

MARSHFIELD PUBLIC LIBRARY
BOARD MEETING
211 E. Second Avenue, Marshfield, WI 54449
January 19, 2016
7:00 a.m.

The meeting was called to order at 7:02 a.m. by Vice President Kris Keogh. Attendance was taken.

Present: Joanne Ampe, Garry Cummings, Mary Hartl, Kris Keogh, Xin Ruppel, Ruth Voss, Kim Vrana, and Library Director Lori Belongia.

Absent: Don Schnitzler, Jean Swenson, Pat Saucerman

Also Present: Kathy Baker

Citizen's comments, correspondence and announcements: Thank you note to Kim Ropson from Madison School's 2nd grade class for a tour. Belongia also mentioned the mitten, hat, glove and scarf bombing in the library during the extreme weather. Those in need of warm hand and head coverings were encouraged to take from the items available in the lobby. Belongia also passed around one of the new children's launch pads for the board to handle. These 20 new items will be available for use in the library and for circulation.

Changes or additions to the agenda: None.

LB16-01 Minutes of the Library Board Meeting: Motion by Ampe, second by Vrana to approve and place on file the minutes of the December 15, 2015 Library Board Meeting. All ayes. Motion carried.

LB16-02 Director's Report: Motion by Ruppel, second by Voss to receive and place on file the December 2015 Director's Report. All ayes. Motion carried.

LB16-03 2nd December, 3rd December, 4th December and 1st January Vendor Lists: Motion by Voss, second by Ampe to approve Vendor Lists. All ayes. Motion carried.

LB16-04 December 2015 Financial Control Report: Motion by Vrana, second by Hartl to receive and place on file the December 2015 Financial Control Report. All ayes. Motion carried.

Business

LB16-05 2015 Carry-forward funds: Motion by Ampe, second by Cummings to approve the 2015 Carry-forward funds request with any and all excess after final adjustments designated for line 53100 Office Supplies for furniture and equipment. All ayes. Motion carried.

LB16-06 Update of Policy 3.410 Holiday Closings - 2016: Motion by Voss, second by Ruppel to update Policy 3.410 Holiday Closings for 2016. All ayes. Motion carried.

Library & Community Center Project: Belongia updated the board on the project. The “red iron” is in place with decking and steel studs next on the installation list. Enclosure of the building is now anticipated by the end of February.

LB16-07 Minutes of other organizations: Motion by Hartl, second by Ampe, to accept and place on file the minutes of the December 18, 2015 SCLS Board of Trustees. All ayes. Motion carried.

Library Trends Discussion: The board reviewed trend charts of statewide library activity and compared them with Marshfield Public Library activity charts. Marshfield trends are in alignment with the rest of the state. Marshfield tracks some activities not shown on the state trend charts. Expected activity changes in the building were discussed.

LB16-08 Closed session: Vice-President Keogh called for a motion for the Board to go into closed session pursuant to Wisconsin State Statute 19.85 (1) (f) “Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.” Director has requested the closed session to discuss the medical condition of a staff member. Cummings moves, Ampe seconds a motion to go into closed session. A roll call vote was taken and all Board members responded with an affirmative.

LB16-09 Reconvene: After a motion by Ruppel and second by Hartl to go into open session and a Roll call vote was taken with all responding in the affirmative. Motion carried. Vice-President Keogh called for the Board to return to open session.

Action on closed session discussion: No action taken.

Adjournment: Seeing no other business to come before the board, Keogh adjourned the meeting at 8:24 a.m.

Respectfully submitted,



Mary Hartl
Secretary