

# Marshfield Airport Committee Minutes

## January 14th, 2015

Meeting called to Order at 6:01 p.m. by Chairman Berg

Present: Chris Jockheck, Paul Knauf, Jack Bremer, Dan Maurer, and John Berg

Absent: None

Also Present: Myles Richmond, Duffy and Jeffrey Gaier

Citizens Comments: None

AP15-01 Motion by Jockheck Second by Bremer to approve the Airport Minutes for December 18th, 2014, All Ayes,

Motion Carried

AP15-02 Motion by Bremer Second by Maurer to approve the Airport Manager's January 2015 Report, All Ayes

Motion Carried

AP15-03 Motion by Knauf, Second by Maurer to approve the January 2015 Activity Report, All Ayes

Motion Carried

AP15-04 Motion by Jockheck, Second by Knauf to approve the Airport Bills for December 2014 and January 2015, All Ayes

Motion Carried

No Height Limitation Zone Variance Requests - No Action Taken

Project Updates - Discussed - No Action Taken

AP15-05 Motion by Maurer, Second by Knauf to approve an airport capital improvement plan which had the existing items in the plan and an additional project for development of the north hangar area which included drainage improvements and electrical. This plan will be submitted to City Administration for inclusion and consideration of the City's Capital Improvement Plan, All Ayes,

Motion Carried

Additional Citizens Comments: None

Motion by Knauf, second by Bremer to adjourn at 7:21 p.m. All Ayes Motion Carried

Respectfully Submitted - Jeffrey Gaier

# January 14th, 2015 Marshfield Municipal Airport Manager's Report



January has proven to be a challenge with the minus temperatures. The cold weather has chased away most of the general aviation traffic into the airport. On days below zero degrees, we ground the fleet at Duffy's Aircraft as it is hard on the airplanes, but also difficult for the



heaters in the planes to keep up. January 2014 was the safest month of aviation on record, because no one flew with the extreme cold temperatures. January 2015 is a close second.

The cold weather has also affected the snow removal equipment at the airport. The Case tractor has been having difficulty with the ram that adjusts angle of the plow. Walt and Bob replaced the cables that control the hydraulic ram and so far that seems to have fixed the problem.

The cold weather has also affected the snow removal equipment at the

Duffy's Pick-up Truck had a fuel line freeze up while plowing. Fortunately, the truck was near the maintenance hangar so we pushed it in the hangar with the tow tug to warm up.

The credit card reader has been giving us issues as well in the extreme cold. When the temperature drops below zero, the heater in the credit card reader by the fuel pump can't keep the equipment warm enough to work. So the modem is unable to dial out to get an authorization on the credit card to turn on the pump. The white cards we have in the office continue to work. So we have to come in or assist with refueling during extreme cold. I have written QTPod to see if they have ever experienced this problem. They do charge for support if they have to discuss the problem with us.

We have received a tax statement from the Township of Cameron for one of the properties purchased in Jan of 2013. Becker - Hoppe looked into this for us and the assessor for the town of Cameron agrees that it should have been designated as tax-exempt as of Jan 2014. As such the assessor and the town of Cameron were going to work out a chargeback on the property so

that there will be no tax collected on it. They will then make sure that it is included as one of the tax-exempt properties the City / Airport owns in the town of Cameron. As part of the purchase of the Grosbier property, the City will owe taxes on it from Nov 15th to Dec 31st, 2014. The Bureau as part of the acquisition has factored the taxes into the purchase and has issued the City a check to pay those taxes. As of Jan 1st 2015 it will be placed on tax exempt status as well.

We have received notice from the Military that they once again want to establish the Lightning Military Operation Area again in Wisconsin . This MOA is over Marshfield as well as several other communities. The Military is still trying to make this permanent MOA. We are once again writing letters of opposition against this MOA.

There has been no official word from EAA Chapter 992 if they wish to host a Chili Feed / Ski Plane Fly-in for 2015. We are still waiting to hear back fro EAA 992 regarding a Chili Feed.

Happy Birthday to Myles Richmond and Duffy Gaier who both turn 58 this month!... Duffy says he is 58 and that is what he is sticking to.

We said goodbye to two aircraft based on the field this past month. One aircraft was sold and the other was moved to Baraboo as the owners have relocated to that area.

Happy Flying  
Duffy, Alice, Bob and Jeff Gaier



# Airport Activity Report January 2015



## Departures and or Landings Information - Flight Operations - 28 Days Between Reports

<i>Year</i>	<i>YTD 2011</i>	<i>YTD 2012</i>	<i>YTD 2013</i>	<i>YTD 2014</i>	<i>Jan 2014</i>	<i>Jan 2015</i>	<i>YTD 2015</i>
<i>Jet</i>	<b>18</b>	<b>12</b>	<b>8</b>	<b>6</b>	<b>6</b>	<b>2</b>	<b>2</b>
<i>TurboProp</i>	<b>24</b>	<b>12</b>	<b>28</b>	<b>24</b>	<b>24</b>	<b>26</b>	<b>26</b>
<i>Twin</i>	<b>8</b>	<b>6</b>	<b>10</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
<i>Single</i>	<b>284</b>	<b>162</b>	<b>146</b>	<b>128</b>	<b>128</b>	<b>170</b>	<b>170</b>
<i>Helicopter</i>	<b>180</b>	<b>108</b>	<b>166</b>	<b>220</b>	<b>220</b>	<b>154</b>	<b>154</b>
<i>Light Sport</i>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>Total</i>	<b>512</b>	<b>302</b>	<b>358</b>	<b>382</b>	<b>382</b>	<b>356</b>	<b>356</b>

### Passengers

<i>Total</i>	<b>682</b>	<b>402</b>	<b>447</b>	<b>764</b>	<b>764</b>	<b>474</b>	<b>474</b>
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### Local and Transient Traffic

<i>Transient</i>	<b>74</b>	<b>74</b>	<b>122</b>	<b>176</b>	<b>176</b>	<b>70</b>	<b>70</b>
<i>Local</i>	<b>496</b>	<b>228</b>	<b>236</b>	<b>206</b>	<b>206</b>	<b>386</b>	<b>386</b>

### Training Flights

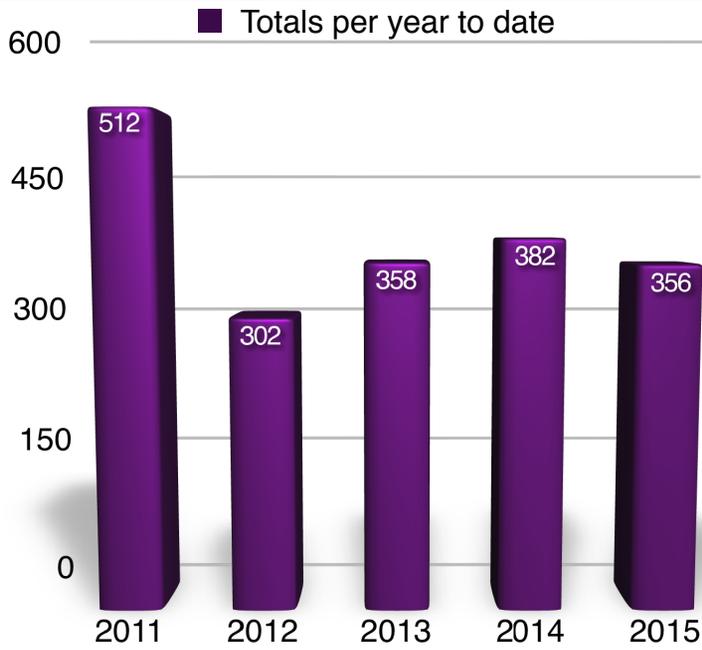
<i>Total</i>	<b>94</b>	<b>74</b>	<b>94</b>	<b>96</b>	<b>96</b>	<b>490</b>	<b>4430</b>
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### Fuel Dispensed

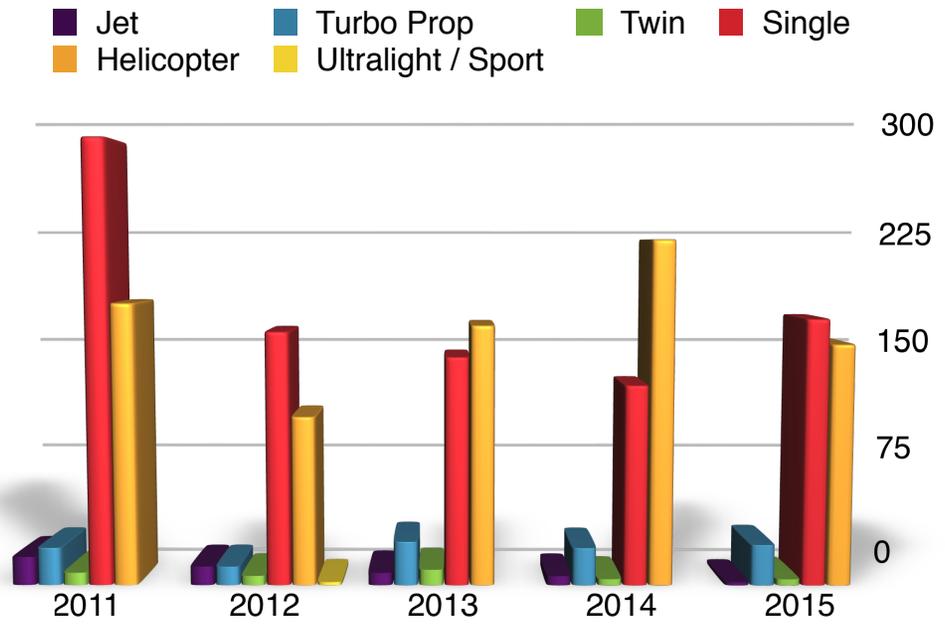
<i>Av Gas</i>	<b>1132</b>	<b>891</b>	<b>1188</b>	<b>567</b>	<b>567</b>	<b>647</b>	<b>647</b>
<i>Jet A</i>	<b>2405</b>	<b>1204</b>	<b>2345</b>	<b>2336</b>	<b>2336</b>	<b>2066</b>	<b>2066</b>
<i>Total</i>	<b>3537</b>	<b>2095</b>	<b>3533</b>	<b>2903</b>	<b>2903</b>	<b>2713</b>	<b>2713</b>

All Information In This Report Is Estimated Based On The Activity At The Airport For The Month. An Operation is considered a take-off or a landing.

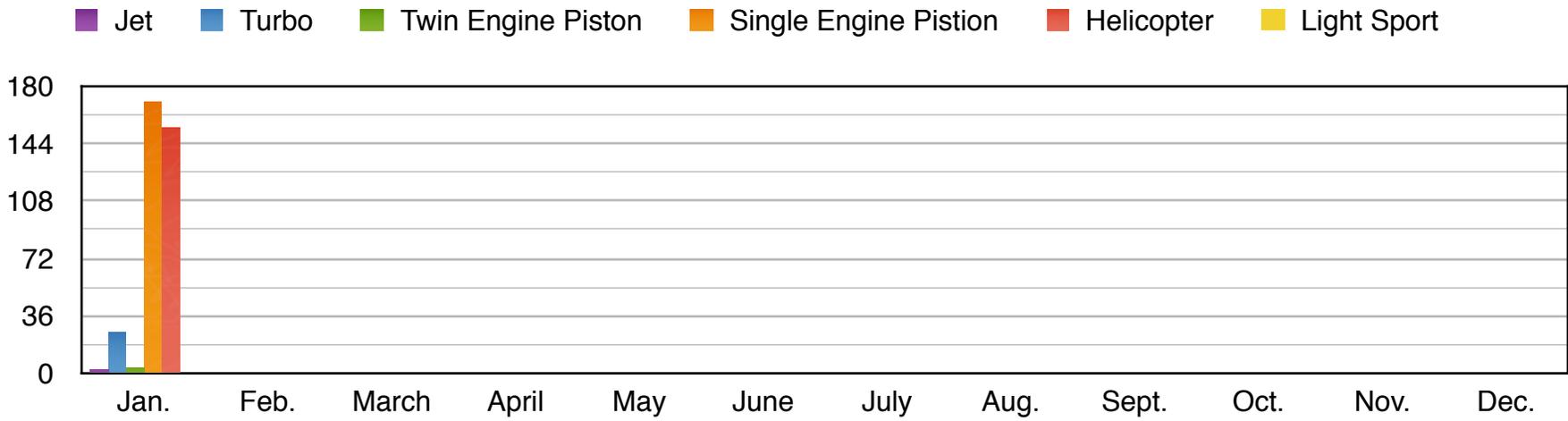
Flights Over the Past Five Years by the Present Month



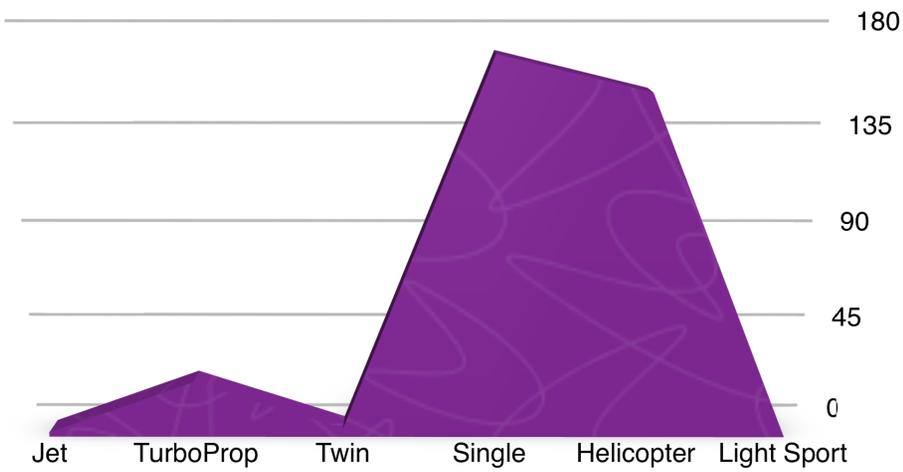
Types Of Aircraft That Have Visited Marshfield Per Year by the Present Month



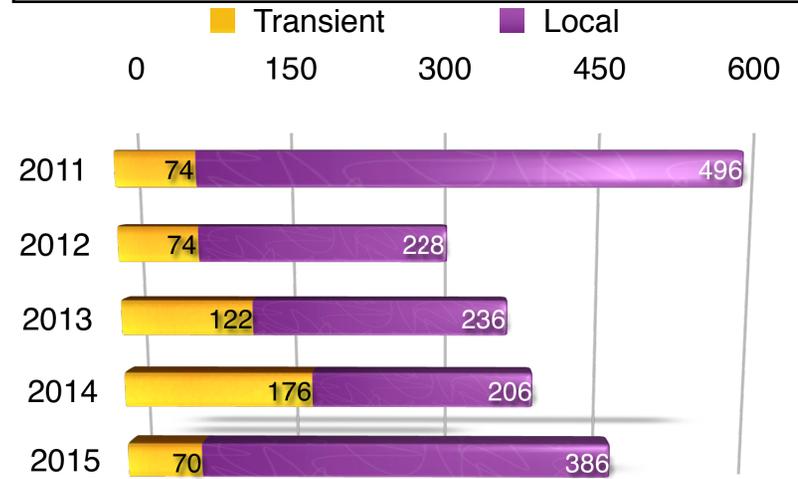
Operations by Aircraft for the Year of 2014



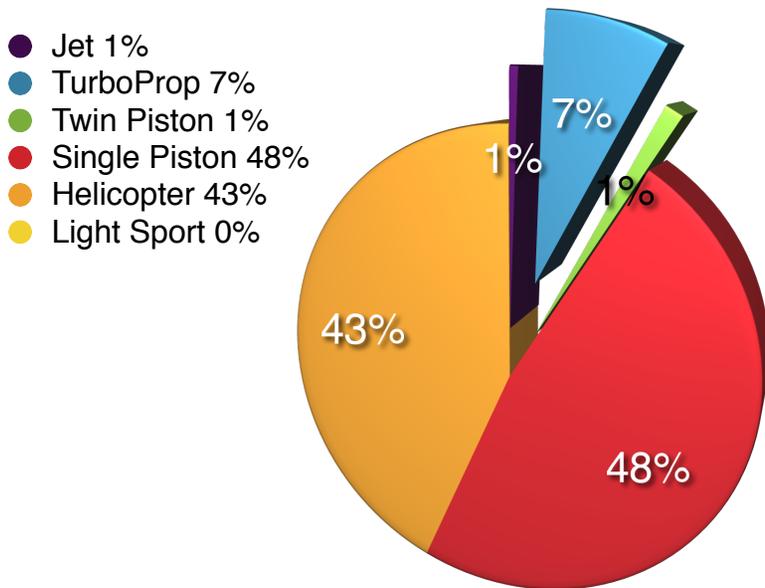
Traffic Activity For This Month



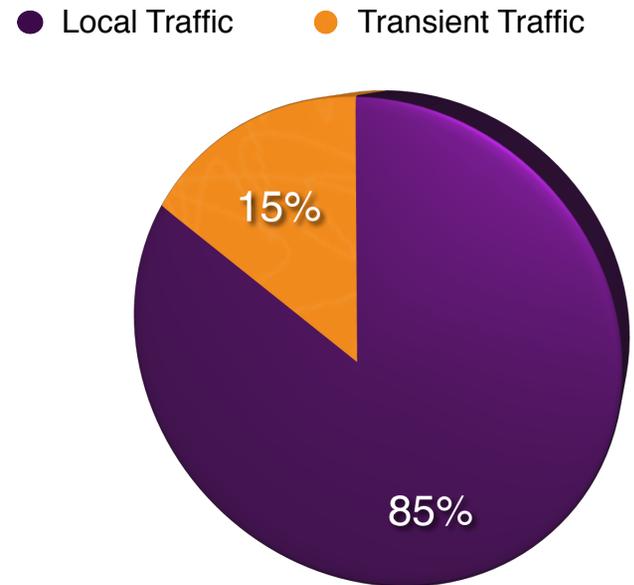
Transient Vs. Local Traffic



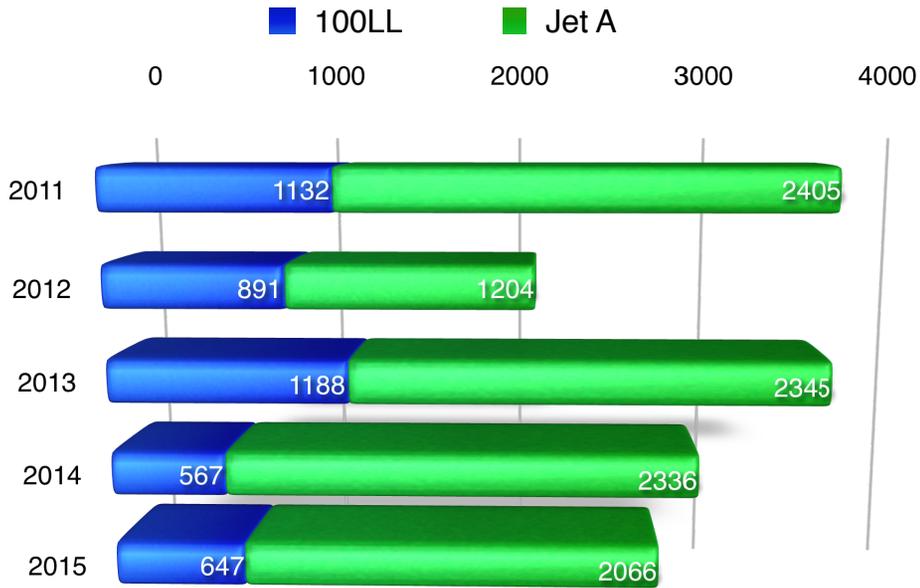
Percentage By Type Of Aircraft That Came Into Marshfield In 2015



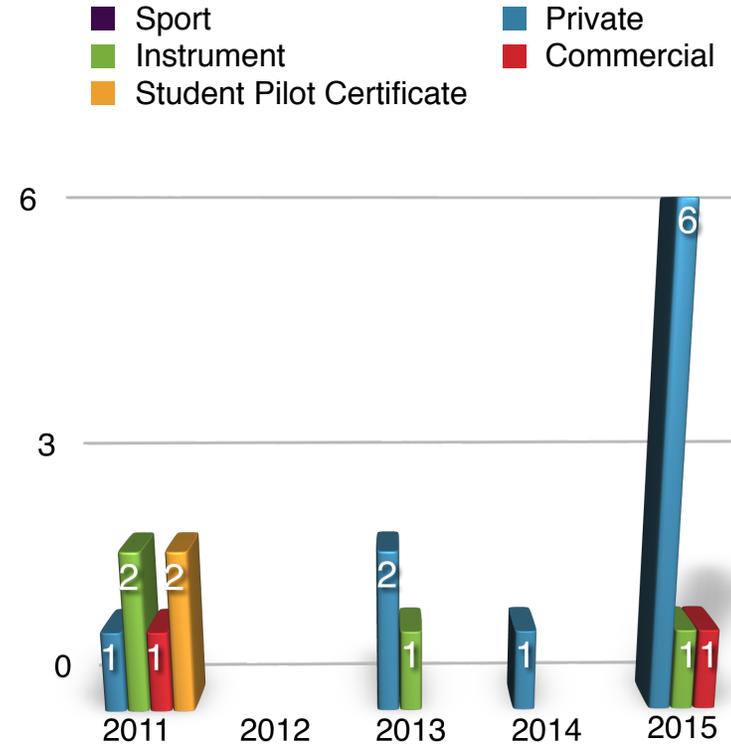
Percentage of Local Vs. Transient Traffic



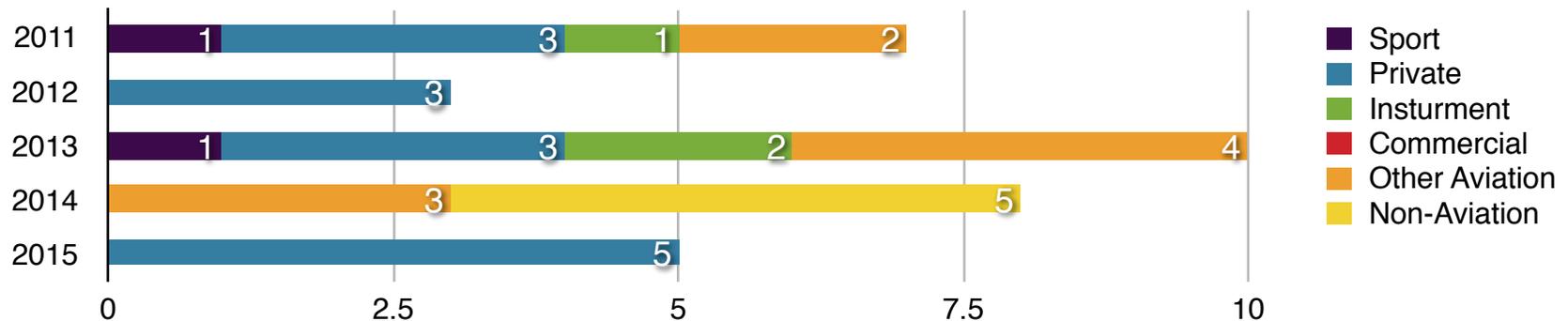
Fuel Sold - 5 Year Comparison



Duffy's Flight Checks for Pilots - 5 Year Comparison



Computerized Written Exams Given At The Airport



# ***Individuals and Businesses that have used the Airport The Month of January 2015***

Duffy's Aircraft Sales and Leasing Inc.  
Aviation On Demand  
Spirit Transport  
Dan Hiller  
CrossWind Aviation LLC  
Wheelers Chevy Olds Pontiac Cadillac Inc.,  
Dan Wheeler  
Myles Richmond  
Duffy Gaier  
Bob Gaier  
Jeffrey & Elizabeth Gaier  
Al Hatz  
Gary Buchanan  
Georgi Georgiev  
Craig Cook  
Don Halloran  
Howard Rand  
Steve Humphrey  
Steve Mickel  
Mayo One (Medflight Eau Claire)  
Custom Fabrication and Repair  
Brian Barnett  
Kirk Haslow  
Haslow Farms  
Father Eric Berns  
Medevac (Medflight Wausau)  
Tom Witt  
Country Flyers Education  
Jake Jasinski

Troy Rens  
Life Link III (Medflight New Richmond)  
Wayne Short  
Enbridge  
MQA Aviation LLC  
Matt Thomas  
Burrnett Co. Flying Service  
Michael Tyler  
Bob Thill  
Valley Medical - Fixed Wing Medflight  
Randy Musack  
Harry Dolan  
Bryan Atkinson  
William Atkinson  
Dick Rau  
April Thums  
Na Tao  
Medlink Air (Medflight)  
Am I High Aviation  
Wausau Flying Service  
Krist Oil  
Stephen De Vries  
Kathryn Kaminski  
David Scott  
Jason Teynor  
Andrew Beckel  
Tomasz Wardzala

Eric Peyrot  
Anthony Champion  
Patrik Gorun  
Jacob Cuda  
Tyler Rose

**Businesses or Groups That Have Utilized The Conference Room or Airport This Month From The Community.**

Experimental Aircraft Association Chapter 992 (Marshfield & Medford Group)

Toastmasters of Marshfield

Central Wisconsin Apple User Group

Marshfield Youth Hockey

C12 Group (Christian CEOs and owners building great businesses for a greater purpose)

Marshfield Area Pet Shelter

VNA Aspirus Home Health

**The Trickle Effect** - These are businesses that we know of that have been utilized by the patrons of the airport this month. They spend money in Marshfield and the surrounding communities. This is just from conversations we have with pilots and passengers. There are more business that do benefit from the airport each month. These are just the ones we know about from the people that have discussed their time at Marshfield

Marshfield Hotel

Target

Holiday Inn

Hardees

Blue Heron / West 14th

The Store

Marshfield Clinic

Baltus

St. Joseph's Hospital

Wildwood Zoo

Festival Foods

Nasonville Dairy

V & H Heavy Trucks

El Mexical

Roehl Transport

Custom Fabrication and Repair

Subway

Chips

McDonalds

Little Casears

**Summary Report**

The month of January was extremely cold with temperatures down into the negative twenties. As such, there was not much flight activity this month. We did have some corporate traffic in this month as well as general public activity. We have not seen any aircraft with skis yet.



City of Marshfield - 2014 Airport Budget continued			December		Used	Page 2 of 2
			Expenses		To Date	Balance
52900	Other Contractual Ser.	7,000.00			5,000.00	2,000.00
53100	Office Supplies & Exp.	100.00			85.00	15.00
53200	Publications & dues	400.00			130.00	270.00
53400	Operating supplies	1,600.00	902.87	Weiler Transportation, L.L.C. - diesel fuel	2,515.10	(915.10)
53500	Rep/Mainte. Supplies	6,500.00	522.64	Duffy's Aircraft Sales - Diesel fuel pump, fuel meter, gas hose	5,168.32	1,331.68
			16.66	Hiller's Hardware - Merch coupling & misc. fuel pump hardware		
55110	Buildings & Contents	2,487.00			2,383.33	103.67
55140	Professional Liability	321.00			310.31	10.69
55150	Airport Liability	4,486.00			4,350.00	136.00
55170	Boiler	359.00			371.47	(12.47)
58830	Airport Buildings	6,000.00				
Grand Totals		165,712.00	6,102.75		161,056.33	4,655.67

City of Marshfield - General Airport Budget - 2015

Account # 101-53510-33

Obj. #	Description	2015 Amount Approved	2015 January Invoices	Firm Expenses Paid	Used To Date	Balance
52100	Professional Services	44,950.00	3,745.83	Manager's contract	3745.83	41,204.17
52210	Electric	18,925.00				18,925.00
52220	Water	496.00				496.00
52230	Sewer	560.00				560.00
52240	Fire Protection Charge	1,934.00				1,934.00
52260	Heating - Gas	3,386.00				3,386.00
52300	Telephone	1,290.00				1,290.00
52400	Rep/Maint. Serv-Streets	17,200.00				17,200.00
52500	Repair/Mainte. Service	60,967.00	47.05	UniFirst - floor mats	96.55	60,870.45
			49.50	Merkel Co., Inc. - Repaired Papi lights		
52900	Other Contractual Ser.	3,000.00				3,000.00
53100	Offics Supplies & Exp.	500.00				500.00
53200	Publications & dues	400.00				400.00
53400	Operating supplies	1,600.00				1,600.00

City of Marshfield - 2015 Airport Budget continued					Page 2 of 2
			January		Used
			Expenses		To Date
					Balance
53500	Rep/Mainte. Supplies	6,728.00			6,728.00
55110	Buildings & Contents	2,431.00			2,431.00
55140	Professional Liability	317.00			317.00
55150	Airport Liability	4,350.00			4,350.00
55170	Boiler	371.00			371.00
58830	Airport Buildings	6,120.00			6,120.00
					-
Grand Totals		175,525.00	3,842.38		3,842.38 171,682.62