

**2017 COMPREHENSIVE PLAN UPDATE STEERING COMMITTEE MINUTES**  
**OF THURSDAY, JANUARY 14, 2016**

Due to a lack of a quorum, no meeting was called to order and no action was taken on any items. The remaining members stayed around to discuss some of the items on the agenda in Conference Room 108 of City Hall Plaza at 3:10 pm.

**PRESENT:** Alderperson Ed Wagner; Bob Trussoni; Michelle Morley; Ann-Marie Nelson Brine; and, Sam Warp.

**ABSENT:** Chairperson Joe Gustafson (excused); Mayor Chris Meyer (excused); Justin Casperson (excused); Dan Knoeck (arrived at the end of the discussion); and Bob Haight.

**ALSO**

**PRESENT:** Jason Angell, Director of Development Services; Karen Olson, MACCI; and Josh Miller, City Planner.

**Agenda for the Town Hall Kickoff Meeting with the Public**

Miller went over the agenda and format for the Town Hall Kickoff meeting.

**Update on Community Survey**

Miller passed around a cover letter and survey. Morley suggested we deemphasize the prizes in the cover letter and give a deadline for when the prizes will be drawn.

**Review Existing Conditions Report Chapters – Natural Resources and Economic Development**

Miller went over the Natural Resources Chapters.

Miller and Karen Olson gave an overview of the Economic Development Chapter. Angell suggested adding a map that shows commute times into Marshfield if data is accessible.

**Mapping Exercise**

Miller explained the maps that were handed out. Committee members had some corrections to the sewer and water map.

**Set Meeting Date and Future Agenda Items**

The next meeting will be scheduled for Thursday, February 11, 2016, in Conference Room 108 at 3:00 PM. Topics for the agenda will include: approval of the December 10, 2015 and January 14, 2016 minutes, continued discussion on the survey, kickoff meeting results, and additional Existing Conditions Report chapters.

**Discussion concluded around 4:30 P.M.**

Respectfully submitted,

Josh Miller  
City Planner