

**COMMUNITY DEVELOPMENT AUTHORITY**

***Finance and Strategic Planning Committees***

May 11<sup>th</sup>, 2015

The Financial and Strategic Planning Committees meeting of the Community Development Authority was called to order by Board of Commissioners Chairperson Andrew Keogh at 2:07 p.m. in the Cedar Rail Court Executive Conference Room located at 601 S. Cedar Avenue, Marshfield, WI.

Affirmation of Proper Posting of Meeting: Meeting posted on May 6<sup>th</sup>, 2015 at 2:23 p.m.

**ROLL CALL:**

PRESENT: Andy Keogh, Dave Marsh, Peter O. Hendler

OTHERS PRESENT: Mary James-Mork - Executive Director, Carol Kerper – Business Manager

ABSENT: Dave LaFontaine, Tom Buttke

Declaration of a Quorum.

Identify any Potential Conflicts of Interest: None

Invitation for Public Comment: None

**Review of Sample RFP for Physical Conditions Assessment (PCA):**

CDA 15-FSP05-1 Motion by Marsh, second by Hendler to proceed forward with the RFP submission upon review by Commissioner Dave LaFontaine. 3 Ayes

MOTION CARRIED

**Review of Steps for Obtaining 501(c)(4) Status:**

Committee members reviewed a list of requirements, provided by Von Briesen, that will need to be completed in order to obtain 501(c)(4) status. A number of the requirements were discussed and completed. Additional prerequisites will continue to be discussed and completed at future committee meetings.

Meeting declared adjourned by Board of Commissioners Chairperson Andy Keogh at 2:59 p.m.

Respectfully submitted,

Mary James-Mork  
Executive Director

Andy Keogh  
Chairperson