

(APPROVED)

MINUTES OF THE UNIVERSITY COMMISSION SPECIAL  
MEETING OF NOVEMBER 16, 2015

Chair Machon called the meeting to order at 2:15 p.m.

Present: Breu, Earll, Machon, Rozar, Spiros and Feddick.

Excused: Meyer, Montgomery.

Absent: Pliml

Also present: Michelle Boernke, Assistant Dean for Administrative & Financial Services; Brian Panzer, Building & Grounds Superintendent and Theresa Lehman and Corey Brumbaugh from Miron Construction Co., Inc.

Machon declared a quorum present.

Machon reported that he was in receipt of a certified letter from Boson Company requesting they receive a copy of the submittal response information submitted by the other two final candidates for interview – including the complete RFP Response, the proposed contract documents and all fee information including general conditions, reimburseables, change order fees, and any additional items submitted or handed out at the interview itself. Machon noted that we would comply with that request and submit everything to which they were legally entitled.

The draft RPF was reviewed page by page. Also reviewed was the draft list of architects; Holdabird & Root & Keller was added to the list. A schedule will be sent by Ms. Lehman from Miron Construction Co., Inc. Two additional special meetings were set: December 9 at noon to create a short list of architects for interviewing and December 14 to interview architect candidates and select architect for S.T.E.M. building.

Meeting adjourned at 3:18 p.m.

*Minutes taken for Gordy Earll by Michelle Boernke.*