

Marshfield Airport Committee Minutes

October 22nd, 2015

Meeting called to Order at 6:03 p.m. by Chairman Berg

Present: Jack Bremer, Chris Jockheck, and John Berg

Absent: Paul Knauf and Dan Maurer,

Also Present: Ken Bell, Duffy, and Jeffrey Gaier

Citizens Comments: None

AP15-51 Motion by Bremer Second by Jockheck to approve the Airport Minutes of September 24th, 2015, All Ayes,

Motion Carried

AP15-52 Motion by Jockheck Second by Bremer to approve the Airport Manager's October 2015 Report, All Ayes

Motion Carried

AP15-53 Motion by Jockheck, Second by Bremer to approve the October 2015 Activity Report, All Ayes

Motion Carried

AP15-54 Motion by Jockheck, Second by Bremer to approve the Airport Bills for October 2015, All Ayes

Motion Carried

AP15-55 Motion by Jockheck, Second by Bremer to approve Bell's Runway Acres LLC 9717 Airport Road, Marshfield, WI for a five year lease of the farmable land at the airport. One Year termination notice will be given in the event termination is required. This will allow Bell's Runway Acres to harvest all available crops on the fields. Bell's Runway Acres will be given the first option to renew.

2016 rate \$65 per acre

2017 rate \$70 per acre

2018 rate \$75 per acre

2019 rate \$75 per acre

2020 rate \$75 per acre

AP15-56 Motion by Bremer, Second by Jockheck to approve a land lease for a hangar at the airport with RRL RealEstate LLC. Lease will be for a term of 25 years at a beginning rate of \$3.50 per front foot. Total front footage of the building is 100 feet.

Additional Citizens Comments: None

Motion by Jockheck, second by Bremer to adjourn at 7:12 PM, All Ayes Motion Carried

Respectfully Submitted - Jeffrey Gaier

Marshfield Airport Management Report October 22nd, 2015



Security Fence came to the airport this week and completed the fencing around the Office Terminal Building's South side which effectively blocks the building from accessing the airport. This building is now being utilized for the Marshfield Area Pet Shelter. The enclosed area the fence creates will work out well for MAPS as a dog run area.



The RRL Realestate LLC hangar is proceeding. On 10/22/2015 the cranes and lifts showed up to begin setting up the initial support structure of the building. There was a slight delay in the building as Don Nikolai Construction was waiting for the building materials to arrive. At present time they expect the building to be completed in November of this year. Hopefully they can get everything enclosed and ready before the snow starts flying.

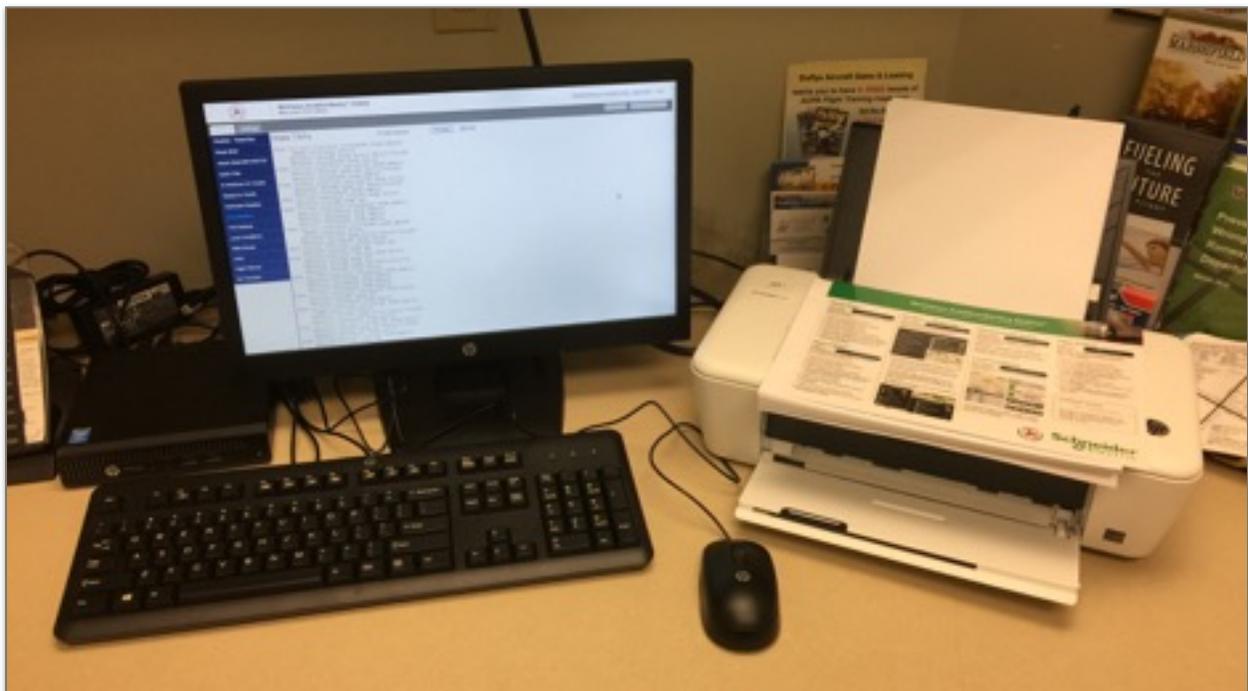


The local petroleum inspector was out at the airport to perform the annual inspection of the fuel system for the State of Wisconsin. This inspection is conducted by the State of Wisconsin and samples of the fuel are sent in to a lab in Madison for verification that the product in the tanks is what it says it is.

We have contacted METCO petroleum to perform a filter change and annual inspection of our fuel system. METCO was the company that put our fuel system in 2008. As soon as the filters arrive at their shop, they will send someone up to change them and perform our annual Comm 10 inspection on the system.

This month we had some damage to the credit card reader cabinet by the fuel farm. One of the doors had fallen apart. We suspect that a helicopter or strong wind had broken the door. It was put back together and attached to the cabinet.

This month a package showed up at the airport unexpectedly. It was a welcome surprise though as it was a new weather computer from the State of Wisconsin and Schneider Electric who provides Aviation Sentry an aviation weather program for pilots. We did not know that the State would be providing a new system for us. Thankfully it arrived before we purchased a computer to use in place of the old weather system. The City of Marshfield pays the State of Wisconsin an annual fee of \$241 for a cost share program with the Bureau of Aeronautics for the system and the services that Schneider Electric provide for the weather and upkeep of the computer system



Happy Flying - Duffy, Alice, Robert and Jeff



Congratulations to Kamil Duda for successfully completing his Private Pilot Rating at Duffy's Aircraft. Pictured Left to Right: Greg Marchel - Flight Instructor, Kamil Duda, and Duffy



Pictured Above: This month a Vulcan Air P68C aircraft came in. These were formerly known as Partenza aircraft. This particular aircraft is privately owned. The pilot stopped in to conduct some business in Marshfield



This month we had several King Aires in on one day. Each was in for separate activities / business in Marshfield.

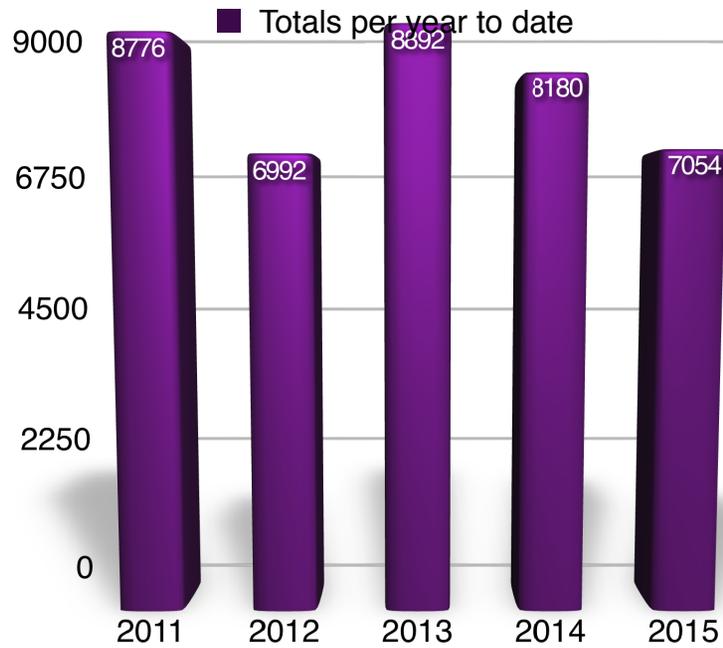


Airport Activity Report October 2015

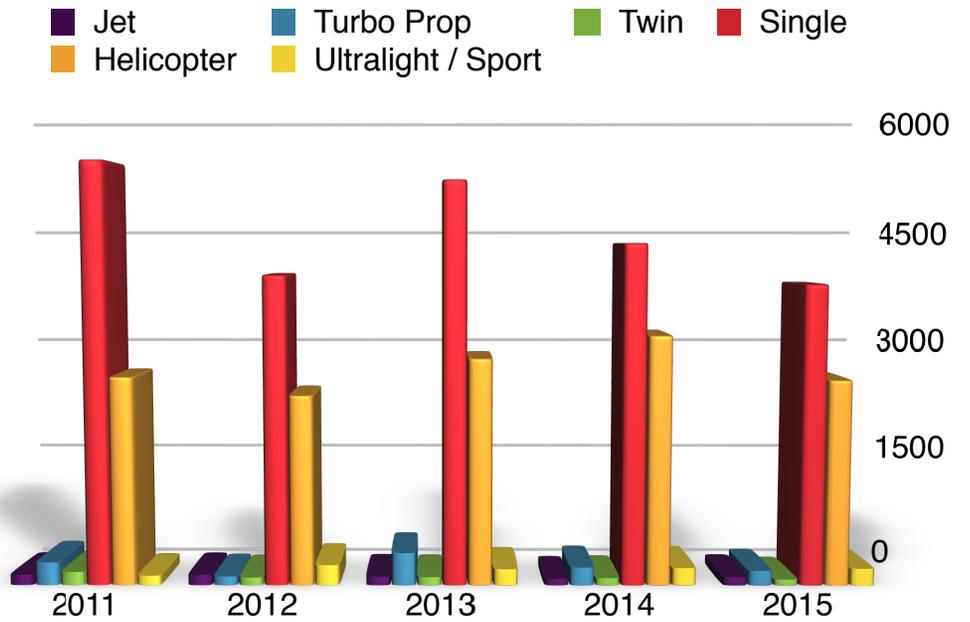


Departures and or Landings Information - Flight Operations - 28 Days Between Reports							
<i>Year</i>	<i>YTD 2011</i>	<i>YTD 2012</i>	<i>YTD 2013</i>	<i>YTD 2014</i>	<i>Oct 2014</i>	<i>Oct 2015</i>	<i>YTD 2015</i>
<i>Jet</i>	134	132	112	84	6	10	110
<i>TurboProp</i>	292	114	414	230	16	16	188
<i>Twin</i>	170	100	106	94	6	10	76
<i>Single</i>	5398	3954	5150	4356	434	460	3838
<i>Helicopter</i>	2666	2432	2902	3192	362	260	2626
<i>Light Sport</i>	122	260	208	224	12	16	216
<i>Total</i>	8776	6992	8892	8180	836	772	7054
Passengers							
<i>Total</i>	11697	9311	11720	11870	1114	1029	8639
Local and Transient Traffic							
<i>Transient</i>	2784	1817	3120	2940	284	254	2374
<i>Local</i>	5992	5175	5772	5240	552	518	4680
Training Flights							
<i>Total</i>	2973	3904	4492	3654	662	464	3938
Fuel Dispensed							
<i>Av Gas</i>	18758	19249	16718	16097	1254	1693	12519
<i>Jet A</i>	28487	31500	46582	31118	3350	1949	26984
<i>Total</i>	47245	50749	63300	47215	4604	3642	39503
All Information In This Report Is Estimated Based On The Activity At The Airport For The Month. An Operation is considered a take-off or a landing.							

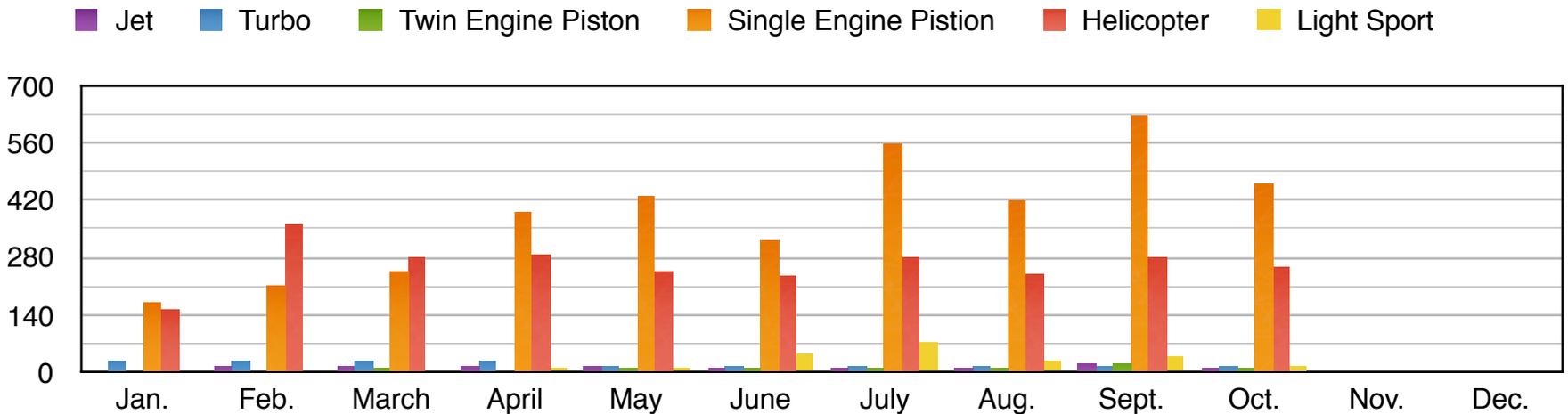
Flights Over the Past Five Years by the Present Month



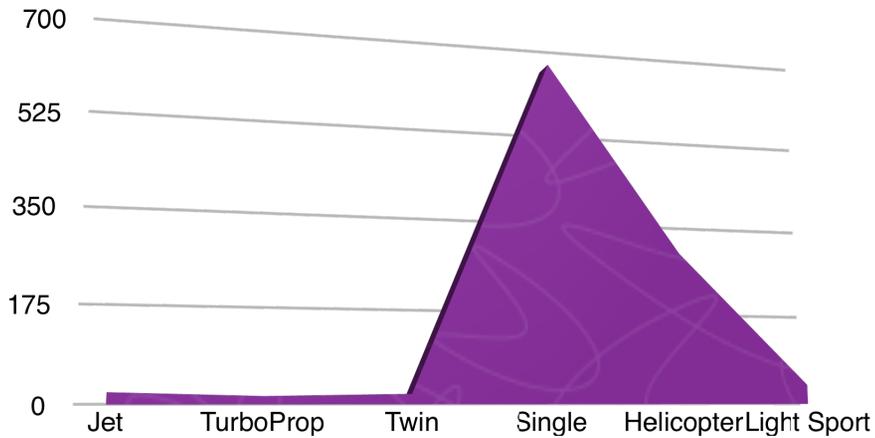
Types Of Aircraft That Have Visited Marshfield Per Year by the Present Month



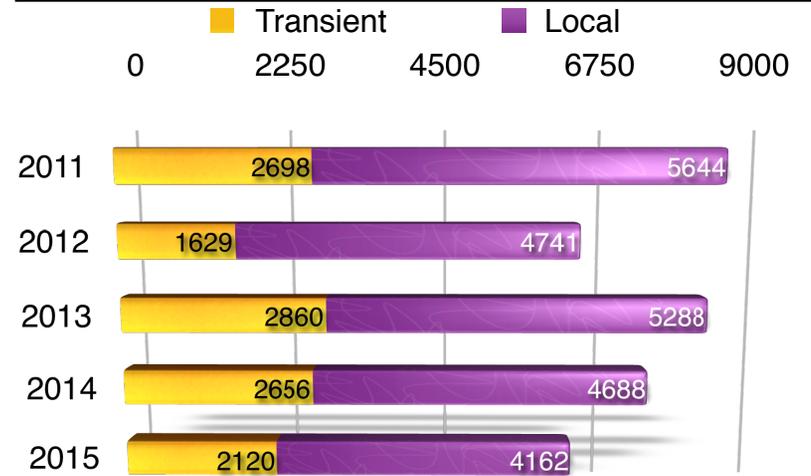
Operations by Aircraft for the Year of 2014



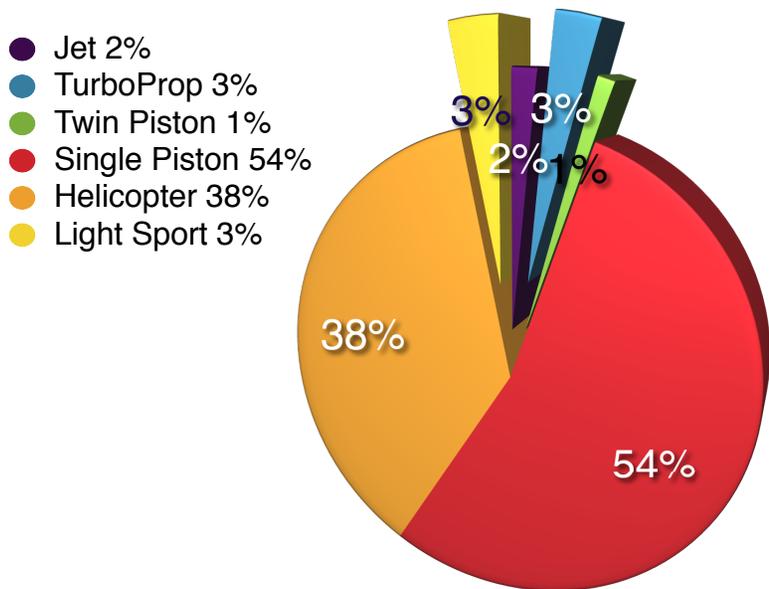
Traffic Activity For This Month



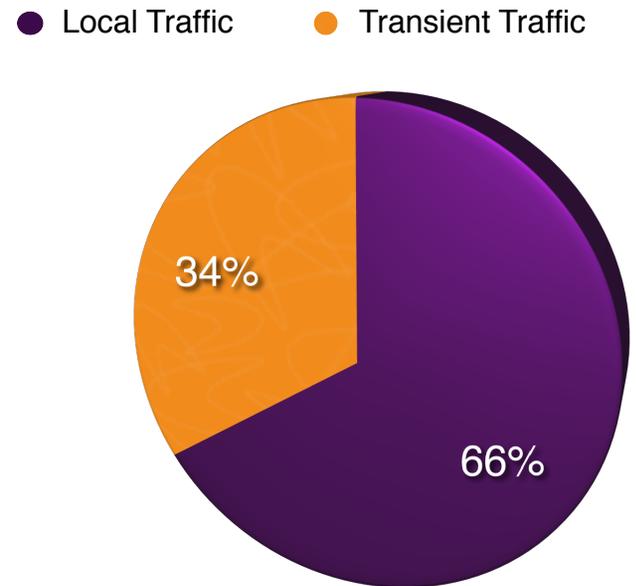
Transient Vs. Local Traffic



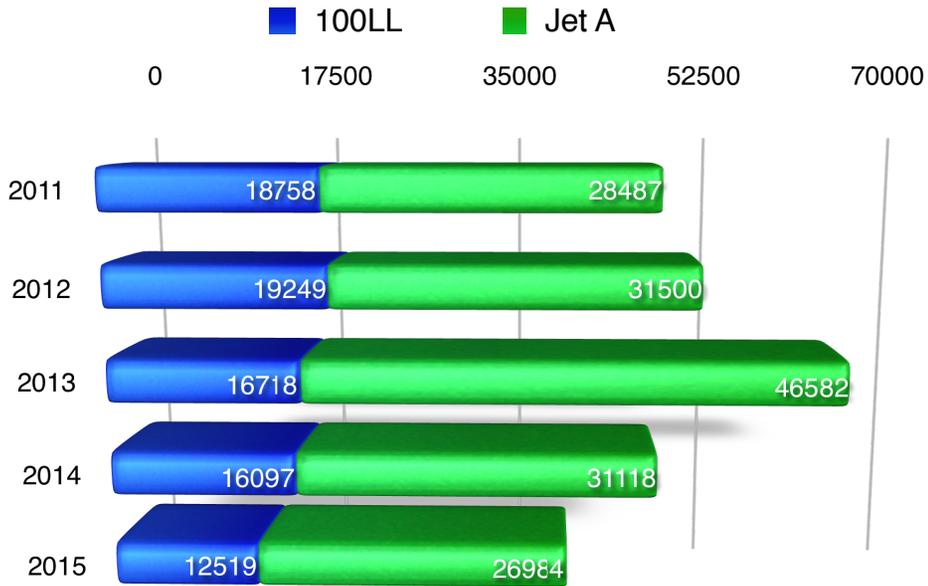
Percentage By Type Of Aircraft That Came Into Marshfield In 2015



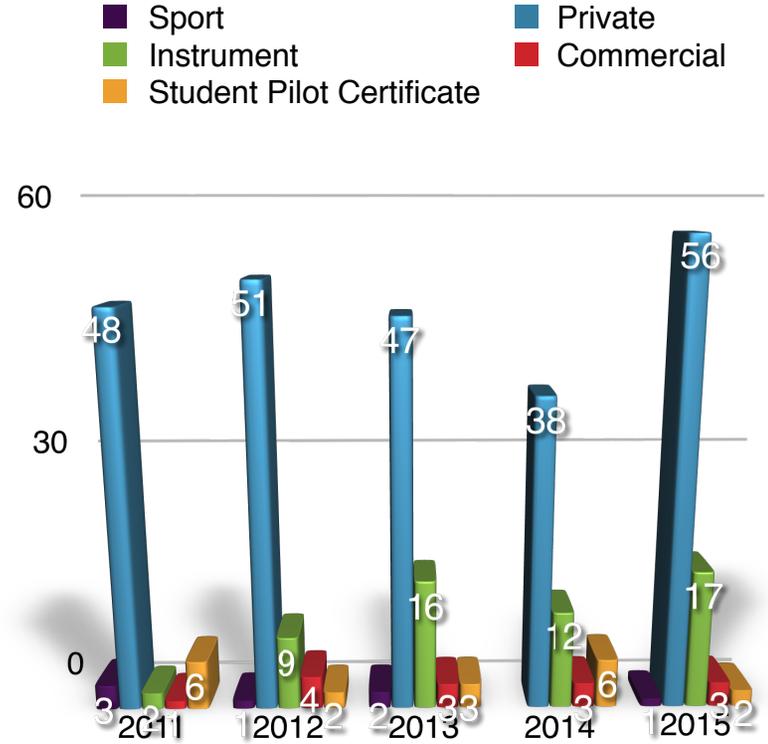
Percentage of Local Vs. Transient Traffic



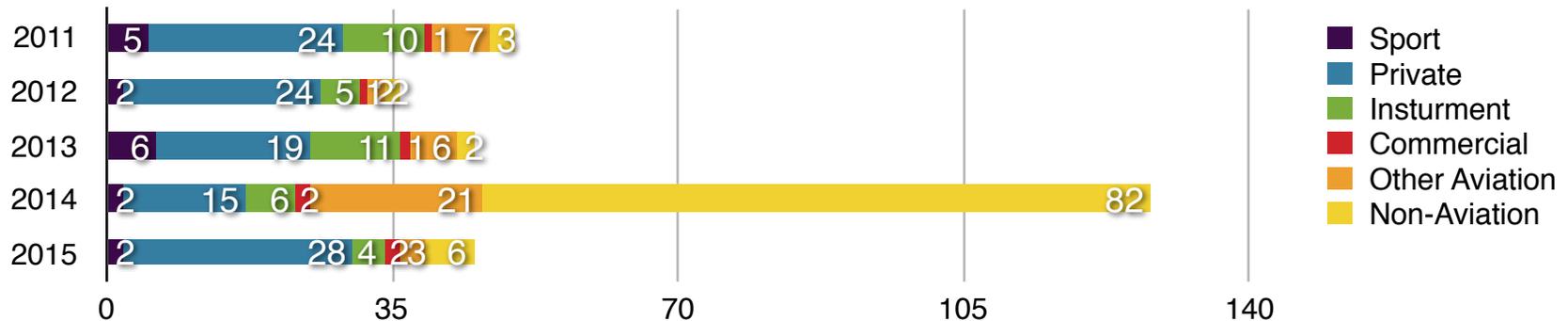
Fuel Sold - 5 Year Comparison



Duffy's Flight Checks for Pilots - 5 Year Comparison



Computerized Written Exams Given At The Airport



Individuals and Businesses that have used the Airport The Month of October 2015

Duffy's Aircraft Sales and Leasing Inc.
Aviation On Demand
Spirit Transport
Dan Hiller
CrossWind Aviation LLC
Wheelers Chevy Olds Pontiac Cadillac Inc.,
Dan Wheeler
Myles Richmond
Duffy Gaier
Bob Gaier
Jeffrey & Elizabeth Gaier
Al Hatz
Georgi Georgiev
Craig Cook
Don Halloran
Howard Rand
Steve Humphrey
Mayo One (Medflight Eau Claire)
Custom Fabrication and Repair
Brian Barnett
Kirk Haslow
Haslow Farms
Father Eric Berns
April Thums
Scott Singkofer
Art Scottberg
David Vance
Bruce Wineman

Medevac (Medflight Wausau)
Jake & LouAnna Jasinski
Jack Jasinski
Troy Rens
Life Link III (Medflight New Richmond)
Enbridge
MQA Aviation LLC
Matt Thomas
Burrnett Co. Flying Service
Michael Tyler
Bob Thill
Valley Medical - Fixed Wing Medflight
Randy Musack
Harry Dolan
Am I High Aviation
Wausau Flying Service
Krist Oil
Mark Preston
Festival Foods
State of Wisconsin - Donor Flight
Sanford Smith
Howard Joling
HJ Aviation
Bob Mohr
Hawthorne Aviation (formerly Heartland Aviation of Eau Claire) - Medflight
LJ Aviation
Roehl Transport

Dan Reis
Kyle Bradamore
Jake Lenz
Brett Veerman
Grupe Bryce
P Gingrich
Daniel Vieth
SkyService Business Aviation (Canada)
Frontier Medical Devices LLC
SJ Aviation
Quam Aviation
Noel Development LLC
Jason Keffeler
David Johnson
Terry Paulson
University of North Dakota
Justin Bauer
Eugene Wilhelm
TransCanada Pipelines
Winnebago Flying Club
Theda Star (Medflight)
George Saunders
Jack Dickerson
Seth Pinter
David Pinpoint
William Sullivan
GM Zemanski
Dan Niehaus

The Trickle Effect - These are businesses that we know of that have been utilized by the patrons of the airport this month. They spend money in Marshfield and the surrounding communities. This is just from conversations we have with pilots and passengers. There are more business that do benefit from the airport each month. These are just the ones we know about from the people that have discussed their time at Marshfield

Marshfield Hotel	McDonalds
Holiday Inn	Little Casears
Blue Heron / West 14th	Target
Marshfield Clinic	Hardees
St. Joseph's Hospital	The Store
Festival Foods	Baltus
V & H Heavy Trucks	Wildwood Zoo
Roehl Transport	Nasonville Dairy
Custom Fabrication and Repair	El Mexical
Subway	Hub City Ice Cream
Chips	Nuts Deep

Businesses or Groups That Have Utilized The Conference Room or Airport This Month From The Community.

Experimental Aircraft Association Chapter 992 (Marshfield & Medford Group)	Central Wisconsin Apple User Group
Toastmasters of Marshfield	Marshfield Youth Hockey
Wood County Economic Board	C12 Group (Christian CEOs and owners building great businesses for a greater purpose)
	Tiger Blue Line Club

Summary Report

October weather has started to chill some pilots away from flying. Business traffic seemed down as did general traffic.

City of Marshfield - General Airport Budget - 2015

Account # 101-53510-33

Obj. #	Description	2015 Amount Approved	2015 October Invoices	Firm Expenses Paid	Used To Date	Balance
52100	Professional Services	44,950.00	3,745.83	Manager's contract	37,458.30	7,491.70
52210	Electric	18,925.00	1,262.00	Marshfield Utilities & Alliant Energies	12,506.87	6,418.13
52220	Water	496.00	44.64	Marshfield Utilities	335.47	160.53
52230	Sewer	560.00	48.42	Marshfield Utilities	369.71	190.29
52240	Fire Protection Charge	1,934.00	163.20	Marshfield Utilities	1,270.44	663.56
52260	Heating - Gas	3,386.00	8.91	west side of old terminal	1,861.56	1,524.44
			20.24	east side of old terminal		
			132.56	General terminal		
52300	Telephone	1,290.00		Frontier	1,077.58	212.42
52400	Rep/Maint. Serv-Streets	17,200.00			3,180.00	14,020.00
52500	Repair/Mainte. Service	60,967.00	514.22	Merkel Co., Inc. - repair REILS and parking lot lights	41,770.35	19,196.65
			3,281.00	Security Fence & Supply Co., Inc. - 144' of 8' high link fence - reinstall existing gate at edge of property		
			50.95	UniFirst - floor mats		
			250.00	Duffy's Aircraft Sales - mowing equipment, man hrs.		
			955.88	Nick De Nardis - Biennial LOM & NDB inspections		
			250.00	Maid to Order		
			720.00	Fahrner Asphalt Sealers, LLC - infrared patching		

City of Marshfield - 2015 Airport Budget continued			October		Used	Page 2 of 2
			Expenses		To Date	Balance
52900	Other Contractual Ser.	3,000.00				3,000.00
53100	Office Supplies & Exp.	500.00				500.00
53200	Publications & dues	400.00			130.00	270.00
53400	Operating supplies	1,600.00			585.22	1,014.78
53500	Rep/Mainte. Supplies	6,728.00	43.98	Hiller's Hardware - Two 6V security batteries	823.60	5,904.40
55110	Buildings & Contents	2,431.00			2,484.72	(53.72)
55140	Professional Liability	317.00			305.92	11.08
55150	Airport Liability	4,350.00			4,350.00	-
55170	Boiler	371.00			371.68	(0.68)
58830	Airport Buildings	6,120.00				6,120.00
						-
Grand Totals		175,525.00	11,491.83		108,881.42	66,643.58