

**MARSHFIELD UTILITIES, A MUNICIPAL UTILITY  
MARSHFIELD UTILITY COMMISSION  
SEPTEMBER 19, 2016**

**COMMISSION MEETING MINUTES**

A regular meeting of the Marshfield Utility Commission was called to order by President Mike Eberl at 4:00 pm on September 19, 2016 in the downstairs meeting room of the utility office. Present were Commissioners Mike Eberl, John Maggitti, Alen Johnson, George Holck, and Harry Borgman. Also present were Alderperson Gordon Earll, Attorney John Adam Kruse, and Utility staff. Absent was Alderperson Peter Hendler.

- The Technical Services Manager introduced Kathy Leick, Regulatory Compliance Specialist, to the Commission.
- Dean Bohman was presented with an award for twenty five years of service and Ray Burrill was presented with an award for twenty years of service.
- The General Manager shared information regarding an excess energy buy back rate. The Commission provided direction to manager to continue with the rate case as filed and to modify the transition time for existing solar customer to ten years from the five years as filed.
- The Electric, Communications, & Gas Manager provided a solar update.

**UC/16-50** Motion by Borgman, seconded by Maggitti, to approve the following job order:

17867	1ph OH to UG conversion – 1407 N Peach, Oak Grove Terrace	\$62,361.00
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All ayes, motion carried.

**UC/16-51** Motion by Holck, seconded by Johnson, to approve payroll for August in the amount of \$255,556.62 and general bills for August in the amount of \$3,725,185.35. All ayes, motion carried.

**July 2016 Financial Statement Notes**

Electric Utility

- Net income was \$322 thousand for the month, with a net income of \$669 thousand year-to-date.
- Net operating income was \$337 thousand for the month, compared to budgeted net operating income of \$187 thousand. Year-to-date net operating income was \$1.3 million, compared to budgeted net operating income of \$1.1 million.
- The Consumption Analysis now has a line for energy purchased – distributed generation. The monthly amount is energy purchased from a solar customer that is not net metered.
- After adjusting for the PCAC timing, the net operating income for the month was \$363 thousand.
- July consumption was up 5.31% from July 2015. Year-to-date consumption was down 2.41%. Year-to-date energy losses were 2.31%, compared to prior year losses of 2.71%.

Water Utility

- Net income was \$163 thousand for the month, with a net income of \$694 thousand year-to-date.
- Net operating income was \$198 thousand for the month, compared to budgeted net operating income of \$139 thousand. Year-to-date net operating income was \$943 thousand, compared to budgeted net operating income of \$845 thousand.
- July consumption was up 3.36% from July 2015. Year-to-date consumption was down 2.53% from the prior year. Year-to-date water losses were 15.63%, compared to prior year losses of 18.60%.

Communication Utility

- Net income was \$12,646 for the month, compared to budgeted net income of \$14,386. Year-to-date net income was \$115,548, compared to budget net income of \$122,797.

**UC/16-52** Motion by Johnson, seconded by Borgman, to dispense with reading the minutes of the previous meeting and accept them as submitted. All ayes, motion carried.

- The General Manager reviewed the operations and financial reports.
- The Electric, Communications, & Gas Manager reviewed an infrared camera overview.

**UC/16-53** Motion by Borgman, seconded by Holck, to adjourn. All ayes, motion carried. Meeting adjourned at 4:34 pm.



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John Maggitti, Secretary

Operations Report  
September 19, 2016

The AMI project is moving along with 5,825 (71%) water meters now installed. There are 2,399 water meters left to be installed. On the electric side, 10,930 out of 13,100 (83.9%) meters are now installed. 1397 single phase meters were delivered in August. This is the final shipment of residential meters needed to complete the AMI project. We still need to order about 1,000 polyphase meters, which are for our three phase customers, to complete our change-out.

Bill Bateman with GDS Associates, Inc. was on-site August 29<sup>th</sup> through 31<sup>st</sup> to complete a self-assessment of our NERC regulatory compliance standards. He completes periodic on site assessments to ensure that we are ready for any spot checks that may occur. He acts as an independent auditor, requesting documents and attempting to find areas where we may be out of compliance. Heather and Cathy worked with Nick and Tony to prepare for this annual NERC self-assessment. The process went smoothly with no findings. There were a couple of areas of concerns which dealt with phone number updates, most related to the new phone numbers with our new phone system. There were several process improvement suggestions on which Cathy and Heather are working.

The PSC is reviewing our rate cases and has begun asking for additional information which is standard procedure. RENEW Wisconsin and Clean Wisconsin have requested to intervene in our electric rate case because of the proposed changes to our payment for excess generation from our solar customers. Because of the increased cost that this would add to process the rate case and the limited additional revenue this would provide, it is not cost effective to proceed and I will be recommending that we drop this portion of our request. We will discuss this at the meeting on the 19<sup>th</sup>.

The painting of Grant Park Water Tower is nearly complete. The logos are the remaining items left to be completed. We are putting together information on this project for a press release.

The hiring process is continuing at MEUW. Heather Breunig began work on August 30 as the Marketing and Member Services Manager. Michael Czuprynko starts September 14 as the Regional Safety Manager. We have begun the search for the Office Coordinator position. I am seeing some relief already and am looking forward to a full staff at MEUW so I can have a more normal presidency.

RJT