

Marshfield Fairgrounds Commission
City Hall, Room 108, Marshfield, Wisconsin
December 1, 2016 Meeting Minutes

- I. Called to order at 5:32 by Chairperson Mike Feirer.
- II. Roll Call:
Present: Commissioners: Ken Curry, Bill Winch, Tom Buttke, Mike Feirer; Excused: Chris Jockheck & Bob Ashbeck; Also Present: Justin Casperson (Parks and Recreation Director), Adam Fischer (CWSF Manager), Mike Martin (Wood County Finance Director), Marilyn Cournoyer (4H Food Stand Building Committee Treasurer), Joe Behlen (Snyder 4H Food Stand Building Committee Secretary), and Gary Krause (Snyder 4H Food Stand Building Committee President)
- III. Approval of Minutes: Motion by Buttke, seconded by Winch to approve the September 8, 2016, meeting minutes. Motion Carried.
- IV. Fair Commission Report:
 - a. Financial Report – Mike Martin will touch base with Chris Jockheck about getting the checks to Mike’s office in Wisconsin Rapids.
 - b. Pay Bills – none
- V. Central Wisconsin State Fair Report:

Adam Fischer reported the CWSF officially closed the books on the 2016 Fair. The Fair finished the year with a positive balance, which is a first for the past seven or eight years. Adam would send out a profit/loss statement to the Commission. Adam also commented that the 15% collected from the vendors helped. Also, the Junior Fair and Animal Market Sale had a financially positive year. CWSF secured funds for the stage from the Wenzel family. Adam is working with the city on the bid documents. Meyer Building out of Dorchester is building the horse barn on the CWSF property.
- VI. Parks and Recreation Department:
 - a. Projects – Justin Casperson presented the projects approved by the Commission. He stated the next two major projects are the painting of the grandstands steel support structure and sealing of the grandstands concrete deck. See enclosed.
 - b. Property Usage – Justin Casperson shared his report to the Commission on the property usage. See enclosed.
 - c. Snyder 4H Agreement – Justin Casperson presented the Snyder 4H agreement. Much of the language remained the same as previous agreements. The Commission tabled any action on the Snyder 4H food stand until the City & County legal counsel along with the City insurance carrier review the lease. See enclosed.
- VII. Next Meeting: 5:30 pm, Thursday, February 2, 2017
- VIII. Adjournment: 6:28 pm

Respectfully Submitted by Justin Casperson