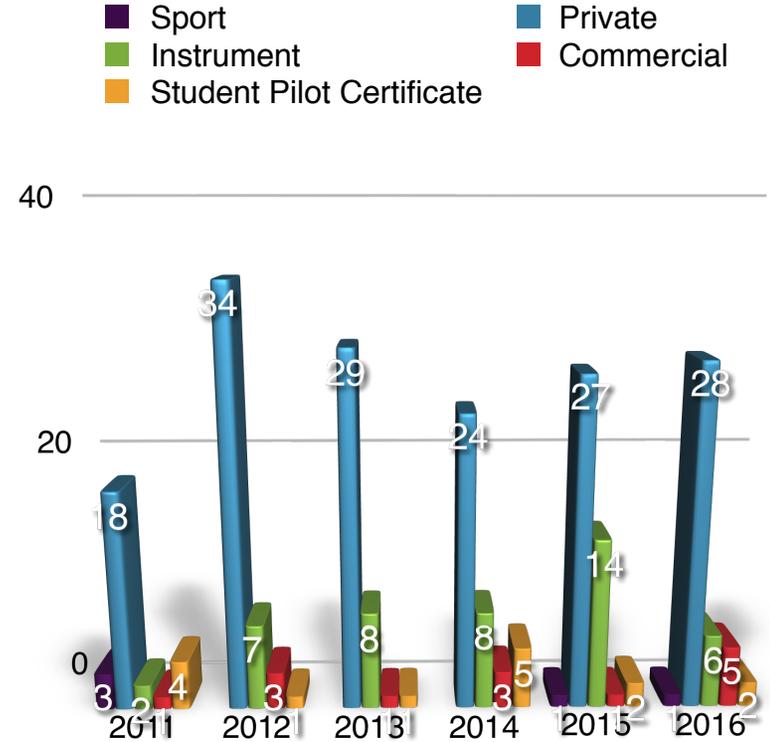
Percentage of Local Vs. Transient Traffic for 2016



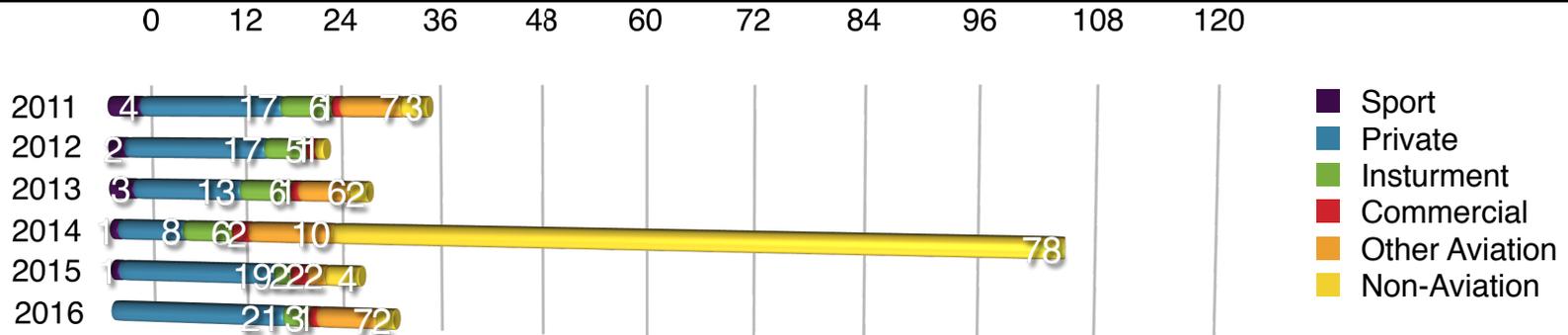
Fuel Sold - 6 Year Comparison



Duffy's Flight Checks for Pilots - 5 Year Comparison



Computerized Written Exams Given At The Airport



# Individuals And Businesses That Have Used The Airport This Month

Duffy's Aircraft Sales and Leasing Inc.  
Aviation On Demand  
Spirit Transport  
Dan Hiller  
CrossWind Aviation LLC  
Wheelers Chevy Olds Pontiac Cadillac  
Inc.,  
Dan Wheeler  
Duffy Gaier  
Bob Gaier  
Jeffrey & Elizabeth Gaier  
Al Hatz  
Georgi Georgiev  
Don Halloran  
Howard Rand  
Steve Humphrey  
Mayo One (Medflight Eau Claire)  
Custom Fabrication and Repair  
Brian Barnett  
Kirk Haslow  
Haslow Farms  
Father Eric Berns  
David Vance  
Bruce Wineman  
Medevac (Medflight Wausau)  
Jake Jasinski  
Norm Brown  
William Brady  
Troy Rens  
Linus Snyder  
Todd Masephol  
Shannon Richter  
Life Link III (Medflight New Richmond)  
Enbridge  
Burrnett Co. Flying Service  
Michael Tyler  
Bob Thill  
Valley Medical - Fixed Wing Medflight  
Harry Dolan  
Am I High Aviation

Wausau Flying Service  
Festival Foods  
Hawthorne Aviation (Medflight Fixed  
Wing Eau Claire)  
LJ Aviation  
Roehl Transport  
Grupe Bryce  
P Gingrich  
Theda Star (Medflight)  
Patrick Colwell  
Thomas Pue  
Scott Singkofer  
Art Scottberg  
Steve Mickel  
Morey Airplane Company  
Randy Musack  
Wisconsin Aviation  
Jeff Veers  
MQ Aviation  
Matt Thomas  
Civil Air Patrol  
Dan Reis  
FYK Corp - Donor Flight  
Blackfriars Aviation LLC - Donor Flight  
Beech Transport Inc. - Donor Flight  
Jon R Neville  
King Aire 200 LLC - Donor Flight  
Thunder Run Aviation LLC - Donor Flight  
Corporate Flight Inc. - Donor Flight  
Gran Aire  
RSF Jets LLC  
Twin City Cloud 7 Inc.  
Marvin Leasing LLC  
Evan Nelson  
Brad Honish  
Andrew Peterson  
Shaun Wenzel  
Paul Bach  
Jason Frank  
Derek Ahl  
Dana Hamilton

Roger Resar  
Luke Lazare  
Roger Hillberg  
Timothy Howen  
Thad Schumacher  
Sam Chambers  
Jesrin Gaier  
Jurg Grossenbacher  
Tim Hoefs  
Tom Jablonicky  
Dan Jurczyk  
Amy Kennow  
Duane LeVoy  
Steve Mesner  
Landon Now  
Stick and Rudder Aviaiton LLC  
Venture Jets Inc.  
David Webb  
Russel Hamann  
William O'Donnell III  
Mary Fredrick  
Gary Franz  
Clarence Peters  
Thomas Pue  
Todd Anderson  
Richard Holbein  
Nathan Tross  
Ronald Scott  
Glen Boltz

**The Trickle Effect** - These are businesses that we know of that have been utilized by the patrons of the airport this month. They spend money in Marshfield and the surrounding communities. This is just from conversations we have with pilots and passengers. There are more business that do benefit from the airport each month. These are just the ones we know about from the people that have discussed their time at Marshfield

Marshfield Hotel	Chips	Nuts Deep
Holiday Inn	McDonalds	Crabby Daves
Blue Heron / West 14th	Little Casears	Kentucky Fried Chicken
Marshfield Clinic	Target	Lamers Smokehouse BBQ
St. Joseph's Hospital	Hardees	Nora's
Festival Foods	The Store	Hub City Ice Cream
V & H Heavy Trucks	Baltus	Dairy Queen
Roehl Transport	Wildwood Zoo	
Custom Fabrication and Repair	Nasonville Dairy	
Subway	El Mexical	

**Businesses or Groups That Have Utilized The Conference Room or Airport This Month From The Community.**

Experimental Aircraft Association Chapter 992 (Marshfield & Medford Group)	Central Wisconsin Apple User Group
Toastmasters of Marshfield	Marshfield Youth Hockey
	C12 Group (Christian CEOs and owners building great

**Summary Report**

Activity was up this month. We saw many organ procurement (donor), flights into the airport this month. Student activity is up with several new and old students.

City of Marshfield						
Line Item Budget Justification						
Budget Year - 2017						
General Airport Budget						
Account # ' 101.53510.33						
		2016	2016	2016	2017	
Obj. #	Description	Amount Approved	Used thru June meeting	Balance Remaining	Amount Requested	Justification
52100	Professional Services	46,073.00	23,036.52	23,036.48	46,994.46	Manager's contract - 2% increase
52210	Electric	16,062.00	5,755.06	10,306.94		Previous 12 months usage * rate, plus fixed rates of 15.00, 6.00, 9.83, or 5.75 per month, previous 12 months usage * rate of 0.1219 (summer), 0.1141 winter & 1.0% increase.
52220	Water	408.00	354.59	53.41	896.00	Previous 12 months consumption 12000*.0345*10.6% inc. plus fixed rate of \$33.00*12 .
52230	Sewer	316.00	348.37	(32.37)	736.00	Volume charge .0411*12,000, fixed rate of 18.45 *12 months plus a 3% increase.
52240	Fire Protection Charge	2,087.00	645.18	1,441.82	2,117.00	Rate is @.0647 per \$1000 assessed value 166.44*12*10.6% inc.
52260	Heating - Gas Gen. Term.	2,278.00	1,232.65	1,045.35	2,582.00	Three year's average consumption - 2468 therms*.5956* Distribution charge - .2602*2468. PGA charge 1% inc.
52300	Telephone	1,377.00	725.30	651.70	1,474.00	12*\$122.81 for Pilot Lounge and credit card fuel line,
52400	Rep/Maint. Serv-Streets	19,200.00	10,925.00	8,275.00		Snow removal
52500	Repair/Mainte. Service	52,000.00	12,736.41	39,263.59		Mainte. on runway lights, vasi's, beacon, hangar doors, cutting of brush, tree height control, mowing, cleaning of general terminal public areas, area door mats, antenna mainte., crackfilling, fuel pump system maintenance, maintenance of building mechanicals carpet cleaning, runway light mainte, equipment repair by others.
52900	Other Contractual Ser.	3,000.00	4,968.75	(1,968.75)		Landing system maintenance, SDF, NDB, & LOM.

