

(APPROVED)

MINUTES OF THE UNIVERSITY COMMISSION MEETING OF
May 15, 2014

Rozar called the meeting to order at 5:02 p.m.

Present: Rozar, Breu, Stuhr, Earll, Feirer, Machon

Excused: Feddick

Absent: Meyer and Pliml

Also present: Michelle Boernke, Assistant Dean for Administrative & Financial Services; Louis Cordova, Building & Grounds Superintendent; Marcie Koziczkowski, Commission Bookkeeper, and Jim Halvorson, CliftonLarsonAllen.

Rozar declared a quorum present.

There were no public comments.

Motion (Feirer/Earll) to nominate Rozar for chair. After calling for additional nominations, motion (Feirer/Earll) to close nominations and cast a unanimous ballot for Rozar as chair. Motion carried. Motion (Earll/Breu) to nominate Machon for vice-chair. After the chair's call for additional nominations, motion (Earll/Breu) to close nominations and cast a unanimous ballot for Machon for vice-chair. Motion carried. Motion (Breu/Earll) to nominate Feirer for secretary. After the chair called for additional nominations, motion (Breu/Earll) to close nominations and cast a unanimous ballot for Feirer for secretary. Motion carried.

Jim Halvorson of CliftonLarsonAllen presented the draft 2013 financial statements and audit report. The final reports require one change and one final review and will be an approval action item at the Commission's August meeting. Halvorson noted an especially clean audit, noting no findings of difficulties or disagreements with management.

Motion (Feirer/Breu) to approve and place on file the minutes of the January 16, 2014 regular meeting. Motion carried. (Minutes on file.)

Motion (Machon/Breu) to receive and place on file the statement of accounts. Motion carried. (Statement of accounts on file.)

Motion (Breu/Machon) to receive and place on file the list of bills. Motion carried. (List of bills on file.)

The Building and Grounds report was presented by Cordova. In addition, Cordova distributed a master list of planned projects. Motion (Feirer/Breu) to receive and place on file the Building and Grounds Report. Motion carried. (Report on file.) Motion (Breu/Machon) to award the summer lawn mowing contract to Turf Tamers for the same cost as 2013, with an option to renew at the same cost through 2015. Motion carried.

Motion (Breu/Feirer) to approve the Memorandum of Agreement as clarified. Motion carried. (Agreement on file.)

Boernke presented a revised Wood County CIP 2015-2019 budget request. She noted that since there may be a \$20,000 savings in the 2014 roofing project, she will request those dollars be used for heating system software. This will bring quotes from Honeywell and Siemens which will then be an action item at the Commission's August meeting. Boernke also reported on the Bookstore closing and possible new food vendors for 2014.

Dean Stuhr reported on budget cuts necessitating the elimination of our Library Director as well as 10% reduction in the salary of two information and instructional technology positions. Dean Stuhr also provided on the S.T.E.M. building fundraising progress.

The next meeting is August 21, 2014 at 5 p.m.

Rozar declared the meeting adjourned at 6:42 p.m.

Minutes taken for Mike Feirer, Secretary, by Marcie Koziczkowski.