

**FINANCE, BUDGET AND PERSONNEL COMMITTEE**  
**MINUTES OF MARCH 17, 2015**

Meeting called to order by Chairperson Feddick at 5:30 p.m., in the Common Council Chambers, City Hall Plaza.

**PRESENT:** Alderpersons Alanna Feddick, Gordon Earll, Rebecca Spiros, Peter Hendler and Char Smith

**ABSENT:** None

**ALSO PRESENT:** Alderperson Wagner, Mayor Meyer, City Administrator Barg and City Personnel (Keith Strey, Bob Haight, Rick Gramza, Ben Steinbach, Brenda Hanson and Deb Hall)

**Citizen Comments**

None

**FBP15-024** Motion by Hendler, second by Smith to approve the items on the consent agenda:

1. Minutes of the March 3, 2015 meeting
2. Bills in the amount of \$550,534.29
3. Treasury Report of February 2015

**Motion carried**

No items were removed from the consent agenda.

Fire Chief Haight presented information regarding the refilling of the vacant firefighter position.

**FBP15-025** Motion by Hendler, second by Earll to recommend approval of Budget Resolution No. 6-2015 to the Common Council, transferring \$10,420 with the Protective Services Special Revenue Fund from State Shared Proceeds to Other Capital funds.

**Motion carried**

City Administrator Barg presented 4 options for filling the vacant Human Resources Manager position:

- Hire another Human Resources Manager (Option #1)
- Hire Human Resources Coordinator or Specialist (Option #2)
- Hire Human Resources Coordinator or Specialist and elevate an existing staff person to one of the following in addition to their current job (Option #3):
  - Administrative Services Coordinator
  - Assistant City Administrator
- Hire Human Resources Coordinator/Assistant City Administrator & hire Human Resources Assistant (Option #4)

The committee discussed these options and directed the City Administrator to explore options 3 & 4 and bring information back to them at the next meeting.

City Administrator Barg updated the committee on the implementation of the staffing study recommendations.

- The Staff team met and they talked about the Administrative Services Coordinator position and they covered all the topics of where this function would move from this department to that department (ex. Airport, Cemetery, Building Inspection Services, GIS Coordinator, etc.). At their next meeting they will talk about the process improvements that were recommended. His goal for April 7<sup>th</sup> is to bring to the committee a proposal on the HR position and recommendations for how they would move forward in the possible reorganization.

**FBP15-026** Motion by Spiros, second by Smith to go into Closed Session pursuant to Wisconsin Statute Chapter 19.85 (1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- (1) Memo of Understanding with Police Officer Bargaining Unit.
- (2) Settlement Agreement for payment of delinquent holding tank waste fees.
- (3) Tentative Agreement with Fire Fighters Local 1021 IAFF.

Roll call vote, all ayes. (Time: 5:53 p.m.)

**Motion carried**

Present in closed session: Alderpersons Feddick, Earll, Smith, Spiros, Hendler and Wagner, Mayor Meyer, City Administrator Barg, Finance Director Strey, City Clerk Hall, and Police Chief Gramza.

The Mayor and Police Chief left the closed session at 6:10 p.m.

**FBP15-027** Motion by Spiros, second by Earll to return to open session. Roll call vote, all ayes. (Time: 6:27 p.m.)

**Motion carried**

**FBP15-028** Motion by Earll, second by Spiros to approve the Memorandum of Understanding with the Police Officers Bargaining Unit.

**Motion carried**

**FBP15-029** Motion by Smith, second by Earll to authorize appropriate City officials to work with the City Attorney to prepare and execute a written agreement with B & D Liquid Wastehauling for payment of delinquent holding tank waste fees.

**Motion carried**

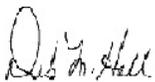
**FBP15-030** Motion by Hendler, second by Earll to approve the Tentative Agreement with the Fire Fighters Local 1021 IAFF.

**Motion carried**

### **FUTURE AGENDA ITEMS**

None

Motion by Smith, second by Earll to adjourn at 6:30 p.m.



Deb M. Hall  
City Clerk