

FINANCE, BUDGET AND PERSONNEL COMMITTEE
MINUTES OF NOVEMBER 18, 2014

Meeting called to order by Chairperson Feddick at 5:30 p.m., in the Common Council Chambers, City Hall Plaza.

PRESENT: Alderpersons Alanna Feddick, Gordon Earll, Peter Hendler and Char Smith

ABSENT: Alderperson Rebecca Spiros

ALSO PRESENT: Alderperson Wagner, City Administrator Barg and City Personnel (Lara Baehr, Brenda Hanson, Rick Gramza, Craig DeGrand, Scott Owen, Kelly Cassidy, Ed Englehart, Keith Strey and Deb Hall)

Citizen Comments

None

FBP14-087 Motion by Smith, second by Hendler to approve the items on the consent agenda:

1. Minutes of the October 21, 2014 meeting.
2. Payroll in the amount of \$1,246,093.32 and the bills in the amount of \$597,188.26 and \$639,546.33.
3. Monthly Position Control Report as of October 31, 2014
4. October 2014 Treasurer's Report

Motion carried

No items were removed from the consent agenda.

FBP14-088 Motion by Hendler, second by Earll to approve the increase in certain fines/fees for parking tickets and parking permits.

	<u>Current</u>	<u>Recommended</u>
All Violations	\$ 13.00	\$ 15.00
Handicapped	\$100.00	\$100.00 (no change)

Parking Permits

<u>Type</u>	<u>Base + Tax = Total</u>	<u>Base + Tax = Total</u>
Annual Permits		
Day/Night	$\$104.27 + \$5.73 = \$110.00$	$\$118.48 + \$6.42 = \$125.00$
Tenant	$\$132.70 + \$7.30 = \$140.00$	$\$146.92 + \$8.08 = \$155.00$

Monthly Tenant Permits

1 week	$\$4.74 + \$0.26 = \$5$	$\$6.63 + \$0.37 = \$7$
2 weeks	$\$9.48 + \$0.52 = \$10.00$	$\$13.27 + \$0.73 = \$14.00$
3 weeks	$\$14.22 + \$0.78 = \$15.00$	$\$19.90 + \$1.10 = \$21.00$
4 weeks	$\$18.96 + \$1.04 = \$20.00$	$\$26.54 + \$1.46 = \$28.00$

Day/Night Permits

1 week	$\$3.32 + \$0.18 = \$3.50$	$\$4.74 + \$0.26 = \$5.00$
2 weeks	$\$6.63 + \$0.37 = \$7.00$	$\$9.48 + \$0.52 = \$10.00$
3 weeks	$\$9.95 + \$0.55 = \$10.50$	$\$14.22 + \$0.78 = \$15.00$
4 weeks	$\$13.27 + \$0.73 = \$14.00$	$\$18.96 + \$1.04 = \$20.00$

Motion carried

FBP14-089 Motion by Earll, second by Smith to recommend approval of Budget Resolution No. 26-2014 to the Common Council, transferring \$1,446 from the General Fund Fire Donations account to the Fire Protection Budget to purchase four (4) rescue task force plate kits.

Motion carried

FBP14-090 Motion by Earll, second by Smith to recommend approval of Budget Resolution No. 27-2014 to the Common Council, transferring \$7,322 within the Room Tax Fund to fund repairs on the Ludwig Building.

Motion carried

FBP14-091 Motion by Hendler, second by Smith to approve Revised Policy 4.320, Utility Transfers for General Government Utilization.

FBP14-092 Motion by Earll, second by Feddick to amend the Policy to reflect that the Common Council may override any line item expenditure approved by the Board only upon a 2/3 vote of the entire Council instead of 3/4 vote.

Motion carried

Vote on motion **FBP14-091 as amended**.

Motion carried

FBP14-093 Motion by Earll, second by Smith to recommend approval of Resolution No. 2014-62, writing off various uncollectible ambulance accounts receivable totaling \$24,999,01.

Motion carried

FBP14-094 Motion by Earll, second by Hendler to recommend approval of Payroll Resolution No. 2014-67 to the Common Council, adjusting the pay for temporary, seasonal, and part-time positions effective January 1, 2015.

Motion carried

FBP14-095 Motion by Earll, second by Smith to recommend approval of Payroll Resolution No. 2014-68 to the Common Council, adjusting the pay for the City Clerk effective May 1, 2015.

Motion carried

FBP14-096 Motion by Earll, second by Smith to recommend approval of Payroll Resolution No. 2014-69 to the Common Council, adjusting the pay for the Municipal Judge effective May 1, 2015.

Motion carried

City Administrator Barg presented proposed guidelines for recruitment and hiring practices.

The committee needed some time to review the proposed guidelines. This item will be placed on the January agenda in policy format. In the meantime anyone that has any changes or comments should contact the City Administrator.

City Administrator Barg updated the committee on the implementation of the staffing study recommendations.

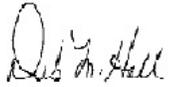
- Support Technician Position – Originally this was to be effective July 1, 2015 but will be moved back to September 1, 2015.
- The relocation of the Finance Department to the 5th floor is done.

FUTURE AGENDA ITEMS

Recruitment Policy to be placed on the January agenda.

Motion by Hendler, second by Smith to adjourn at 6:27 p.m.

Motion carried

A handwritten signature in black ink, appearing to read "Deb M. Hall". The signature is written in a cursive style with a large initial "D".

Deb M. Hall
City Clerk