

COMMUNITY DEVELOPMENT AUTHORITY

July 28th, 2016

The monthly meeting of the Community Development Authority was called to order by Chairperson Andrew Keogh at 9:02 a.m. in the Community Room at Cedar Rail Court, 601 South Cedar Avenue, Marshfield, Wisconsin.

Affirmation of proper posting of meeting: Meeting posted July 26th, 2016 at 12:21 p.m.

ROLL CALL:

PRESENT: Andrew Keogh, Dave LaFontaine, Tom Buttke, Marilyn Hardacre, and Jeanette Katzenberg

EXCUSED: Peter Hendler

OTHERS PRESENT: Mary James-Mork – Executive Director, Carol Kerper – Business Manager, Tim Geldernick – Environmental Services Manager

Declaration of a quorum.

Identify any Potential Conflicts of Interest: None

Invitation for Public Comment:

Parkview resident, Dawn Norton, requested that the CDA staff review the wording found in the tenant lease document as it pertains to utilities provided. Staff will review and discuss at the August board meeting.

Overview of Cyber Insurance Coverage: John Southworth, Ansay & Associates Insurance, presented an overview of cyber insurance coverage and answered questions.

CDA 16-B07-1 Motion by LaFontaine, second by Buttke to purchase cyber insurance as offered by Ansay & Associates. 5 Ayes

MOTION CARRIED

CDA 16-B07-2 Motion by LaFontaine, second by Buttke to approve the June 30th, 2016 CDA Board Minutes. 5 Ayes

MOTION CARRIED

CDA 16-B07-3 Motion by LaFontaine, second by Katzenberg to approve the July 19th, 2016 Finance and Strategic Planning Meeting Minutes. 5 Ayes

MOTION CARRIED

CDA 16-B07-4 Motion by LaFontaine, second by Buttke to accept and place on file the Finance Committee Report as presented. 5 Ayes

MOTION CARRIED

Strategic Planning Committee Report: No Update

Personnel Committee Update: No Update

Grievance Committee Update: No Update

Update on RAD Conversion Process:

Update on conversion process will be provided in Executive Director's Report.

Executive Director's Report:

CDA 16-B07-5 Motion by LaFontaine, second by Katzenberg to accept and place on file the Executive Director's Report. 5 Ayes

MOTION CARRIED

New Business: None.

Next Board Meeting Date and Time: Thursday, August 25th, 2016 at 9:00 a.m., Cedar Rail Court

Agenda Items for Next Month: Review wording in tenant lease document as it pertains to utilities provided.

Meeting was declared adjourned by Chairperson Keogh at 10:00 a.m.

Respectfully submitted,

Mary James-Mork
Executive Director

Andrew Keogh
Chairperson