

**FINANCE, BUDGET AND PERSONNEL COMMITTEE**  
**MINUTES OF MARCH 15, 2016**

Meeting called to order by Chairperson Feddick at 5:30 p.m., in the Common Council Chambers, City Hall Plaza.

**PRESENT:** Alderpersons Rich Reinart, Gordon Earll, Alanna Feddick, Rebecca Spiros and Peter Hendler.

**ABSENT:** None

**ALSO PRESENT:** Mayor Meyer, City Administrator Barg and City Personnel (Keith Strey, Amy VanWyhe, Justin Casperson, Jason Angell, Jennifer Rachu, Dan Knoeck and Deb Hall)

**Citizen Comments**

None

**FBP16-016** Motion by Hendler, second by Reinart to approve the items on the consent agenda:

1. Minutes of the February 16, 2016 meeting.
2. Payroll in the amount of \$812,528.36 and Bills in the amount of \$8,122,816.66 and \$1,105,150.17
3. Monthly Position Control Report as of February 29, 2016.
4. Report of Personnel Actions as of March 15, 2016.
5. February 2016 Treasury Report.

**Motion carried**

No items were removed from the consent agenda.

**FBP16-017** Motion by Hendler, second by Earll to approve revised Personnel Policy No. 3.525, Family and Medical Leave.

**Motion carried**

**FBP16-018** Motion by Earll, second by Reinart to recommend approval of Payroll Resolution No. 2016-20 to the Common Council, adding the position of Forestry Technician to the Seasonal/Casual payroll resolution.

**Motion carried**

**FBP16-019** Motion by Earll, second by Spiros to authorize the Human Resources Manager/Asst. to the City Administrator to fill the position of Payroll Technician. Hendler voted Nay.

**Motion carried**

**FBP16-020** Motion by Earll, second by Reinart to recommend approval of Budget Resolution No. 03-2016 to the Common Council, transferring \$9,800 within the Cable Television Fund from Fund Balance to Capital Outlay to purchase camera equipment and accessories.

**Motion carried**

**FBP16-021** Motion by Spiros, second by Earll to go into closed session pursuant to Wisconsin Statutes, chapter 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- Position title and pay grade adjustments (2 positions)

Roll call vote, all ayes. (Time: 5:45 p.m.)

**Motion carried**

Present in closed session: Alderpersons Feddick, Reinart, Earll, Spiros and Hendler, Mayor Meyer, City Administrator Barg and City Staff (Keith Strey, Jennifer Rachu, Dan Knoeck, Jason Angell and Deb Hall).

**FBP16-022** Motion by Spiros, second by Hendler to return to open session. Roll call vote, all ayes.  
(Time: 6:02 p.m.)

**Motion carried**

**FBP16-023** Motion by Hendler, second by Reinart to approve the placement of the Facilities Maintenance Coordinator (incumbent) from Step 4 of pay grade G (\$22.17 per hour) to Step 1 of pay grade I (\$23.68 per hour) of the 2015 Compensation Scale. The employee would move then to the 2016 scale (\$24.27) following 6 months in the position.

**Motion carried**

**FBP16-024** Motion by Hendler, second by Reinart to approve redlining the Building Inspector/Project Manager's (incumbent) rate of pay at \$35.03. The incumbent pay range would decrease from pay grade N to pay grade M on the 2015 Compensation Scale. The employee's rate of pay would continue to be redlined upon completion of 6 months in the role. The employee would be eligible for an increase when the rate of \$35.03 exceeds the rate of pay in Step 5 of the pay scale.

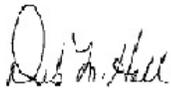
**Motion carried**

#### **FUTURE AGENDA ITEMS**

Merit Policy

Motion by Spiros, second by Hendler to adjourn at 6:05 p.m.

**Motion carried**



Deb M. Hall  
City Clerk