

(APPROVED)

MINUTES OF THE UNIVERSITY COMMISSION MEETING OF  
JANUARY 21, 2016

Chair Machon called the meeting to order at 5:15 p.m.

Present: Rozar, Breu, Earll, Spiros, Montgomery and Machon. Feddick joined the meeting at 5:20 p.m.

Absent: Meyer, Pliml.

Also present: Michelle Boernke, Assistant Dean for Administrative & Financial Services; Brian Panzer, Building & Grounds Superintendent; Marcie Koziczowski, Commission Bookkeeper and Peter Kastenholz, Wood County Corporate Counsel.

Machon declared a quorum present.

There were no citizens' comments.

Motion (Breu/Spiros) to approve and place on file the minutes of the November 12 meeting (correction from agenda listing November 19), and the November 16, December 9 and December 14, 2015 special meetings. Motion carried. (Minutes on file.)

Motion (Spiros/Machon) to receive and place on file the statement of accounts. Motion carried. (State of accounts on file.)

Motion (Earll/Spiros) to approve and place on file the list of bills. Motion carried. (List of bills on file.)

Motion (Breu/Machon) to receive and place on file the Building and Grounds Superintendent's report. Motion carried. (Report on file.)

Following a detailed breakdown of the Five-Year Capital Plan, there was a motion (Spiros/Earll) to approve the plan as presented. Motion carried. (C.I.P. on file.)

Motion (Feddick/Spiros) to approve the contract with Point of Beginning for Property Survey and the contract with Brey Architects – pending final review and approval by Peter Kastenholz. Motion carried. (Contracts on file.)

Discussion followed regarding authorization to approve S.T.E.M. project contracts. Motion (Rozar/Breu) to appoint Gordy Earll as the Commission representative on a Steering Committee for the project. Motion carried. Other Committee members will be representatives from Miron Construction, Michelle Boernke and Brian Panzer. Motion (Rozar/Earll) to appoint the Commission bookkeeper to sign contracts after being reviewed by the Steering Committee. Motion failed. Motion (Rozar/Breu) that subcontractor contracts will be handled by the project manager with Boernke appointed to sign contracts on behalf of the Commission until her new position begins and then it shall be the new Regional Building & Grounds Superintendent, and that any other contracts will be approved by the full Commission. Motion carried.

Dean Montgomery reported that Semester II classes begin Monday and that he has been busy traveling between the four for which he is Regional Dean, attending Rotary meetings and Wood County Board meetings. He hopes to attend a City of Marshfield meeting soon.

There was no other business.

The next regular meeting date is May 19, 2016, but a special meeting may be required to discuss environmental findings.

Chair Machon declared the meeting adjourned at 6:23 p.m.

*Minutes taken for Gordon Earll, Secretary, by Marcie Kozickowski*