



CITY OF MARSHFIELD

# MEETING NOTICE

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HISTORIC PRESERVATION COMMITTEE - AMENDED

**Monday, June 6, 2016**

**4:00 PM**

**Conference Room 108**

**First Floor, City Hall Plaza**

AGENDA

1. Call to Order – Chairperson, Vickie Schnitzler.
2. Approval of Minutes – May 2, 2016 meeting.
3. Citizen Comments.
4. Discuss Ideas for the Press Release for the Soo Line Steam Locomotive No. 2442.
5. Review Historic Preservation Committee 2016 Budget.
6. Discussion Items for 2017 Budget.
7. Review Brochures and Cost Estimates for Soo Line Steam Locomotive No. 2442 Historic Brochure.
8. Review City’s Mission and Vision Statement.
9. Staff Updates
  - a. Comprehensive Plan Update.
10. Set Meeting Date and Future Agenda Items.
11. Adjourn.

Posted this 31<sup>st</sup> Day of May, 2016 by 5 PM by Josh Miller, City Planner.

Notice

\*\*\*\*\*  
It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.  
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Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Deb M. Hall, City Clerk at 630 South Central Avenue or by calling (715) 384-3636.

**HISTORIC PRESERVATION COMMITTEE MINUTES**  
**OF MAY 2, 2016 MEETING**

Meeting called to order by Secretary Miller at 4:01 P.M. in Conference Room 108 of City Hall Plaza.

**PRESENT:** Ken Wood; Alderperson Jason Zaleski; Ken Bargender; Bill Penker; Kris Coleman; Vickie Schnitzler; and, Kris Keogh.

**ABSENT:**

**ALSO**

**PRESENT:** Josh Miller, City Planner.

**Introduction of New Committee Members.**

**Election of Chairperson.**

Nominations were held for Chairperson.

Bargender nominated Wood.

Penker nominated Schnitzler.

There being no further nominations the Secretary declared the nominations closed.

Paper ballot - Schnitzler – 4; Wood – 3

Schnitzler was elected Chairperson and took over as Chairperson of the meeting.

**Election of Vice-Chairperson.**

Nominations were held for Vice-Chairperson.

Keogh nominated Wood.

Penker nominated Bargender.

There being no further nominations the Chairperson declared the nominations closed.

Paper ballot - Bargender – 5; Wood - 2

Bargender was elected Vice-Chairperson.

**Approval of the Minutes of April 4, 2016 Meeting.**

**HP16-14** Motion by Keogh, second by Wood to approve the minutes of the April 4, 2016 meeting.  
**Motion Carried.**

**Citizen Comments.**

Wood said that he did not attend the conference for family reasons.

Bargender said he and Todd Zieglmeier helped to put up the signs on 5<sup>th</sup>/6<sup>th</sup> Street Historic District. Todd's wife, Bargender, Schnitzler, and Coleman will help with reenactments this May.

Penker mentioned the First Impressions report from Chippewa Falls and the downtown. Relative to history, there was a uniform dismay that the depot had been turned into a restaurant. There were a lot of comments about the way history had been emphasized or not emphasized. Our downtown loses something because of the width of Central Avenue.

Coleman said it's the lack of large trees and the amenities are more modern.

Zaleski asked about whether the report was available. At this time it's not readily available.

Wood said Marshfield doesn't have signs that point out what is historic. Perhaps we can pursue signage in the future or along the way.

Bargender said that historic preservation started only 30 years ago. It really started with Shirley Mook saving Tower Hall. He feels we've done well for only 30 years.

Coleman said we need to look at what the City can do to make it more it more historic.

Penker pointed out the program is called First Impressions and it's a first impression people had.

Bargender mentioned that the City needs to look at getting trucks off of Central Avenue. It's dangerous and should be looked at.

Miller thanked the volunteers that put up the yard signs over the weekend.

Due to the timing for the judging of the Student Art Awards, the judges have already convened and selected winners. The judging was open to anyone on the Committee. This was an agenda item from last month to place on the May agenda, but since the judging has been completed, this item was removed.

Schnitzler said all the selections have been made for the student art awards and the prizes and ribbons have been ordered.

### **Consider Purchase of Brochure Display for Wildwood Park for Approximately \$75.**

Miller passed around a photo of the brochure display that was already constructed. Miller explained that given the size of the display and the space available in the Zoo Store, he recommended placing it in the Zoo store instead of the pavilion if the Committee were to purchase the display.

**HP16-15** Motion by Wood, second by Penker to approve the purchase of the brochure display for \$75 and recommend installing the display in the Zoo Store.

**Motion Carried.**

Zaleski asked about sponsorship for the brochure display.

Coleman said many cities have sponsorships such as Cincinnati with the pigs. The pigs go to auction and the funds then go to historic preservation in the community.

Penker said we have to be very cautious about raising money for historic preservation as it can get to be messy. He added that it's difficult for the City to raise funds through fundraisers.

**Consider Purchase of Exterior Brochure Stand for the Soo Line Steam Locomotive No. 2442 for Approximately \$30.**

Schnitzler handed out copies of the 2442 brochure that the Committee could put by the steam engine. It will be the same size as the other brochures. Keith Meacham assisted on the brochure. She asked for any additional comments.

Wood said they have outdoor brochures in Appleton.

Miller explained that an option for an outdoor literature rack was included in the packet. The cost is just under \$30. The dimensions of the stand are 10”w 4 ½”d x 13 1/8”h, clear/black. It would hold letter and legal size. Justin Casperson, Parks and Recreation Director, preferred not to have the outdoor display racks by the 2442 as they generally do not hold up well in the weather.

Schnitzler put together a brochure for the 2442 and she passed out copies to the Committee.

**HP16-16** Motion by Wood, second by Penker to approve the purchase of an outdoor brochure display for \$30 and recommend installing the display near the shelter of the Soo Line Steam Locomotive No. 2442.

**Motion Carried.**

**Consider Reimbursement for Repairs to the Soo Line Steam Locomotive No. 2442 for Approximately \$41.**

Miller gave an update on the 2442 window. Ken Bargender and staff recently inspected the blown in window on the northeast side of the Soo Line Steam Locomotive No. 2442. Upon inspection, it was determined that one of the glass panels had shattered and the wood floor of the cab was left untreated. Staff had the window replaced and Ken Bargender purchased some paint and painted the floor and the exterior hardware. The cost to fix the window of the cab is \$25 and the approximate cost of the paint was \$16. Staff is requesting that the Historic Preservation Committee reimburse the expenses, totaling \$41.

Bargender said the frame where the window was blown in is a little short for the opening. They don't have to slide, but we don't want to make anything too permanent. He wants to get them in there and shimmed in and angle some drywall screws to hold it into place. He also wants to touch up the hardware with black paint.

**HP16-17** Motion by Zaleski, second by Keogh to approve the reimbursement of approximately \$41 for paint and glass from the broken window.

**Motion Carried. Penker was not present during vote.**

**Discuss Ideas for the Press Release for the Soo Line Steam Locomotive No. 2442.**

Last month the Committee asked to bring forward an item to discuss options of tying an event to the press release, announcing the restoration work on the 2442. This item is back on the agenda to continue with that discussion. The draft press release is included in the packet.

The Committee suggested looking at what other events that take place over the summer.

Keogh suggested changing the photo in the press release. Look at using the front of the brochure or

another photo from the QR Code.

**Set Meeting Date and Future Agenda Items.**

The next regular Historic Preservation Committee meeting will be held on Monday, June 6, 2016. The agenda of the next regularly scheduled meeting should include approval of the Monday, May 2, 2016 meeting minutes, outdoor brochure for the 2442, update on the buildings of historical interest brochures, putting out a press release for the 2442, and other topics that may come up.

Zaleski asked how he can help with this committee. He's been in Marshfield for 31 years and has a communications degree. He has experience in sales and part of company expansions and fundraising.

**Adjourn.**

With no other business on the agenda or comments from the Committee, Chairperson Schnitzler declared the meeting adjourned at 5:15 P.M.

Respectfully submitted,



Josh Miller  
City Planner



# City of Marshfield Memorandum

TO: Historic Preservation Committee  
FROM: Josh Miller, City Planner  
DATE: June 6, 2016

RE: Historic Preservation Meeting Attachments

## **Citizen Comments.**

The brochure rack was installed in the Zoo Store.

## **Discuss Ideas for the Press Release for the Soo Line Steam Locomotive No. 2442.**

Staff sent an email out in early May notifying the Committee that Zoofest is Saturday, June 18<sup>th</sup>. This could be a great opportunity to hold an event at the Soo Line Steam Locomotive No. 2442. This item was placed on the agenda because Committee members seemed interested in tying an event with the press release about the restoration work and this is a larger scale event that could draw bigger crowd. However, due to the timing of the event, it may be too short of notice to put something together by June 18<sup>th</sup>.

## **Review Historic Preservation Committee 2016 Budget.**

The itemized budget below includes \$50 credit for the Spring Conference registration as that was refunded. The Committee has \$1,576.25 remaining in the budget. Publication, Subscriptions, and Dues is one area where the Committee went over budget and that was primarily due to the increased cost in the QR Code subscription. The remaining expenses for the year include: the mailings for each meeting under Office Supplies & Expenses, conferences and mileage under Travel, and any brochures the Committee would like to publish under Operating Supplies.

Description	Approved 2016	Spent 2016	Remaining 2016
Office Supplies & Expenses	\$500.00	\$346.54	\$153.46
General Office Supplies	\$150.00	\$28.54	\$121.46
Student Art Display	\$350.00	\$318.00	\$32.00
Publications, Subscriptions, Dues	\$150.00	\$159.95	-\$9.95
Travel (Conferences/Registrations)	\$500.00	\$0.00	\$500.00
Operating Supplies	\$1,100.00	\$167.26	\$932.74
<b>Total</b>	<b>\$2,250.00</b>	<b>\$673.75</b>	<b>\$1,576.25</b>

The table below shows the breakdown of each expense to date.

Description	Memo	Cost	Date
Operating Supplies	Cultural Fair Registration	\$25.00	1/5/2016
General Office Supplies	Snacks for Workshop	\$22.87	2/6/2016
Publications, Subscriptions, Dues	WAHPC Membership	\$40.00	3/8/2016
Travel (Conferences/Registrations)	Spring Conference - Wood	\$50.00	3/28/2016
Publications, Subscriptions, Dues	National Trust for Historic Pres.	\$20.00	4/5/2016
Publications, Subscriptions, Dues	QR Stuff subscription for QR Codes	\$99.95	4/5/2016
General Office Supplies	United Mailing Service	\$4.40	2/8/2016
Operating Supplies	Glass for 2442	\$25.00	4/19/2016
Operating Supplies	Paint for 2442	\$14.35	4/14/2016
Operating Supplies	Brochure Display Case	\$75.00	5/3/2016
Student Art Display	Ribbons	\$68.00	5/6/2016
Student Art Display	MACCI Gift Certificates	\$250.00	5/6/2016
Operating Supplies	Outdoor Brochure Display	\$27.91	5/6/2016
General Office Supplies	United Mailing Service	\$1.27	4/8/2016
Travel (Conferences/Registrations)	Spring Conference Reimbursement	-\$50.00	5/25/2016

**Discussion Items for 2017 Budget.**

If the Committee decides to print brochures for the Soo Line Steam Locomotive No. 2442 in 2016, there will still be other brochures that could be printed in 2017 such as the Buildings of Architectural Interest and copies of the Historic Walking Tour brochures with the QR Codes. Park Street is the only brochure that doesn't have the QR Codes in them and the Upham Mansion brochure only has about 525 copies remaining. To print about 2,500 copies of the brochures costs approximately \$1,000 (based on the most recent purchase). So for 2017, costs for the brochures could be around \$3,000 to print the Building of Architectural Interest as well as the Park Street and Upham Mansion brochures.

District	2012 Count	2015 Count	2016 Count
Pleasant Hill	1,600	1550	975
West Park	1,550	1440	875
West 5th/6th	1,550	1580	950
Upham	1,550	1400	525
Central Ave	1,400	770	2,650
Date	6/22/2012	6/1/2015	5/31/2016

Staff will also be going through the historic district signs this week and will let the Committee know if we need additional signs and sign supports for next year.

**Review Brochures and Cost Estimates for Soo Line Steam Locomotive No. 2442  
Historic Brochure.**

Heinzen Printing provided a cost estimate to set up the brochure for the 2442 (\$25-\$60) plus gave us a range of prices depending on the quantity.

250 brochures = \$248.00  
500 brochures = \$398.00  
1000 brochures = \$428.00

So it should be less than \$500 to print 1,000 copies of the brochure. Included in the brochure is a prototype. The trifold size is proposed to match the current historic walking tour brochures, but will only be a half sheet.

**Review City's Mission and Vision Statement.**

The Common Council has requested feedback on proposed mission/vision statements. Attached is a memo prepared by Steve Barg, City Administrator, with the background for that item. Please review both the mission and vision statements and be prepared to share any comments you have at the meeting. All feedback will be passed along to Steve so he can share that information with the Common Council.

**Staff Updates.**

- Comprehensive Plan Update.

**Set Meeting Date and Future Agenda Items.**

The next regularly scheduled Historic Preservation Committee meeting will be held on Monday, July 11, 2016 in Conference Room 108. The agenda of the next regularly scheduled meeting should include approval of the Monday, June 6, 2016 meeting minutes, and other items that may come up at the meeting.

**Contact:**

**Matt McLean, Director**  
Marshfield Convention &  
Visitors Bureau

715-384-4314  
800 422 4541  
700 S. Central Ave.  
Marshfield, WI 54449  
[www.visitmarshfield.com](http://www.visitmarshfield.com)



## PRESS RELEASE: RESTORATION WORK RECENTLY COMPLETED ON THE CAB OF THE SOO LINE STEAM LOCOMOTIVE NO. 2442



Late last summer, the City of Marshfield's Historic Preservation Committee hired Dennis Bargander of Dennis Bargander Construction to work on the cab restoration project. The project included a reconstruction of the roof, replacement of the windows, replacement of the cab floor, and reinstallation of the existing hardware. The project is now complete! Although this project is finished, there is still some additional work to do on the cab as part of a possible future restoration project, such as adding the seats in the cab, fixing the interior lighting, and adding a canvas curtain to the back of the cab to weather proof it the engine a bit and prevent further degradation of the cab.

Keith Meacham, member of the Historic Preservation Committee, lent his expertise on the project and volunteered numerous hours of his time providing guidance and replacing much of the hardware. Although the project took longer than initially planned, the project stayed on budget and the Committee is pleased with the results.

The Committee is also excited about the future of the 2442. The planned route for the Wildwood-McMillan Connector trail goes right past the engine site. The zoo is seeing a resurgence of visitors with the new Kodiak Bears Munsey and Boda and three new wolves recently introduced; this will bring more visitors to see the Historic 2442 train to Wildwood Park and Zoo. With plans for construction in the next year or two, the Committee is hopeful that the trail will also bring more foot traffic up close to one of Marshfield's treasured historic resources.



Below are the words to the song "2442" written by Joe Finamore in 1995. Joe sang the song at the 2442 Rededication on September 14th, 1996 and again at her 101st birthday party, June 24th, 2012.

### "2442"

*Born in a foundry in a blazing shower of steel  
They christened her in fire at the boilermakers' hands  
The engineers they said she had a sturdy look and feel  
The gandy dancers laid her rails down through the promised lands*

*2442's been losing track but it's coming back  
2442's been losing track but it's coming back  
Her boiler's long been rusting but pride keeps her intact  
2442's been losing track but it's coming back*

*She hauled her loads for many years on the railroad they call Soo  
She pulled her cars of timber from the vast Wisconsin woods  
She left them at the sawmills that built the towns en route  
Then loaded up again with crates of proud Wisconsin goods*

*2442's been losing track but it's coming back  
2442's been losing track but it's coming back  
Her boiler's long been rusting but pride keeps her intact  
2442's been losing track but it's coming back*

*The end of the line came in the 'fifties days  
They parked her on a single piece of track near the zoo  
They emptied out her coal car and put her on display  
So all could see the spirit that was 2442*

*2442's been losing track but it's coming back  
2442's been losing track but it's coming back  
Her boiler's long been rusting but pride keeps her intact  
2442's been losing track but it's coming back*

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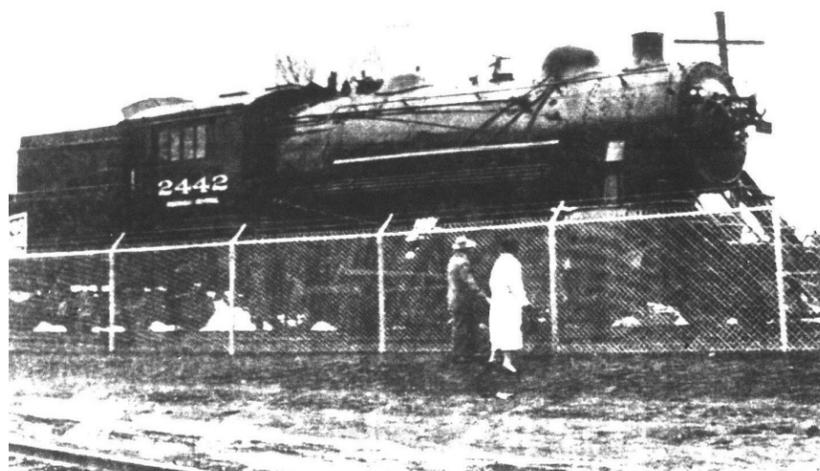
*In his November 4, 1956 acceptance address, Mayor Madison called attention to the important part railroads had in the founding and development of Marshfield, and read the following proclamation:*

*"Whereas, This Iron Horse given to the City of Marshfield by the Soo Line, and*

*"Whereas, This Horse has worked long and faithfully for the Soo Line and for the Public and is therefore entitled to retirement, and*

*"Whereas, The life of this 170 tons of steel and iron is in determinate,*

*"I, therefore dedicate this locomotive 2442 to posterity and on this 4th day of November, 1956, hereunto set my hand and seal, Glen Madison, Mayor."*



*OLD 2442—This is the old and toll-worn Soo Line steam engine that was presented to the city of Marshfield at dedication ceremonies Sunday afternoon [November 4, 1956] at Wildwood Park. "Old 2442" was built at Schenectady, N. Y., in 1911, and as indicated by its present appearance—even though repainted and glistening—the old "putter" really led a hard life. (Caption and photo from Marshfield News-Herald Photo, November 5, 1956)*



*Prepared by V. Schnitzler for the Marshfield Historic Preservation Committee,*

SooLine/Wisconsin Central 2442

# Marshfield Historic Brochure



## Historical Facts of “2442”

- In 1911, under Soo Line auspices, a builder’s contract was let for several new, heavier freight and passenger locomotives to ensure timelier movement of freight and passengers on the Wisconsin Central Railway.
- Locomotive 2442 was one of 15 Class F-22 “heavy” freight Consolidation-type engines built by the American Locomotive Company at the Schenectady Works in Schenectady, New York in May of 1911 to fill that order.
- 2442 generated 43,000 pounds of tractive power.
- Fully loaded with coal and water, locomotive and tender weighed 351, 263 pounds.
- While attached to the tender, the locomotive measures approximately 67 feet over the pulling faces of the couplers.
- Engine 2442 and 2713 located in Stevens Point, Wis., are “sister” locomotives in that they were built across the erecting floor from each other at American’s plant in Schenectady.
- Builder’s assigned their own number to each locomotive, unique to that engine. 2442 is American Locomotive builder’s number 49785.
- In its early years, 2442 was used almost exclusively on the First Subdivision of the railroad, from North Fond du Lac, Wis., to Forest Park, Ill.
- As larger steam locomotive examples began to be purchased by Soo Line/W.C., 2442 eventually immigrated to other parts of the Soo/W.C. system, including working on local “peddler” freights out of Park Falls, Wis., south to Medford., and from Marshfield to Nekoosa. There is unsubstantiated rumor that 2442 even took a work train out to Greenwood, Wis., at least once, from Marshfield.
- 2442’s first year miles run, up to June 30, 1912, were 35,324.
- A statement dated January 1, 1928, stated that 2442 had Fire-



Soo 2442 at Nekoosa, 2-8-0, July 8, 1953

(from Keith Meacham collection)

- box Side Sheet miles of 567,369 miles and still had its original sheets.
- At an average of 35,000 miles per year, with a working life of 43 years, 2442 ran up a cumulative mileage of 1,518,932 in her 43-year career on the Soo Line.
- During its 43-year career, 2442 was wrecked at least twice: approximately 1918 at Oshkosh, Wis., and at another, undocumented point years later that resulted in 2442 being fitted with a new smoke-box front, smoke-box door, non-standard Pyle National “Flat Side” Headlight (Soo Line preferred the Pyle National “Wing Board” headlight where the side numberboards stuck out at a thirty-degree angle) and a non-standard headlight pedestal.
- Following World War I, 2442 and her sisters were given heavy overhauls at Manitowoc Shipbuilding Co., in Manitowoc, Wis., in the 1922-1926 time period.

- 2442’s final operation was in 1954, when it was retired and set aside by the Soo/W.C. for “possible” donation to an on-line community.
- It was placed in storage at North Fond du Lac, Wis., and stored until 1956, when it was selected by officials from the City of Marshfield and relocated to its present site at the Entrance to Wildwood Park here in the City of Marshfield.
- Cosmetic Restoration on the locomotive occurred in 1996 by the Marshfield Historic Preservation Association that included asbestos removal, sand blasting, repainting and buffing.
- Between the years of 1996 and 2014 very few repairs or renovations were completed on 2442.
- During the winter of 1999-2001, renovations on the seat deck on the engineer’s side were started.
- During 2014-2015, additional extensive renovations were completed:
  - The cab roof was replaced.
  - The firing floor in front of the fire box was replaced.
  - The seat deck was replaced.
  - All original hardware was put back into the cab walls by Keith Meacham.
- Early in 2016, the City of Marshfield, reinstated the train shelter lights.
- Possible future plans may include replacing the chain link fence surrounding 2442, repairing interior lights, laying a brick walkway from the new pedestrian walking path to 2442 and installing new permanent historical signage.
- Soo Line/W.C. Steam Locomotive 2442 is the only remaining example of the Soo Line/Wisconsin Central heavy class of Consolidation-type steam locomotives saved by the Soo/W.C., an example of the four classes of heavy 2-8-0 types operated by the Soo/W.C. which included Old Soo Classes F-11 and F-



# City of Marshfield Memorandum

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DATE: May 27, 2016  
TO: Historic Preservation Committee  
FROM: Steve Barg, City Administrator  
RE: Review of proposed mission/vision statements

## **Background**

The Mayor and Council are currently in the middle of a strategic planning process, and they have developed the following mission and vision statements:

- **Mission**: It is the mission of the City of Marshfield to provide a fiscally-sound, family-oriented community with a full range of housing, business, cultural, educational, and recreational opportunities in a safe environment for residents and visitors.
- **Vision**: We will be a city of diverse interests and values through advancement of policies and allocation of resources that promote innovative, sustainable growth and enterprises while recognizing the heritage and culture of the region.

## **Request**

Prior to considering the above statements for approval at a future Council meeting, along with a long-term strategic plan, the Council asked that each committee/board/commission review them, and provide any suggested additions or changes.

Thank you very much for your time and input into this process!