

**FINANCE, BUDGET AND PERSONNEL COMMITTEE**  
**MINUTES OF SEPTEMBER 6, 2016**

Meeting called to order by Vice-Chairperson Spiros at 5:30 p.m., in Room 108, City Hall Plaza.

**PRESENT:** Alderpersons Rebecca Spiros, Jason Zaleski, Tom Witzel, Peter Hendler and Alanna Feddick (arrived at 5:33 p.m.).

**ABSENT:** None

**ALSO PRESENT:** City Administrator Barg, and City Personnel (Jennifer Rachu, Amy VanWyhe and Deb M. Hall)

**Citizen Comments**

None

**FBP16-076** Motion by Zaleski, second by Hendler to approve the items on the consent agenda:

1. Minutes of the August 23, 2016 meeting.
2. Payroll in the amount of \$870,300.95 and Bills in the amount of \$1,623,403.50.
3. Report of Personnel Actions of September 6, 2016.
4. Monthly Position Control Report as of August 31, 2016.

**Motion carried**

No items were removed from the consent agenda.

Aldersperson Feddick joined the meeting.

**FBP16-077** Motion by Zaleski, second by Hendler to recommend approval of Budget Resolution No. 22-2016 to the Common Council, transferring \$1,000,000 from the Long-Term Debt proceeds to the UW Marshfield/Wood County STEM project.

**Motion carried**

**FBP16-078** Motion by Feddick, second by Hendler to recommend approval of Budget Resolution No. 23-2016 to the Common Council, transferring \$50,000 in Long-Term Debt Proceeds and \$32,000 of Fund Balance to Development Incentives, TIF #7 for the Midwest Auto Movers Development Agreement.

**Motion carried**

**FBP16-079** Motion by Hendler, second by Witzel to approve revised Policy #3.850, Compensation for Elected Officials.

**Motion carried**

**FBP16-080** Motion by Zaleski, second by Spiros to authorize staff to solicit proposals for contracted assessment services.

**Motion carried**

Discussion was held on setting aside the Administrative Services Department approach and placing the assessing function under the Finance Department, at such time as we no longer have a City Assessor (expected in June 2017).

The Committee recognized that somebody needs to be in control of making sure that the contracted assessor (Assessing Company) that we take on does what they are supposed to but at this point they don't know if the Finance Department is the best place for this. Staff will gather more information and bring it back to the Committee for further discussion.

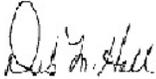
City Administrator Barg gave an update on the operation of the joint municipal court with the Village of Spencer; and the request from the Village of Stratford to join the municipal court.

**FUTURE AGENDA ITEMS**

None

Motion by Feddick, second by Hendler to adjourn at 6:03 p.m.

**Motion carried**

A handwritten signature in cursive script, appearing to read "Deb M. Hall".

Deb M. Hall  
City Clerk