

**FINANCE, BUDGET AND PERSONNEL COMMITTEE**  
**MINUTES OF NOVEMBER 17, 2015**

Meeting called to order by Chairperson Feddick at 5:30 p.m., in the Common Council Chambers, City Hall Plaza.

**PRESENT:** Alderpersons Rich Reinart, Gordon Earll, Rebecca Spiros, Alanna Feddick and Peter Hendler.

**ABSENT:** None

**ALSO PRESENT:** Mayor Meyer, Alderpersons Wagner and Buttke, City Administrator Barg and City Personnel (Keith Strey, Bob Haight, Sam Warp, Dan Knoeck, Jennifer Rachu and Deb M. Hall)

**Citizen Comments**

Mayor Meyer talked about Expense Reports. There was a request by an Alderperson to expedite the processing of their expense reports from the conference in order to be paid sooner than December 1<sup>st</sup>. This can be done but it goes against the normal policies & procedures. If the committee wants him to authorize the Finance Department to expedite this process then they should give him some direction.

The committee agreed to follow the policies and procedures and let it run its course. But the City should look into revising this policy and maybe look into getting a City credit card.

Jennifer Rachu, Human Resources Manager/Assistant to the City Administrator, introduced herself to the committee.

**FBP15-116** Motion by Hendler, second by Spiros to approve the items on the consent agenda:

1. Minutes of the November 3, 2015 meeting.
2. Bills in the amount of \$691,121.44.
3. Report of Personnel Actions of November 17, 2015.

**Motion carried**

No items were removed from the consent agenda.

Fire Chief Haight updated the committee on the refilling of the vacant Firefighter/Paramedic position at the Marshfield Fire & Rescue Department as approved at the November 12, 2015 Police and Fire Commission meeting.

**FBP15-117** Motion by Hendler, second by Spiros to approve filling the position of Wastewater Operator at the Wastewater Utility.

**Motion carried**

**FBP15-118** Motion by Earll, second by Reinart to approve the 2016 ambulance contracts with 13 surrounding towns and villages.

**Motion carried**

**FBP15-119** Motion by Spiros, second by Earll to recommend approval of Resolution No. 2015-54 to the Common Council, writing off various uncollectible ambulance accounts receivable totaling \$27,000.

**Motion carried**

**FBP15-120** Motion by Earll, second by Feddick to recommend approval of Resolution No. 2015-55, adopting an ambulance rate schedule to be effective January 1, 2016. Nay - Spiros

**Motion carried**

Discussion was held on the Mayor and Council salaries.

The committee directed the City Administrator to come back with more information regarding the comparisons used for the Common Council.

- How many members are on their Council
- Size of their budgets
- Community Population

The Mayor's salary will remain the same.

**FBP15-121** Motion by Spiros, second by Reinart to go into closed session pursuant to Wisconsin Statutes Chapter 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- Possible renewal of City Hall Lease

Roll call vote, all ayes. (Time: 6:22 p.m.)

**Motion carried**

Present in closed session: Mayor Meyer, Alderpersons Reinart, Earll, Spiros, Hendler, and Feddick, City Administrator Barg, Finance Director Strey, Public Works Director Knoeck and City Clerk Hall.

**FBP15-122** Motion by Spiros, second by Reinart to return to open session. Roll call vote, all ayes. (Time: 6:27 p.m.)

**Motion carried**

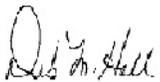
**FBP15-123** Motion by Hendler, second by Earll to approve the Lease Amendment with Dr. Funk and authorize staff to execute the same.

**Motion carried**

### **FUTURE AGENDA ITEMS**

None

Motion by Spiros to adjourn at 6:29 p.m.



Deb M. Hall  
City Clerk