

CENTRAL WISCONSIN STATE FAIR
BOARD MINUTES
July 18, 2016
7:30 PM

ROLL CALL:

Present: Board Members: Jeff Viergutz, Larry Gilbertson, Sara Schmitt, Kathy Banks, Ed Wagner, Bob Ashbeck (County), Lisa Blanchard (Jr. Fair), Jeff Hartman, Andy Keogh.
Adam Fischer-Executive Director

Absent: Jason Zaleski (City), Jeremy Carolfi, Carol Kerper,

The meeting of the Central Wisconsin State Fair was called to order at 7:31 pm in the Fair Office boardroom.

Orders of the Day were suspended to allow Tom Stram and Ken Zittleman from the Lions Club to address the BOD on the food vendor's 15% assessment, to lower the rate to 7.5% for nonprofits. After discussion the BOD decided to thank the presenters and to maintain the current policy.

Minutes of the June 20, 2016 Board Meeting It was moved by Andy Keogh, seconded by Kathy Banks to approve the minutes as presented. Minutes were approved.

Executive Director's Report: Adam Fischer provided an Executive Director report. Items: Update on Shirley Post. She has resigned for medical reasons. Adam's report was interrupted by Dave Lang concerning a non-critical matter of moving State Fair storage items. Adam continued his report. New office support staff have been hired. Non Fair events. Last minute planning for the Fair. New Draft Horse committee leadership need to be chosen. Four co superintends have been proposed by the committee. Some discussion. It was moved by Andy Keogh to approve the proposed four superintendents for the draft horse committee. Jeff Hartman seconded the motion. The motion carried. Adam informed the BOD that the Parks and Rec director proposed to him the possibility of turning over the management of the fairgrounds. Some discussion followed. Jeff Hartman moved, Andy Keogh seconded the motion explore the possibility of managing the property. Motion carried. Sara Schmitt questioned Adam about the long term office staffing plans.

Financial Report: Larry Gilbertson directed the board to the balance sheet and reviewed all the account balances. Following a time of question and answer, Kathy Banks moved to accept, Lisa Blanchard seconded the motion to approve the report as presented. Motion carried.

Consent Agenda:

Fair Commission Update: Bob Ashbeck reported. The commission met in July. The locks have been changed. Ventilation project paid for by the Market Sale Committee have the parts on hand and are looking for a time to install.

Capital Improvement Committee: Building project on the Fair Grounds property: Adam gave an update. A conditional use permit has been approved by the City. We have five years to fulfill the conditions set forth. Discussion. The building plan has been put out to bid. Meyer Buildings offered the best price. Q and A's. Jeff Hartman moved to accept Meyers bid, Kathy seconded the motion, discussion, add in the condensation roofline blanket, and copulas. The motion carried. Ed Wagner moved to approve the use of the Wenzel Capital improvement funds to cover the project. Jeff Hartman seconded the motion. After additional discussion, the motion carried.

Bob Ashbeck asked about the Horse show; Lisa commented on the Fairest of the Fair contest on August 10 at the Eagles and encouraged the BOD members to attend in support; Jeff Hartman discussed his visit at the Chippewa County Fair and how things are done there.

Jeff Hartman moved to adjourn, Kathy Banks seconded, the meeting adjourned at 8:54 pm.

Recorded by: Larry Gilbertson

Submitted by Kathy Banks, Secretary: _____