

MARSHFIELD PUBLIC LIBRARY
211 East Second Street
Marshfield, Wisconsin 54449

Personnel Committee
Dec. 3, 2015
7:00 a.m.

Call to Order: Swenson called the meeting to order at 7:00 a.m.

Election of a Chair: Keogh moves and Saucerman seconds the election of Hartl as chair. Swenson calls three times for other nominations. There were none. All ayes, motion carried.

Present: Mary Hartl, Kris Keogh, Pat Saucerman (left the meeting at 7:55), Xin Ruppel, Jean Swenson, and Library Director Lori Belongia (left the closed session at 7:35 and returned at 8:10)

Recommendations on pay range adjustments: Motion by Saucerman, second by Ruppel to approve pay ranges as submitted effective on January 1, 2016. All ayes. Motion carried. Any staff members who are below the entry level for their range on January 1, 2016 will be moved to the entry level wage/salary.

Motion by Keogh, second by Saucerman to approve the recommended 2.5% for wage/salary adjustments effective July 1, 2016 assuming positive employee performance. All ayes, motion carried.

Motion by Swenson, second by Ruppel recommending to the Library Board, 0.5% of wages/salaries be available to recognize meritorious service. Any such adjustments take effect on July 1, 2016. All ayes, motion carried.

Hartl called for a roll call vote to enter closed session at 7:50 a.m. to discuss the Library director's performance. Motion by Swenson, second by Keogh to go into closed session. Roll call vote:

Hartl – aye
Swenson – aye
Ruppel – aye
Keogh – aye
Saucerman - aye

Hartl called for a roll call vote to reconvene in open session at 8:10 a.m.

Motion by Swenson, second by Ruppel to enter into open session. Roll call vote:

Hartl – aye
Swenson – aye
Ruppel – aye
Keogh – aye
Saucerman – left the meeting at 7:55 a.m.

Hartl reviewed Belongia's performance. Based on the Director's 2015 performance, Keogh moved and Ruppel seconded a motion to increase Belongia's salary by 2.5% with an additional

0.5% increase to recognize merit to take effect on July 1, 2016. Motion carried, all ayes. Hartl will submit a written statement for addition to the Director's personnel folder.

Hearing no other business, Hartl adjourned the meeting at 8:20 a.m.

Respectfully submitted,

Lori Belongia
Secretary pro tem