

FINANCE, BUDGET AND PERSONNEL COMMITTEE
MINUTES OF MAY 17, 2016

Meeting called to order by City Clerk Hall at 5:30 p.m., in the Common Council Chambers, City Hall Plaza.

PRESENT: Alderpersons Rich Reinart, Gordon Earll, Alanna Feddick, and Rebecca Spiros

ABSENT: Peter Hendler

ALSO PRESENT: Alderpersons Wagner, Earll and Jockheck, City Administrator Barg, Brian Panzer, and City Personnel (Keith Strey, Amy VanWyhe, Jennifer Rachu, Dan Knoeck, Craig DeGrand, and Deb M. Hall)

The City Clerk asked for nominations for Chairperson.

Aldersperson Spiros nominated Aldersperson Feddick.

There being no further nominations the City Clerk declared the nominations closed.

FBP16-039 Motion by Spiros, second by Reinart to elect Aldersperson Feddick as Chairperson.
Motion carried

Chairperson Feddick asked for nominations for Vice-Chair.

Aldersperson Reinart nominated Aldersperson Spiros.

Aldersperson Spiros nominated Aldersperson Reinart.

There being no further nominations the Chair declared the nominations closed.

Feddick voted for Spiros

Reinart voted for Spiros

Zaleski voted for Spiros

Spiros voted for Reinart

Aldersperson Spiros was elected Vice-Chairperson.

Citizen Comments

None

FBP16-040 Motion by Reinart, second by Spiros to approve the items on the consent agenda:

1. Minutes of the April 19, 2016 meeting
2. Payroll in the amount of \$1,264,120.65 and Bills in the amount of \$810,658.89 and \$886,409.07.
3. Monthly Position Control Report as of April 30, 2016.
4. Report of Personnel Actions of May 17, 2016.
5. April 2016 Treasurer's Report

Motion carried

UW-Marshfield/Wood County Buildings and Grounds Superintendent Brian Panzer explained that they are reallocating \$12,500 from the funds approved by the City for the HVAC Project (#UW-K-7335) to a new project for the rigging, cabling and piping that supports the lights, curtains and other hanging items above the stage in the theater.

FBP16-041 Motion by Spiros, second by Reinart to recommend approval to the Common Council of Budget Resolution No. 11-2016, transferring \$1,000 from an Enbridge grant to the Emergency Medical Services Fund for the purchase of four ballistic helmets.

Motion carried

FBP16-042 Motion by Reinart, second by Zaleski to recommend approval to the Common Council of Budget Resolution No. 12-2016, transferring \$600,000 from the State Trust Fund Loan proceeds; \$475,000 to the TID #11 Veteran's Parkway/Highway 10 Interchange Fund and \$125,000 to the Wastewater Utility Collection System Asset Account, for construction of sewer/water extensions to serve the recently annexed Draxler property.

Motion carried

FBP16-043 Motion by Reinart, second by Zaleski to approve the placement of the Assessor to report to the City Administrator as of June 1, 2016 and review the outsourcing options for some or all assessing services including a formal RFP for Assessing Services for the City of Marshfield.

Motion carried

FBP16-044 Motion by Spiros, second by Zaleski to authorize the Finance Director to solicit proposals for Purchase Card program.

Motion carried

FBP16-045 Motion by Zaleski, second by Reinart to postpone action on the creation of Administrative Services Department to oversee Finance, Technology, Assessing, and City Clerk Departments.

Motion carried

The committee asked for more information:

- Who would be considered for this job? (Offer a couple of scenarios of "If this happens then this would be how it is accomplished.
- Give some examples of things that have happened and how it was solved but could have been solved if there was an Administrative Services Director.
- Can they fit it in with their current job responsibilities?
- How much will they have to pass downstream?
- How much is this going to cost? Staff will have this position reviewed by the City's compensation consultant.
- How is the issue of a Director reporting to a Director going to be accomplished?

FBP16-046 Motion by Zaleski, second by Reinart to go into closed session pursuant to Wisconsin Statutes, chapter 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises control.

- Placement of employee on compensation plan.

Roll call vote, all ayes. (Time: 6:10 p.m.)

Motion carried

Present in closed session: Alderpersons Feddick, Reinart, Zaleski, Spiros, Earll and Wagner, City Administrator Barg and City Personnel (Keith Strey, Jennifer Rachu and Deb Hall).

FBP16-047 Motion by Spiros, second by Reinart to return to open session. Roll call vote, all ayes.
(Time: 6:24 p.m.)

Motion carried

FBP16-048 Motion by Zaleski, second by Reinart to approve placement of the candidate for the Streets Division Classification IV position in Step 6 of Pay Grade F in the 2015 scale and the 2016 increase would be effective 7/1/2016

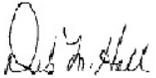
Motion carried

FUTURE AGENDA ITEMS

None

Motion by Spiros, second by Reinart to adjourn at 6:25 p.m.

Motion carried



Deb M. Hall
City Clerk