

**CENTRAL WISCONSIN STATE FAIR**  
**BOARD MINUTES**  
**June 20, 2016**  
**7:30 PM**

**ROLL CALL:**

Present; Board Members: Jeff Viergutz, Larry Gilbertson, Sara Schmitt, Kathy Banks, Carol Kerper, Ed Wagner, Bob Ashbeck (County), Jason Zaleski (City), Jeremy Carolfi.

Adam Fischer-Executive Director

Absent: Lisa Blanchard (Jr. Fair), Jeff Hartman, Andy Keogh

The meeting of the Central Wisconsin State Fair was called to order at 7:32 pm in the Fair Office boardroom. The meeting began with introductions of the two newly elected Board members, Ed Wagner and Jeremy Carolfi.

**Minutes of the April 18, 2016 Board Meeting** It was moved by Sara Schmitt, seconded by Jason Zaleski to approve the minutes as presented. Minutes were approved.

**Financial Report:** Larry Gilbertson directed the board to the balance sheet and reviewed all the account balances. Following a question and answer, with no additions or corrections the report was declared approved as presented.

**Executive Director's Report:** Adam Fischer provided an Executive Director report. Items: Office staff, entertainment guide, attending the Plan Commission meeting for a conditional use permit for a proposed barn project, marketing and radio advertising. Larry Gilbertson provided an update on the stage project. An architect has been secured to draw up specs to prepare the project for going out for bids in January 2017. Two conditional permits were needed for these projects at \$250.each. Carol Kerper moved, second by Kathy Banks to transfer \$500 out of the Wenzel Capital improvement Fund to cover these expenditures. Motion carried.

**Consent Agenda:** Includes:

Marketing Committee: nothing additional.

Jr Fair: On line entries for the youth. Superintendent workshop for the new electronic entry.

Fair Commission Update: Bob Ashbeck, no meeting.

Ed Wagner moved, Jason Zaleski seconded, and the reports were approved as presented.

**Review of the organizational flow chart** for the operation of the Fair. Adam Fischer explained this was approved at our May meeting. It is a bylaw change so this action needs to be ratified. Jason Zaleski moved to ratify the action, Kathy Banks seconded, the motion passed unanimously to adopt the organizational flow chart into the Bylaws.

Adam discussed the meeting time survey. With new membership on the Board, Adam requested to do the survey again. The members re-filled out the survey and will be reviewed later.

**New Business:**

A time of general ideas discussion took place with no decisions.

With no other business the meeting was declared adjourned at 8:07 pm.

Recorded by: Larry Gilbertson

Submitted by Kathy Banks, Secretary: \_\_\_\_\_