

EVERETT ROEHL MARSHFIELD PUBLIC LIBRARY
BOARD MEETING
105 S Maple Avenue, Marshfield, WI 54449
October 18, 2016
7:00 a.m.

The meeting was called to order at 7:00 a.m. by Jean Swenson. Attendance was taken.

Present: Joanne Ampe, Tom Buttke, Mary Hartl, Xin Ruppel, Don Schnitzler, Jean Swenson, Ruth Voss, and Library Director Lori Belongia.

Also Present: Kathy Baker, Anna Linzmeier

Absent: Kris Keogh, Pat Saucerman, Kim Vrana

Citizen's comments, correspondence and announcements: Thank you "caterpillar" from Auburndale Kindergarten students and teachers in appreciation for the tour of the library.

Letter of resignation from board member Kris Keogh: Motion by Buttke, second by Hartl to accept resignation of board member, Kris Keogh, with regrets and thanks and ask that she remain on the board until a replacement is found. All ayes. Motion carried.

Changes or additions to the agenda: None.

LB16-63 Minutes of the Library Board Meeting: Motion by Schnitzler, second by Voss to approve and place on file the minutes of the September 20, 2016 Library Board Meeting. All ayes. Motion carried.

LB16-64 Director's Report: Motion by Ruppel, second by Voss to receive and place on file the September 2016 Director's Report. All ayes. Motion carried.

LB16-65 2nd September and 1st October Vendor List: Motion by Voss, second by Hartl to approve Vendor Lists. All ayes. Motion carried.

LB16-66 September 2016 Financial Control Report: Motion by Ampe, second by Ruppel to receive and place on file the September 2016 Financial Control Report. All ayes. Motion carried.

LB16-67 Business

2017 Budget Changes: Belongia notified the board that it was a very tough budget year for the city. Department heads met to find ways to trim the budget and save money. The decision was made to decrease the line item for new library cards for the time being. The city would like to consolidate the library's IT with the city's in a cost saving effort. Belongia voiced her reservations from past experience and recommended that we try to find a way to allocate funds so that the library could continue to operate IT as we currently do. Motion by Buttke, second by Schnitzler to recommend keeping the e-mail server in house if sufficient year end funds or other means make it possible. All ayes. Motion carried.

Resolution Recognizing Staff: Motion by Schnitzler, second by Ruppel to sign and approve a resolution recognizing staff and volunteers for their exemplary efforts to make a smooth transition to the new Library. All ayes. Motion carried.

Library & Community Center Project: Belongia updated the board on the status of the coffee shop. Cattails has expressed interest. It may also be an opportunity for volunteers to help. Jody from Off the Wall Framing suggested that student art work could be displayed above the

fire place. He is contacting the local schools to get their input. Work will be done on the holds pick up window to minimize the size of the window and to add an overhang to help protect drivers and library materials from the elements. This will hopefully be completed by Grand Opening as well as the signage throughout the library and donor recognition. The tribute wall is set to be completed by the end of October. Due to a donation from Everett and Delores Roehl, the link/lobby will now be officially called "The Everett and Delores Roehl Atrium". The common council will have to approve funding for the community center and currently there is discussion regarding ADRC.

Grand Opening/Great Things are Happening Here Event: Belongia gave a quick overview of the weeklong events that will take place for the Grand Opening starting Sunday, November 13, 2016.

LB16-68

Minutes of other organizations: Motion by Buttke, second by Ampe, to accept and place on file the minutes of the September 20, 2016 FOMPL Board, and the September 22, 2016 SCLS Board of Trustees. All ayes. Motion carried.

Adjournment: Seeing no other business to come before the board, Swenson adjourned the meeting at 8:00 a.m.

Respectfully submitted,



Mary Hartl
Secretary