

**FINANCE, BUDGET AND PERSONNEL COMMITTEE**  
**MINUTES OF JANUARY 17, 2017**

Meeting called to order by Chairperson Feddick at 5:30 p.m., in the Common Council Chambers, City Hall Plaza.

**PRESENT:** Alderpersons Alanna Feddick, Rebecca Spiros, Tom Witzel, and Peter Hendler

**ABSENT:** Alderperson Jason Zaleski

**ALSO PRESENT:** Alderperson Earll, City Administrator Barg, media and City Personnel (Jennifer Rachu, Keith Strey, Jason Angell, Tom Turchi, Dan Knoeck, Amy VanWyhe and Deb M. Hall)

**Citizen Comments**

None

**FBP17-006** Motion by Witzel, second by Hendler to approve the items on the consent agenda:

1. Minutes of the January 3, 2017 meeting.
2. Payroll in the amount of \$960,516.24 and Bills in the amount of \$1,026,154.47
3. Report of Personnel Actions of January 17, 2017.
4. December 2016 Treasury Report

**Motion carried**

No items were removed from the consent agenda.

**FBP17-007** Motion by Hendler, second by Witzel to authorize the Human Resources Manager/Assistant to the City Administrator to submit the Commercial Building Inspector job description to Carlson-Dettmann for consideration of possible compensation adjustment, and to allow the process to fill the position, and any internal subsequent vacancies that may be created, to begin immediately.

**Motion carried**

**FBP17-008** Motion by Witzel, second by Spiros to authorize the Human Resources Manager/Assistant to the City Administrator to begin the process to fill the vacant Civil Engineer I position within the Engineering Division.

**Motion carried**

**FBP17-009** Motion by Hendler, second by Witzel to approve the Memorandum of Understanding (MOU) with Wood County for drug court services to be provided in Marshfield.

**FBP17-010** Motion by Feddick, second by Spiros to amend the agreement to change the wording from the City agrees to pay the full cost of the services provided to the full cost attributable to the City of Marshfield

**Motion carried**

Vote on motion **FBP17-009 as amended.**

**Motion carried**

The item pertaining discussing opportunities/ideas to improve communication with citizens and increase civic engagement was removed from the agenda.

**FBP17-011** Motion by Spiros, second by Witzel to go into closed session under Wisconsin Statutes, Chapter 19.85 (1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- City Hall Leases

Roll call vote, all ayes. (Time: 5:51 p.m.)

**Motion carried**

Present in closed session: Alderpersons Feddick, Spiros, Witzel, Hendler and Earll, City Administrator Barg and staff (Jen Rachu, Dan Knoeck, Keith Strey and Deb Hall).

**FBP17-012** Motion by Hendler, second by Spiros to return to open session. Roll call vote, all ayes. (Time: 6:00 p.m.)

**Motion carried**

**FBP17-013** Motion by Hendler, second by Spiros to approve the amendment to the Lease Agreement with Mary Luepke, Greater Insurance Services Corp., and authorize execution of the same.

**Motion carried**

**FUTURE AGENDA ITEMS**

- Improving Communications
- Explanation on the Pay Classification/Scale

There being no further business the Chairperson adjourned the meeting at 6:02 p.m.

**Motion carried**



Deb M. Hall  
City Clerk