

COMMUNITY DEVELOPMENT AUTHORITY  
*Finance and Strategic Planning Committees*  
September 15<sup>th</sup>, 2015

The Finance and Strategic Planning meeting of the Community Development Authority was called to order by Finance Committee Chairperson Dave LaFontaine at 1:33 p.m. in the Cedar Rail Court Resident Computer Room, located at 601 S. Cedar Avenue, Marshfield, WI.

Affirmation of Proper Posting of Meeting: Meeting posted September 10, 2015 at 10:44 a.m.

ROLL CALL:

PRESENT: Andy Keogh, Dave LaFontaine, Dave Marsh, Peter Hendler

OTHERS PRESENT: Carol Kerper – Business Manager

EXCUSED: Tom Buttke

Declaration of a Quorum.

Identify any Potential Conflicts of Interest: None

Public Comment: None

Review of Financial Reports/Documentation:

Finance Committee requested information showing salary ranges of staff from comparable public housing agencies.

CDA 15-F09-1 Motion by Hendler, second by Marsh to accept and recommend the August 2015 financial reports for board approval. 4 Ayes

MOTION CARRIED

Update of RAD Conversion Process:

An update of the RAD process will be deferred to the September 24<sup>th</sup> Board of Commissioners meeting and be included in the Executive Director's report.

Next meeting date will be Tuesday, October 20th, 2015 at 1:30 p.m in the Cedar Rail Executive Conference room.

Agenda Items for October:

- Capital Projects Update
- Discussion of Budget Dollars Allocated for CDA Staff Training
- Update on Information/Suggestions Obtained from HUD Onsite Visit that Relate to Finance
- Preliminary Discussion of 2016-2017 CDA Operating Budget Preparation
- Update on number of CDA employees who have paid a health insurance deductible dollar amount over the agreed upon deductible limit and have utilized the employee reimbursement benefit.

Meeting adjourned at 2:24 p.m.

Respectfully submitted,

Carol Kerper  
Business Manager

Dave LaFontaine  
Chairperson