

**FINANCE, BUDGET AND PERSONNEL COMMITTEE**  
**MINUTES OF JULY 7, 2015**

Meeting called to order by Chairperson Hendler at 5:30 p.m., in the Common Council Chambers, City Hall Plaza.

**PRESENT:** Alderpersons Peter Hendler, Rebecca Spiros, Rich Reinart, Gordon Earll, and Alanna Feddick

**ABSENT:** None

**ALSO PRESENT:** Mayor Meyer, City Administrator Barg, Media, Karen Rau, Matt McLean and City Personnel (Jason Angell, Amy VanWyhe and Deb Hall)

**Citizen Comments**

None

**FBP15-072** Motion by Spiros, second by Earll to approve the items on the consent agenda:

1. Minutes of the June 16, 2015 meeting.
2. Payroll in the amount of \$833,204.62 and Bills in the amount of \$4,001,450.03.
3. Report of Personnel Actions of July 7, 2015.
4. Monthly Position Control Report as of June 30, 2015.

**Motion carried**

No items were removed from the consent agenda.

City Administrator Barg updated the committee on the process for increasing the City's room tax rate. Staff has been holding off on bringing an ordinance forward, because there has been a movement in Madison to change Wisconsin Statutes regarding room taxes as part of the State budget. Their intent, based primarily on lobbying by the lodging industry, is to further restrict the amount of room tax revenues that may be retained and used by municipalities. At present, the State budget is still under debate by the legislature, but it seems quite likely that this provision will make it through in the final version sent to Governor Walker.

City Administrator Barg presented a plan and timeline for 2015 employee merit awards:

- ✓ July 10<sup>th</sup>: FBP and Council representatives identified (FBP Committee Chairperson and Council President, unless one or both of them wish to designate someone else).
- ✓ July 13<sup>th</sup>: Requests sent to review team members.
- ✓ Week of July 20<sup>th</sup>: Team meets to review and make recommendations.
- ✓ August 4<sup>th</sup>: Recommendations brought to FBP (closed session) for review/approval.

**FBP15-073** Motion by Feddick, second by Earll to authorize the City Administrator to provide reimbursement for moving expenses to Justin Casperson to a maximum of \$5,851.03, subject to submission of appropriate receipts/documentation.

**Motion carried**

**FBP15-074** Motion by Earll, second by Spiros to approve the Human Resources Manager/Assistant to the City Administrator job description, and pay classification "Q", and authorize the City Administrator to start the hiring process for this position.

**Motion carried**

**FBP15-075** Motion by Earll, second by Reinart to recommend approval of Budget Resolution No. 17-2015 to the Common Council, transferring \$60,000 from the General Fund, Airport Terminal Building HVAC Project to the Ordinance Enforcement, Marshfield Area Pet Shelter Project, for use as a donation to the Marshfield Area Pet Shelter, Inc.

**FBP15-076** Motion by Feddick, second by Earll to amend motion FBP15-075 to include that the lease would need to be amended to state that the donation would be up to \$60,000 and that the HVAC is actually done as part of the donation; contractor needs to be licensed; and the HVAC system is appropriate for the building.

**Motion carried**

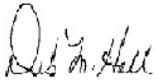
Vote on motion **FBP15-075 as amended.**

**Motion carried**

**FUTURE AGENDA ITEMS**

Election of Chairperson

Motion by Feddick, second by Earll to adjourn at 6:03 p.m.



Deb M. Hall  
City Clerk