

COMMUNITY DEVELOPMENT AUTHORITY

June 17<sup>th</sup>, 2014

The Financial meeting of the Community Development Authority was called to order by Finance Committee Member Dave LaFontaine at 1:30 p.m. in the Cedar Rail Court Executive Conference Room, located at 601 S. Cedar Avenue, Marshfield, WI.

Affirmation of Proper Posting of Meeting: Meeting posted June 16<sup>th</sup>, 2014 at 11:25 a.m.

ROLL CALL:

PRESENT: Dave LaFontaine, Dave Marsh, Peter O. Hendler

OTHERS PRESENT: Andy Keogh – Commission Chair, Mary James-Mork - Executive Director, Carol Kerper – Executive Assistant, Julie Mess – Finance Director

Declaration of a Quorum.

Identify any Potential Conflicts of Interest: None

Public Comment: None

Review of Financial Reports/Documentation for April and May of 2014

CDA 14-F06-1 Motion by Marsh, second by Hendler to accept and recommend the financial reports for board approval. 3 Ayes

MOTION CARRIED

Review of Updated Financial Policies: Policies will be revised and reviewed before year-end and when upcoming changes are implemented.

Update on Cedar Rail Roof Contracting Award: The roofing project went well in terms of workmanship, quality and project clean-up.

RMM Solutions Update: The personnel at RMM have provided excellent customer service. A meeting will be held shortly with the Account Manager of RMM Solutions to discuss progress to date.

Next meeting date will be Tuesday, July 15<sup>th</sup>, 2014 at 1:30 p.m. in the Cedar Rail Executive Conference room.

Agenda items: Budgetary Adjustment Options- Benefits – (Closed Session)  
Update on Cedar Rail Roofing Project

Meeting adjourned at 2:43 p.m.

Respectfully submitted,

Mary James-Mork  
Executive Director

Dave LaFontaine  
Chairperson