

COMMUNITY DEVELOPMENT AUTHORITY
Finance and Strategic Planning Committees
August 16th, 2016

The Finance and Strategic Planning meeting of the Community Development Authority was called to order by Finance Committee Chairperson Dave LaFontaine at 1:30 p.m. in the Cedar Rail Court Executive Conference Room, located at 601 S. Cedar Avenue, Marshfield, WI.

Affirmation of Proper Posting of Meeting: Meeting posted August 11, 2016 at 2:39 p.m.

ROLL CALL:

PRESENT: Andy Keogh, Dave LaFontaine, Tom Buttke, Peter Hendler

OTHERS PRESENT: Mary James-Mork – Executive Director, Trish McIlwain – Administrative Assistant, Tim Geldernick – Environmental Services Manager

Declaration of a Quorum.

Identify any Potential Conflicts of Interest: None

Public Comment: None

Review of Financial Reports/Documentation: Discussion of expenses for plants from Hefko Floral for the Sunroom at Parkview.

CDA 16-F07-1 Motion by Keogh, second by Peter to accept and recommend the July, 2016 financial reports for board approval. 4 Ayes

MOTION CARRIED

Status of Current Capital Projects:

The installation of security cameras at Parkview is currently taking place. The Scattered Sites and Cedar Rail will be the next installation process with the possibility dates of fall of 2016 and during 2017. Executive Director recommended moving forward with the Scattered Sites as the next project given the time frame for completion and reasonable costs.

Update on RAD Conversion Process:

CDA has submitted documents for grant applications through Federal Home Loans (FHL). Michael Bowen Revitalization Services LLC is facilitating the application process for the CDA. Closing dates will be dependent upon finalization of the financial package portions allocated to grants received. Earliest date could be December 31, 2016. Keogh urged support to ongoing efforts to complete the transition.

Next meeting date will be held on Tuesday, September 20th, 2016 at 1:30 p.m. in the Cedar Rail Executive Conference room.

Motion by Hendler to adjourn. Meeting declared adjourned at 2:20 p.m. by Chairperson LaFontaine.

Respectfully submitted,

Mary James-Mork
Executive Director

Dave LaFontaine
Chairperson