

HISTORIC PRESERVATION COMMITTEE MINUTES
OF AUGUST 4, 2014 MEETING

Meeting called to order by Chairperson Wood at 4:00 P.M. in Conference Room 108 of City Hall Plaza.

PRESENT: Ken Wood; Alderperson Gary Cummings; Kris Keogh; Ken Bargander; Vickie Schnitzler; Bill Penker; and, Keith Meacham.

ABSENT:

ALSO

PRESENT: Brian Hopperdietzel, Marshfield Monument; Dennis Bargander, Contractor; Matt McLean, Director of the Convention and Visitors Bureau; Angie Dieringer, Executive Director of Main Street; and, Josh Miller, City Planner.

Approval of the Minutes of July 7, 2014 Meeting.

HP14-26 Motion by Penker second by Cummings to approve the minutes of the 7/7/2014 meeting.
Motion Carried.

Citizen Comments.

Matt McLean thanked the Committee for inviting him. Angie Dieringer, Executive Director of Main Street, introduced herself.

Approval of the Proposal for Restoration Work on the Soo Line Steam Engine No. 2442 for the Amount Not to Exceed \$3,200.

HP14-27 Motion by Penker second by Keogh to approve the proposal for the Restoration of the Soo Line Steam Locomotive No. 2442 as presented for an amount not to exceed \$3,200.
Motion Carried.

Miller explained the background of the proposal. Dennis Bargander, of Dennis Bargander Construction, was the only proposal to come in. The proposal was for \$3,200 and included all the work as presented in the request for proposals, except for the construction and upholstering of the cab seats. He would be happy to supply a proposal for that work as well.

Cummings asked if the seats would be weather proof. Originally the seats were mohair and did not hold up to the weather.

Staff will check with the State Historic Preservation Office to see if the fabric of the seats can differ from the original or if some covering to protect against the weather could be included – something similar to boat covers.

Since part of the funding is coming from the Parks and Recreation Department, staff will work with Ed Englehart on the financial side of things to make sure there is enough to pay for the seats and to leave \$500 in the budget for Committee members to attend the State Conference.

Discussion Regarding the Historic Tourism Plaques.

HP14-28 Motion by Penker second by Bargender to ask that City Staff be directed to approach the Chestnut Center Board of Directors to be a pilot project for the Historic Tourism Plaques.

Motion Carried.

Miller gave the background on the plaques. The Committee suggested starting with Chestnut Avenue Center for the Arts. A plaque cannot be placed on the St. John's property without permission from the Diocese.

Brian Hopperdietzel, Marshfield Monument, showed the example plaque – $\frac{3}{4}$ of an inch in height for body for the plaque and it seemed like it was readable from a distance. Smaller plaque was a $\frac{1}{2}$ inch. Any true type font can be used.

The writing should be visible and readable for pedestrians. The logo for the Yellowstone Trail should be able to be incorporated into the plaque without a problem.

Matt McLean and staff will plan on attending the Board Meeting for the Chestnut Avenue Center for the Arts on August 20th to get approval for placing a plaque on that building.

Update on the QR Code Analytics.

Schnitzler reviewed the QR Code information. She is working on more stories. The main issue now is a lot of the stories aren't being displayed as many of them faded and the businesses eventually took them out of the window. Staff will look at the cost to laminate the QR Code stories so they would be more durable. The traffic for the genealogy website has increased.

Approval of Early Bird Registrations for the Fall Historic Preservation Committee Conference.

Miller explained that the State Historic Preservation Conference will be held on Friday, October 24th – Saturday, October 25th. The cost for the full two day conference is \$105 for the early bird price and that the Committee has a budget of up to \$500 for the conference and travel. Miller wanted to know who would go so the registration can get processed in time to meet the early bird deadline of September 5, 2014. Ken Wood will go and Kris Keogh is interested in going and will let staff know. Staff will take care of getting members registered for the conference. Committee members are responsible for their own hotels and transportation, but may be reimbursed for some of those expenses if there is remaining budget.

Matt asked about a trade show for historic tourism. The Committee suggested getting in touch with State Historical Society about bidding on the conference.

Set Meeting Date and Future Agenda Items.

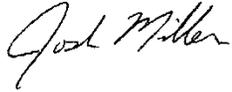
The next regular Historic Preservation Committee meeting will be held on Monday, September 8, 2014. The agenda of the next regularly scheduled meeting should include approval of the August 4, 2014 meeting minutes, requirements for seat restoration for the Soo Line Steam Locomotive No. 2442, and Chestnut Avenue Center for the Arts plaque language.

Adjourn.

Motion by Bargender, second by Schnitzler to adjourn meeting at 4:50 P.M.

Motion Carried

Respectfully submitted,

A handwritten signature in cursive script that reads "Josh Miller".

Josh Miller

Planner/Zoning Administrator