

(APPROVED)

MINUTES OF THE UNIVERSITY COMMISSION MEETING OF  
NOVEMBER 12, 2015

Chair Machon called the meeting to order at 5:04 p.m.

Present: Rozar, Breu, Earll, Feddick, Machon and Montgomery.

Excused: Meyer, Spiros.

Absent: Pliml.

Also present: Michelle Boernke, Assistant Dean for Administrative & Financial Services; Brian Panzer, Building & Grounds Superintendent; Marcie Kozickowski, Commission Bookkeeper; Theresa Lehman and Corey Brumbaugh from Miron Construction Co., Inc.; Rich Hohl from Solutionz; Bill Penker, concerned neighbor; Adam Hocking from the Hub City Times and Jonathon Anderson from the Marshfield News Herald.

Machon declared a quorum present.

Bill Penker gave a good account of the snow removal by Allar Services and hopes that the Commission will give them every consideration for the new contract period. He also encouraged an open house to keep neighbors informed regarding the S.T.E.M. building.

Motion (Breu/Earl) to approve and place on file the minutes of the August 20, 2015 regular meeting; the September 24 (with one spelling correction), September 28, October 21 and October 23 (showing the roll call was as follows: AYES – Feddick, Rozar, Machon and Spiros; NAYS – Breu and Earll) special meetings; and the September 22, 2015 taskforce meeting. Motion carried. (Minutes on file.)

Agenda item #7 was moved to this point in the meeting. The contract to Miron Construction Co., Inc. was approved at the October 23, 2015 meeting with two conditions – pending the approval of Wood County Corporate Counsel of the contract language and reference checks from former S.T.E.M. building projects. Peter Kastenholz, Wood County Corporate

Counsel, indicated he is satisfied with the project manager contract language. Panzer conducted reference checks with Marathon County, Sheboygan County and the Stratford School District, using a scale of 5 questions with a high score of 5 each. Marathon County's rating was 25; Stratford School District was 25, and Sheboygan County's rating was 25. All indicated they were satisfied with the final project and the initial pre-construction work. Panzer also noted that the references noted that in all cases, on all projects, change orders were generated by the owner, not Miron Construction. Commission Earll wanted copies of newspaper articles dealing with Miron Construction distributed, but they did not meet the definition of "references" as outlined in the October 23, 2015 motion. Other Commission members noted that they had some knowledge of the articles. Corey Brumbaugh from Miron Construction Co. was invited to speak to the newspaper stories, which he did. Motion (Rozar/Feddick) to approve the project manager contract as presented. The motion carried with a 3-2 vote with Breu and Earll casting the dissenting votes.

Agenda item #6 was moved to this point in the meeting. Chair Machon reported that the next step is to develop and R.F.P. and develop a list of architects. A special meeting was set for November 16 at 2:15 p.m. to deal with these steps.

Motion (Feddick/Breu) to receive and place on file the statement of accounts. Motion carried. (Statement of accounts on file.)

Motion (Feddick/Rozar) to approve and place on file the lists of bills. Motion carried. (List of bills on file.)

Motion (Breu/Feddick) to receive and place on file the Building and Grounds Superintendent's report. Motion carried. (Report on file.) Motion (Rozar/Feddick) to award the snow and ice removal services contract to Turf Tamers for one year, with an option to renew for four years. Motion carried. Motion (Rozar/Feddick) to award the lawn care services contract to Turf Tamers. The motion carried. Building and Grounds Superintendent's report and all bids on file.

Motion (Earl/Rozar) to approve a 1% increase for the Commission Bookkeeper. The motion carried.

Boernke reported that the C.I.P. request may include upgrades to cameras, keyless entry system and the greenhouse. She also reported on the Risk Assessment “Night Walk” and still needed upgrades for the theatre. Rozar congratulated Boernke for being hired as the new Associate Dean for Finance.

The Dean reported that Brittany Lueth had been hired as the new Assistant Dean for Student Services.

There was no other business.

Koziczowski was asked to send out the 2016 meeting dates. (January 21, May 19, September 15, November 17, 2016.

Chair Machon declared the meeting adjourned at 6:26 p.m.

*Minutes taken for Gordon Earll, Secretary, by Marcie Koziczowski*