

EVERETT ROEHL MARSHFIELD PUBLIC LIBRARY
BOARD MEETING
105 S Maple Ave, Marshfield, WI 54449
December 20, 2016
7:00 a.m.

The meeting was called to order at 7:00 a.m. by Jean Swenson. Attendance was taken.

Present: Joanne Ampe, Tom Buttke, Mary Hartl, Marci Jackson (arr 7:09 a.m.), Xin Ruppel, Pat Saucerman, Don Schnitzler, Jean Swenson, Kim Vrana, and Library Director Lori Belongia.

Absent: Ruth Voss

Also Present: Anna Linzmeier

Citizen's comments, correspondence and announcements: Thank you card from MACCI's Leadership Marshfield for coordinating the Community Engagement Day. Thank you card from Big Brothers Big Sisters for inviting them to be part of the annual Great Things are Happening Here event. Thank you card from Judy Fritz in appreciation for the new library, to all the contributors, and to everyone involved in the planning. Letter from Jane Austin announcing her retirement effective January 13, 2017. Kris Keogh was present to accept a plaque of appreciation for her service to the Library Board.

Changes or additions to the agenda: None.

LB16-78 Minutes of the Library Board Meeting: Motion by Vrana, second by Schnitzler to approve and place on file the minutes of the November 15, 2016 Library Board Meeting. All ayes. Motion carried.

LB16-79 Director's Report: Motion by Hartl, second by Buttke to receive and place on file the November 2016 Director's Report. All ayes. Motion carried.

LB16-80 2nd November and 1st December Vendor Lists: Motion by Ampe, second by Ruppel to approve Vendor Lists. All ayes. Motion carried.

LB16-81 November 2016 Financial Control Report: Motion by Buttke, second by Schnitzler to receive and place on file the November 2016 Financial Control Report. All ayes. Motion carried.

LB16-82 Business

Election of a Vice-President to fill the position vacancy created by Kris Keogh's resignation: Swenson called for nominations. Buttke nominated Ampe who declined the nomination. Swenson called again for nominations. Buttke nominated Ruppel, second by Vrana. Swenson called a third time for nominations. Hearing no further nominations, motion by Schnitzler, second by Buttke to close the nominations and unanimously elect Ruppel as Vice-President. All ayes. Motion carried.

Approval of minutes from December 15, 2016 Personnel Committee Meeting: Motion by Saucerman, second by Hartl to approve and place on file the minutes of the December 15, 2016 Library Personnel Committee Meeting with the following corrections: change heading from "Library Board" to "Library Personnel Committee", add "effective July 1, 2017" to item LB16-76, add "effective April 1, 2017" to item LB16-77, strike Swenson as adjourning the meeting and change it to Hartl who adjourned the meeting. All ayes. Motion carried.

2017 Budget: Jean Swenson spoke at the common council meeting to encourage the city to begin work on the Community Center.

Community Center: Belongia updated the board on the project. A lease and terms were extended to ADRC which they declined to accept due to financial concerns. Other community groups may have interest in being part of the Community Center. Asbestos removal will most likely be the first step in the renovation of the building. Effective January 1, 2017, the Community Center will be under the care of the Parks and Rec Department. The Library maintenance staff will continue to do a daily walk thru to ensure everything is functioning as it should and report to Parks and Rec. Leadership Marshfield wishes to assist with establishing a coffee service in the atrium.

LB16-83

Minutes of other organizations: Motion by Schnitzler, second by Ruppel, to accept and place on file the minutes of the August 3, 2016 Marshfield Public Library Foundation Board, November 15, 2016 FOMPL Board, and the November 18, 2016 SCLS Board of Trustees. All ayes. Motion carried.

Adjournment: Seeing no other business to come before the board, Swenson adjourned the meeting at 7:49 a.m.

Respectfully submitted,



Mary Hartl
Secretary