

Marshfield Airport Committee Minutes

November 18th, 2015

Meeting called to Order at 6:03 p.m. by Chairman Berg

Present: Jack Bremer, Chris Jockheck, Paul Knauf, Dan Maurer and John Berg

Absent: None

Also Present: Myles Richmond, Duffy, and Jeffrey Gaier

Citizens Comments: None

AP15-57 Motion by Jockheck Second by Bremer to approve the Airport Minutes of October 22nd, 2015, All Ayes,

Motion Carried

AP15-58 Motion by Bremer Second by Jockheck to approve the Airport Manager's November 2015 Report, All Ayes

Motion Carried

AP15-59 Motion by Maurer, Second by Knauf to approve the November 2015 Activity Report, All Ayes

Motion Carried

AP15-60 Motion by Knauf, Second by Bremer to approve the Airport Bills for November 2015, All Ayes

Motion Carried

Additional Citizens Comments: None

Motion by Jockheck, second by Maurer to adjourn at 6:44 PM, All Ayes Motion Carried

Respectfully Submitted - Jeffrey Gaier

Airport Manager's Report

November 18th 2015



Bill from Northway Communications stopped by on Monday to inspect the SDF unit on the airport. Bill has been certified to repair and sign off on the SDF. He did think that the SDF could be reinstated in operable condition. He was going to put a cost estimate together with what he thought it would take. It is our intention to get this operational yet this year and use it as a back-up to the GPS approaches. Bill did say that he would be responsible for 30 day inspections on the unit as well as quarterly and yearly. We told Bill to let us know a few hours in advance as to when he was coming out so that we could make sure the access road was open to the SDF in the winter time.

The Federal Aviation Administration has been in contact with Minneapolis Flight Center about what approaches in their area should be considered for decommissioning. A representative of Minneapolis Flight Center contacted us inquiring about what our intentions are with the future of the SDF system at Marshfield. We did inform them that we are in the process of getting a new technician on the system and that we expect it to be operational by the year end. It is our goal to keep it going at least for another three years. The FAA may be contacting Minneapolis and suggesting decommissioning the SDF on a regular basis. The FAA is attempting to get rid of all ground based approaches in the United States and go with GPS satellite based approaches.

The hangar project is proceeding. Don Nikolai Construction has been busy at work daily to get the building completed. We have blocked the taxiway off going in front of the hangar to allow the construction crew room to put building materials and equipment on the taxiway and surrounding area for the project. So far this arrangement has worked out okay and we have not had any complaints about traffic having to taxi down Runway 16/34 to access the ramp.



This month METCO came to the airport and completed our annual Comm 10 fuel farm inspection. We also had them change the fuel filters on both the Jet A and 100LL pumps as a safety measure.



Duffy's Aircraft will again be offering Holiday Light Flights over the Marshfield Rotary Wonderland. So far the people signing up for flights have not taken a flight with us over the Holiday Light Flights in the past. Due to decreasing interest, we have reduced the number of nights we are flying this year to Fridays and Saturdays in the month of December. The week before Christmas we will also be flying the nights of the 22nd and 23rd. The price is the same as it was in the previous years, \$60 for a flight of up to three people. If each person brings a non-perishable food item for the Rotary Winter Wonderland, or a pet item donation for the Marshfield Area Pet Shelter or Clark County Humane Society, we will provide them a discount on their flight.



We received a call from Wausau Flying Service that after 25 years of offering written exams to pilots in central Wisconsin, they are discontinuing the franchise agreement with Laser-grade and discontinuing written exams. This leaves Duffy's Aircraft in Central Wisconsin as the only written exam provider for pilots and select non-aviation required written exams. Duffy's Aircraft has a franchise agreement with CATS testing to offer computerized exams at the airport.

So far this November has been an unusual November with the lack of snow to plow. This has saved the airport budget some money. Our plows and blowers are ready for the snow to come.

Happy Flying and Happy Thanksgiving - Duffy, Alice, Robert and Jeff





Airport Activity Report November 2015

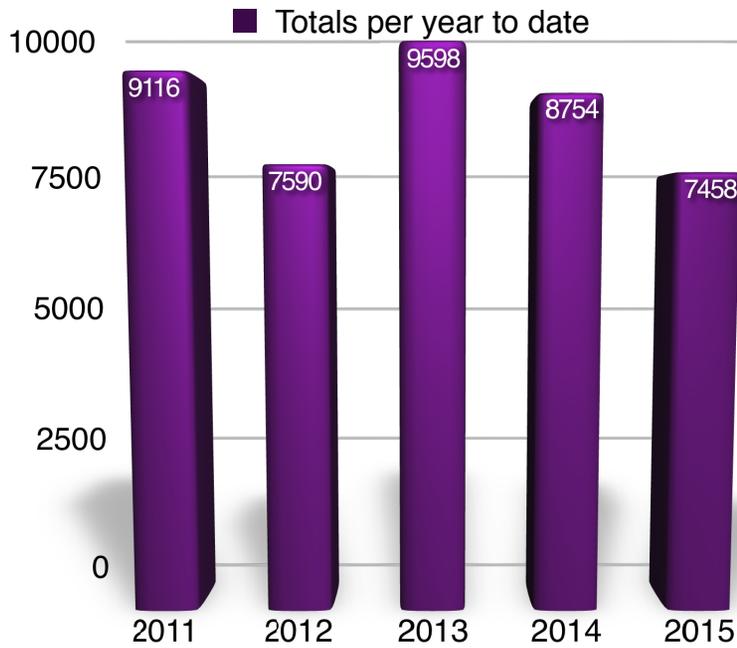


Departures and or Landings Information - Flight Operations - 27 Days Between Reports

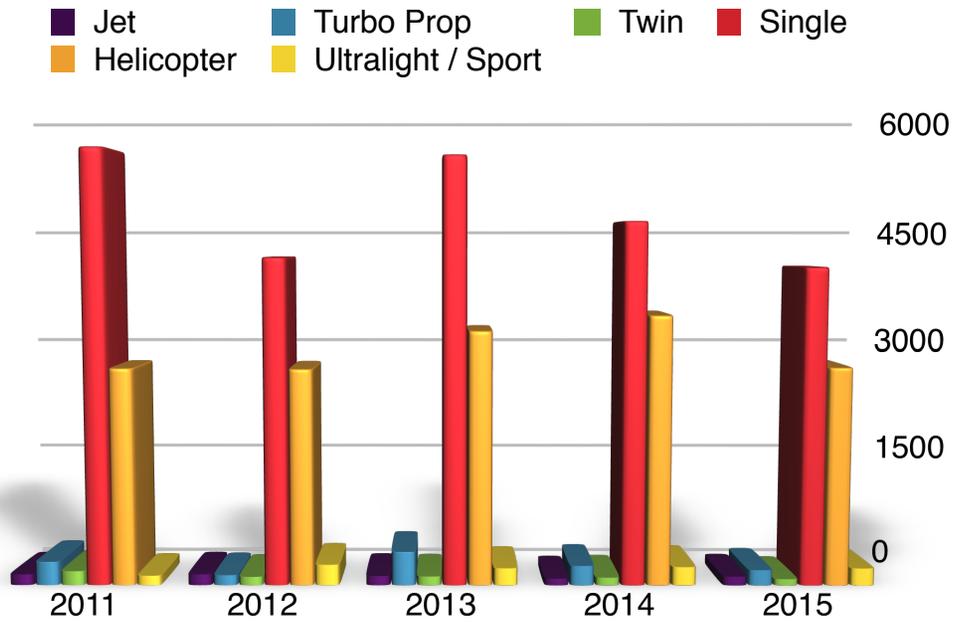
<i>Year</i>	<i>YTD 2011</i>	<i>YTD 2012</i>	<i>YTD 2013</i>	<i>YTD 2014</i>	<i>Nov2014</i>	<i>Nov 2015</i>	<i>YTD 2015</i>
<i>Jet</i>	140	142	122	88	4	6	116
<i>TurboProp</i>	300	130	430	250	20	10	198
<i>Twin</i>	180	108	114	100	6	6	82
<i>Single</i>	5560	4178	5460	4632	276	216	4054
<i>Helicopter</i>	2778	2768	3252	3448	256	162	2788
<i>Light Sport</i>	122	264	220	236	12	4	220
<i>Total</i>	9116	7590	9598	8754	574	404	7458
Passengers							
<i>Total</i>	12150	10108	11720	12635	765	538	9177
Local and Transient Traffic							
<i>Transient</i>	2852	2015	3390	3084	144	162	2536
<i>Local</i>	6264	5575	6208	5670	430	242	4922
Training Flights							
<i>Total</i>	2973	4298	4938	3940	286	282	4220
Fuel Dispensed							
<i>Av Gas</i>	20285	20699	18105	17472	1375	2643	15162
<i>Jet A</i>	30331	33958	49156	34338	3220	3662	30646
<i>Total</i>	50616	56353	67261	51810	4595	6305	45808

All Information In This Report Is Estimated Based On The Activity At The Airport For The Month. An Operation is considered a take-off or a landing.

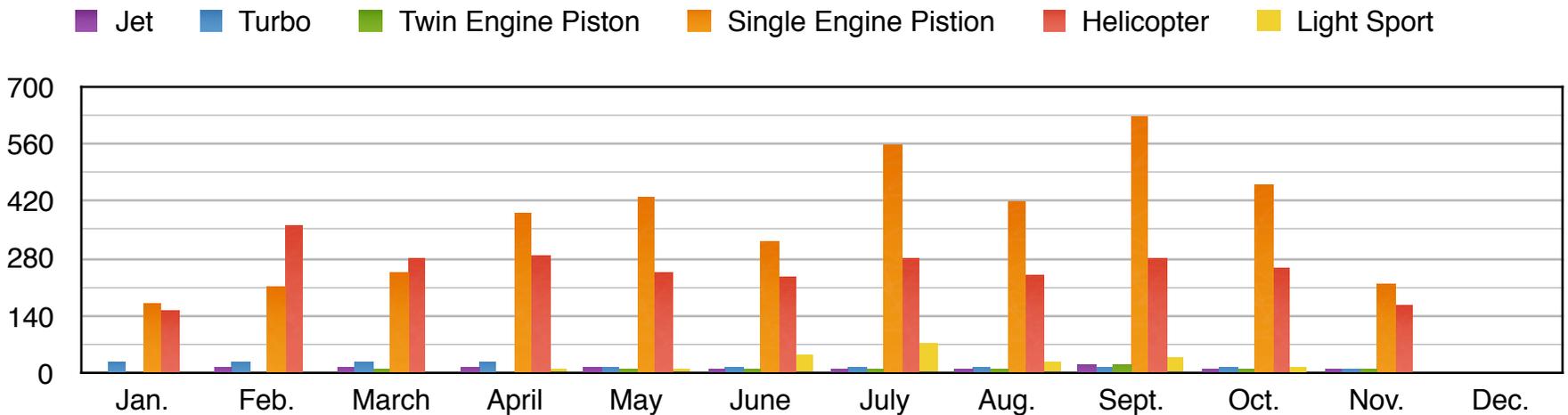
Flights Over the Past Five Years by the Present Month



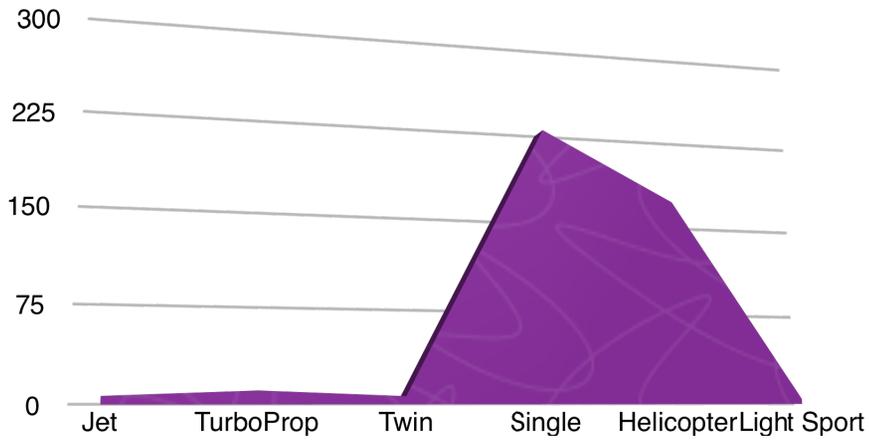
Types Of Aircraft That Have Visited Marshfield Per Year by the Present Month



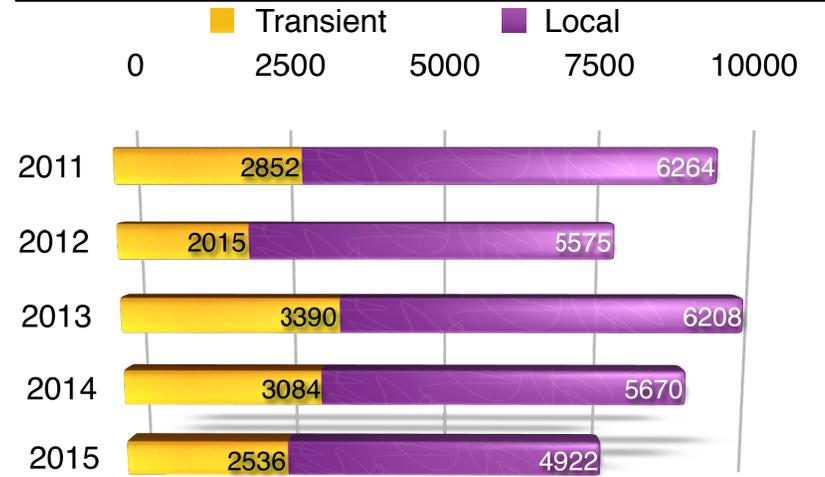
Operations by Aircraft for the Year of 2014



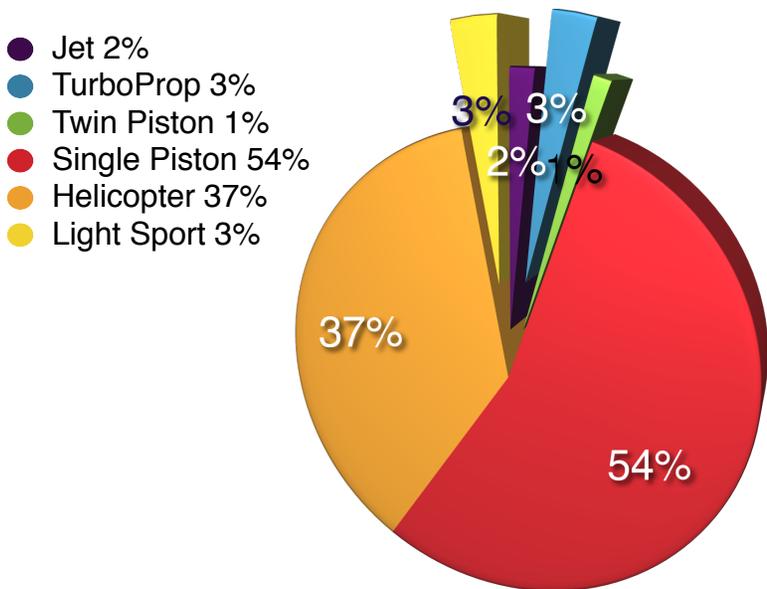
Traffic Activity For This Month



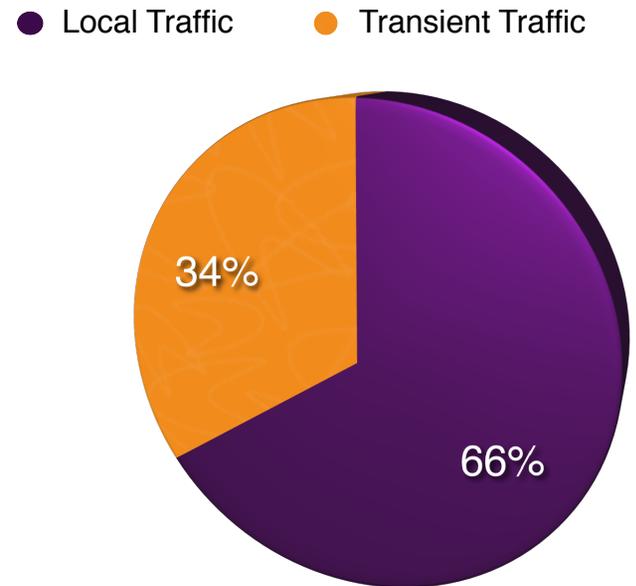
Transient Vs. Local Traffic



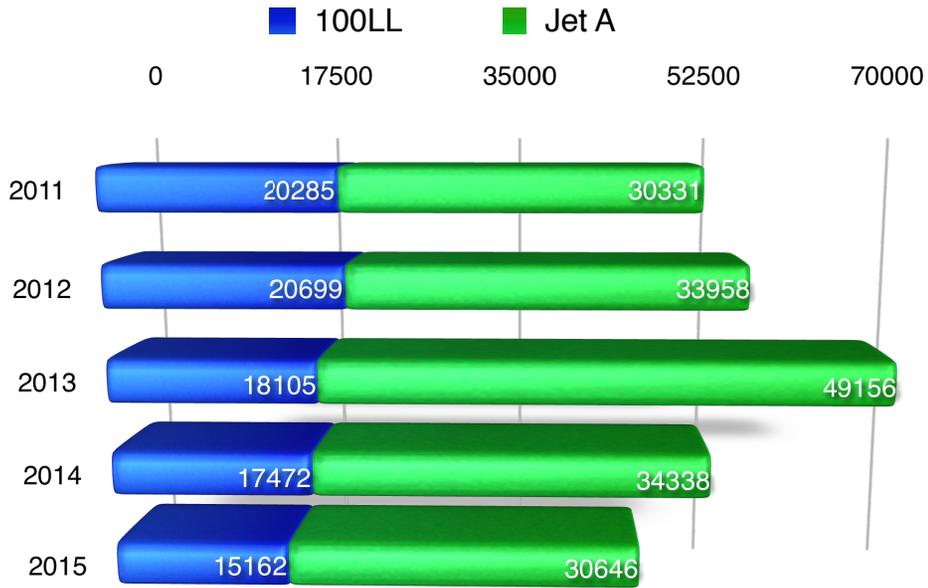
Percentage By Type Of Aircraft That Came Into Marshfield In 2015



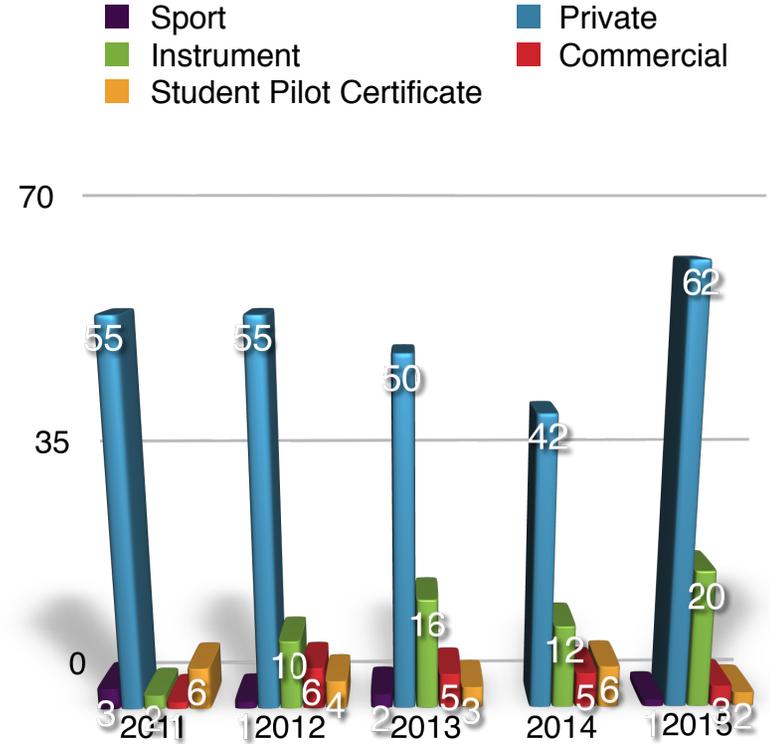
Percentage of Local Vs. Transient Traffic



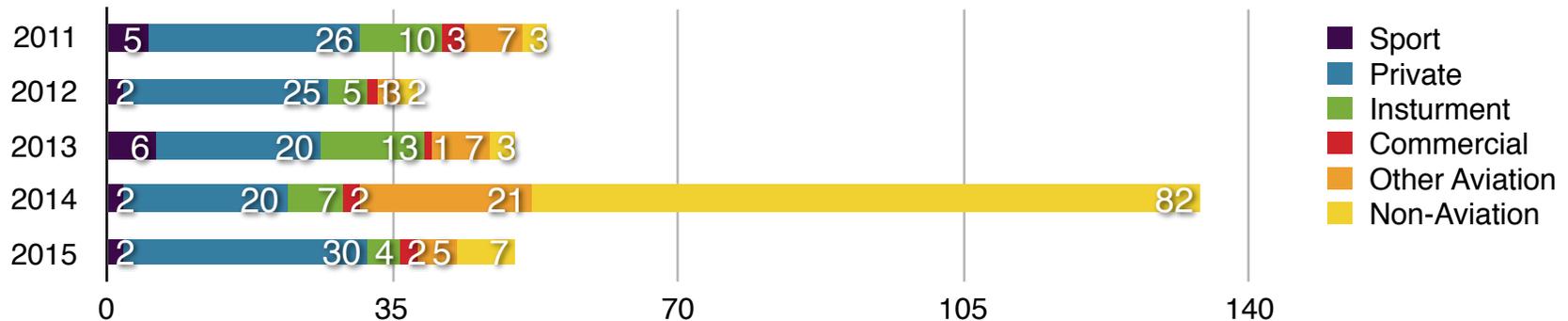
Fuel Sold - 5 Year Comparison



Duffy's Flight Checks for Pilots - 5 Year Comparison



Computerized Written Exams Given At The Airport



Individuals and Businesses that have used the Airport The Month of November 2015

Duffy's Aircraft Sales and Leasing Inc.
Aviation On Demand
Spirit Transport
Dan Hiller
CrossWind Aviation LLC
Wheeler's Chevy Olds Pontiac Cadillac Inc.,
Dan Wheeler
Myles Richmond
Duffy Gaier
Bob Gaier
Jeffrey & Elizabeth Gaier
Al Hatz
Georgi Georgiev
Craig Cook
Don Halloran
Howard Rand
Steve Humphrey
Mayo One (Medflight Eau Claire)
Custom Fabrication and Repair
Brian Barnett
Kirk Haslow
Haslow Farms
Father Eric Berns
April Thums
Scott Singkofer
Art Scottberg
David Vance
Bruce Wineman

Medevac (Medflight Wausau)
Jake & LouAnna Jasinski
Troy Rens
Life Link III (Medflight New Richmond)
Enbridge
MQA Aviation LLC
Matt Thomas
Burrnett Co. Flying Service
Michael Tyler
Bob Thill
Valley Medical - Fixed Wing Medflight
Randy Musack
Harry Dolan
Am I High Aviation
Wausau Flying Service
Krist Oil
Festival Foods
State of Wisconsin - Donor Flight
Sanford Smith
Howard Joling
HJ Aviation
Hawthorne Aviation (formerly Heartland Aviation of Eau Claire) - Medflight
LJ Aviation
Roehl Transport
Dan Reis
Kyle Bradamore
Jake Lenz
MSA Pinnacle LLC

Grupe Bryce
P Gingrich
Theda Star (Medflight)
Seth Pinter
Ryan Wessel
Eric Lee
Brandon Koxlien
Corey Marschke
Heather Pierce
Anthony Ruiz
Kyle Keehner
Joseph Bradley
Laura Bach
Michael Rainiero
Stephan Hodgson
Mark De Cleene
Brandon Lohr
Patrick Colwell
Frank Hallada III
AMSB LLC
Daniel McGiveron
Louie Plaskey
Thomas Pue
Steve Warner
Steve Mickel
Andy Wozniewicz
Chris Persson
TCB LLC
Michael Barnes
Morey Airplane Company
Harold Green

The Trickle Effect - These are businesses that we know of that have been utilized by the patrons of the airport this month. They spend money in Marshfield and the surrounding communities. This is just from conversations we have with pilots and passengers. There are more business that do benefit from the airport each month. These are just the ones we know about from the people that have discussed their time at Marshfield

Marshfield Hotel	Chips	Starbucks (in Target)
Holiday Inn	McDonalds	Nuts Deep
Blue Heron / West 14th	Little Casears	Crabby Daves
Marshfield Clinic	Target	
St. Joseph's Hospital	Hardees	
Festival Foods	The Store	
V & H Heavy Trucks	Baltus	
Roehl Transport	Wildwood Zoo	
Custom Fabrication and Repair	Nasonville Dairy	
Subway	El Mexical	

Businesses or Groups That Have Utilized The Conference Room or Airport This Month From The Community.

Experimental Aircraft Association Chapter 992 (Marshfield & Medford Group)

Toastmasters of Marshfield

Central Wisconsin Apple User Group

Marshfield Youth Hockey

C12 Group (Christian CEOs and owners building great busi-

Summary Report

November has been and unusually warm month. We have seen quite a few pilots coming out to the airport and enjoying the nice weather for this time of year. Student activity is still holding steady despite the cold temperatures. Business traffic into the airport is down this month. I don't expect to see much of an increase in business traffic until after the presidential election is over.

Obj. #	Description	2015		Firm	Used To Date	Balance
		Amount Approved	November Invoices			
52100	Professional Services	44,950.00	3,745.83	Manager's contract	41,204.13	3,745.87
52210	Electric	18,925.00		Marshfield Utilities & Alliant Energies	12,506.87	6,418.13
52220	Water	496.00		Marshfield Utilities	335.47	160.53
52230	Sewer	560.00		Marshfield Utilities	369.71	190.29
52240	Fire Protection Charge	1,934.00		Marshfield Utilities	1,270.44	663.56
52260	Heating - Gas	3,386.00	101.20	west side of old terminal east side of old terminal	2,016.22	1,369.78
52300	Telephone	1,290.00	53.46 126.64	General terminal Frontier	1,204.22	85.78
52400	Rep/Maint. Serv-Streets	17,200.00	50.95	Unifirst - floor mats	3,180.00	14,020.00
52500	Repair/Mainte. Service	60,967.00	200.00 171.52 5,000.00 1,050.00 1,566.52 665.00	Maid to Order Cleaning Service Schierl Tire & Service Centers - Repair tractor tire Crack Filling Service Corp. - crack sealing Herman's Machining & Welding, Inc. - manufacture 3 wear plates for snow blower Metco - Annual testing & filters Duffy's Aircraft Sales - Mowing, maintenance work at Richfield SDF, & modifying carport downspouts.	50,474.34	10,492.66

			November Expenses		Used To Date	Balance
52900	Other Contractual Ser.	3,000.00				3,000.00
53100	Office Supplies & Exp.	500.00				500.00
53200	Publications & dues	400.00			130.00	270.00
53400	Operating supplies	1,600.00			685.22	1,014.78
53500	Rep/Mainte. Supplies	6,728.00	12.80	Hiller's Hardware - key duplicate, yellow spray paint, & key holder	981.15	5,746.85
			144.75	Duffy's Aircraft Sales - oil, fuse holder, fuse downspouts odor blocks, cinch bags, mouse poison & traps, toggle switch, & oil dry from Fleet Farm, Menard's, & Napa.		
55110	Buildings & Contents	2,431.00			2,484.72	(53.72)
55140	Professional Liability	317.00			305.92	11.08
55150	Airport Liability	4,350.00			4,350.00	-
55170	Boiler	371.00			371.68	(0.68)
58830	Airport Buildings	6,120.00			6,334.00	(214.00)
Grand Totals		175,525.00	12,888.67		128,104.09	47,420.91