

COMMUNITY DEVELOPMENT AUTHORITY
Finance and Strategic Planning Committees
December 15th, 2015

The Finance and Strategic Planning meeting of the Community Development Authority was called to order by Finance Committee Chairperson Dave LaFontaine at 1:30 p.m. in the Cedar Rail Court Executive Conference Room, located at 601 S. Cedar Avenue, Marshfield, WI.

Affirmation of Proper Posting of Meeting: Meeting posted December 8, 2015 at 4:31 p.m.

ROLL CALL:

PRESENT: Andy Keogh, Dave LaFontaine, Peter Hendler, Dave Marsh, Tom Buttke

OTHERS PRESENT: Mary James-Mork – Executive Director, Carol Kerper – Business Manager

Declaration of a Quorum.

Identify any Potential Conflicts of Interest: None

Public Comment: None

Review of Financial Reports/Documentation:

CDA 15-F12-1 Motion by Marsh, second by Hendler to accept and recommend the November, 2015 financial reports for board approval. 5 Ayes

MOTION CARRIED

Status of Current Capital Projects:

Executive Director Mork stated that the low flow toilets have been installed at Parkview and are presently being installed at Cedar Rail. Reroofing of the Cedar Rail garage has been completed.

Update on RAD Conversion Process:

Ameresco has agreed to present the final draft of our RPCA to the Committee. Members agreed that the appropriate time for the presentation would be at the January Finance/Strategic Planning meeting. Members also recommended that we contact City Administration and Planning to determine their interest in a presentation by Ameresco regarding life cycle planning of CDA properties. Executive Director Mork will contact City Administration to determine their availability on the 19th.

Review of 2016 DentalCom Insurance Premiums:

CDA 15-F12-2 Motion by Marsh, second by LaFontaine to accept and recommend to the Board the DentalCom 2016 insurance premium amount. 5 Ayes

MOTION CARRIED

Discussion of RFP for City Hall Plaza Redevelopment Project:

The City of Marshfield has selected Gorman and Company as the developer for City Hall Plaza Redevelopment. The CDA has been assisted by Ted Matkom of Gorman, who provided guidance and resources in the early stages of the RAD transition.

Next meeting date will be Tuesday, January 19th, 2015 at 1:30 p.m. in the Cedar Rail Executive Conference room.

LaFontaine declared the meeting adjourned at 2:57 p.m.

Respectfully submitted,

Mary James-Mork
Executive Director

Dave LaFontaine
Chairperson