

COMMUNITY DEVELOPMENT AUTHORITY
Finance and Strategic Planning Committees
December 20th, 2016

The Finance and Strategic Planning meeting of the Community Development Authority was called to order by Finance Committee Chairperson Dave LaFontaine at 1:33 p.m. in the Cedar Rail Court Executive Conference Room, located at 601 S. Cedar Avenue, Marshfield, WI.

Affirmation of Proper Posting of Meeting: Meeting posted December 15, 2016 at 4:53 p.m.

ROLL CALL:

PRESENT: Dave LaFontaine, Andy Keogh, Tom Buttke, Peter Hendler

OTHERS PRESENT: Mary James-Mork – Executive Director, Carol Kerper – Business Manager,
Tim Geldernick – Environmental Services Manager

Declaration of a Quorum.

Identify any Potential Conflicts of Interest: None

Public Comment: None

CDA 16-F12-1 Motion by Buttke, second by Hendler to accept and recommend the November, 2016 financial reports for board approval. 4 Ayes

MOTION CARRIED

Cable television costs paid by the CDA and monthly resident cable fees were reviewed.

CDA 16-F12-2 Motion by Hendler, second by Keogh to implement a \$10.00 monthly fee increase for those residents who subscribe to cable television. 4 Ayes

MOTION CARRIED

Status of Current Capital Projects:

No capital projects are in process at this time. Exterior door canopy replacement at Cedar Rail and carpet installation in the main entryways at Parkview will be completed in January.

Update on RAD Conversion Process:

Required information is being compiled for the second round submission for a grant available for the initial reserve deposit for the scattered sites.

Next meeting will be held on Tuesday, January 17th, 2017 at 1:30 p.m. in the Cedar Rail Executive Conference room.

New Business:

Employee Handbook and Program Administrative Policies will be reviewed to identify categories within that may require updating by the Policy Review Committee.

Meeting declared adjourned at 2:12 p.m. by Chairperson LaFontaine.

Respectfully submitted,

Mary James-Mork
Executive Director

Dave LaFontaine
Chairperson