

HISTORIC PRESERVATION COMMITTEE MINUTES
OF MAY 2, 2016 MEETING

Meeting called to order by Secretary Miller at 4:01 P.M. in Conference Room 108 of City Hall Plaza.

PRESENT: Ken Wood; Alderperson Jason Zaleski; Ken Bargender; Bill Penker; Kris Coleman; Vickie Schnitzler; and, Kris Keogh.

ABSENT:

ALSO

PRESENT: Josh Miller, City Planner.

Introduction of New Committee Members.

Election of Chairperson.

Nominations were held for Chairperson.

Bargender nominated Wood.

Penker nominated Schnitzler.

There being no further nominations the Secretary declared the nominations closed.

Paper ballot - Schnitzler – 4; Wood – 3

Schnitzler was elected Chairperson and took over as Chairperson of the meeting.

Election of Vice-Chairperson.

Nominations were held for Vice-Chairperson.

Keogh nominated Wood.

Penker nominated Bargender.

There being no further nominations the Chairperson declared the nominations closed.

Paper ballot - Bargender – 5; Wood - 2

Bargender was elected Vice-Chairperson.

Approval of the Minutes of April 4, 2016 Meeting.

HP16-14 Motion by Keogh, second by Wood to approve the minutes of the April 4, 2016 meeting.
Motion Carried.

Citizen Comments.

Wood said that he did not attend the conference for family reasons.

Bargender said he and Todd Zieglmeier helped to put up the signs on 5th/6th Street Historic District. Todd's wife, Bargender, Schnitzler, and Coleman will help with reenactments this May.

Penker mentioned the First Impressions report from Chippewa Falls and the downtown. Relative to history, there was a uniform dismay that the depot had been turned into a restaurant. There were a lot of comments about the way history had been emphasized or not emphasized. Our downtown loses something because of the width of Central Avenue.

Coleman said it's the lack of large trees and the amenities are more modern.

Zaleski asked about whether the report was available. At this time it's not readily available.

Wood said Marshfield doesn't have signs that point out what is historic. Perhaps we can pursue signage in the future or along the way.

Bargender said that historic preservation started only 30 years ago. It really started with Shirley Mook saving Tower Hall. He feels we've done well for only 30 years.

Coleman said we need to look at what the City can do to make it more it more historic.

Penker pointed out the program is called First Impressions and it's a first impression people had.

Bargender mentioned that the City needs to look at getting trucks off of Central Avenue. It's dangerous and should be looked at.

Miller thanked the volunteers that put up the yard signs over the weekend.

Due to the timing for the judging of the Student Art Awards, the judges have already convened and selected winners. The judging was open to anyone on the Committee. This was an agenda item from last month to place on the May agenda, but since the judging has been completed, this item was removed.

Schnitzler said all the selections have been made for the student art awards and the prizes and ribbons have been ordered.

Consider Purchase of Brochure Display for Wildwood Park for Approximately \$75.

Miller passed around a photo of the brochure display that was already constructed. Miller explained that given the size of the display and the space available in the Zoo Store, he recommended placing it in the Zoo store instead of the pavilion if the Committee were to purchase the display.

HP16-15 Motion by Wood, second by Penker to approve the purchase of the brochure display for \$75 and recommend installing the display in the Zoo Store.

Motion Carried.

Zaleski asked about sponsorship for the brochure display.

Coleman said many cities have sponsorships such as Cincinnati with the pigs. The pigs go to auction and the funds then go to historic preservation in the community.

Penker said we have to be very cautious about raising money for historic preservation as it can get to be messy. He added that it's difficult for the City to raise funds through fundraisers.

Consider Purchase of Exterior Brochure Stand for the Soo Line Steam Locomotive No. 2442 for Approximately \$30.

Schnitzler handed out copies of the 2442 brochure that the Committee could put by the steam engine. It will be the same size as the other brochures. Keith Meacham assisted on the brochure. She asked for any additional comments.

Wood said they have outdoor brochures in Appleton.

Miller explained that an option for an outdoor literature rack was included in the packet. The cost is just under \$30. The dimensions of the stand are 10”w 4 ½”d x 13 1/8”h, clear/black. It would hold letter and legal size. Justin Casperson, Parks and Recreation Director, preferred not to have the outdoor display racks by the 2442 as they generally do not hold up well in the weather.

Schnitzler put together a brochure for the 2442 and she passed out copies to the Committee.

HP16-16 Motion by Wood, second by Penker to approve the purchase of an outdoor brochure display for \$30 and recommend installing the display near the shelter of the Soo Line Steam Locomotive No. 2442.

Motion Carried.

Consider Reimbursement for Repairs to the Soo Line Steam Locomotive No. 2442 for Approximately \$41.

Miller gave an update on the 2442 window. Ken Bargender and staff recently inspected the blown in window on the northeast side of the Soo Line Steam Locomotive No. 2442. Upon inspection, it was determined that one of the glass panels had shattered and the wood floor of the cab was left untreated. Staff had the window replaced and Ken Bargender purchased some paint and painted the floor and the exterior hardware. The cost to fix the window of the cab is \$25 and the approximate cost of the paint was \$16. Staff is requesting that the Historic Preservation Committee reimburse the expenses, totaling \$41.

Bargender said the frame where the window was blown in is a little short for the opening. They don't have to slide, but we don't want to make anything too permanent. He wants to get them in there and shimmed in and angle some drywall screws to hold it into place. He also wants to touch up the hardware with black paint.

HP16-17 Motion by Zaleski, second by Keogh to approve the reimbursement of approximately \$41 for paint and glass from the broken window.

Motion Carried. Penker was not present during vote.

Discuss Ideas for the Press Release for the Soo Line Steam Locomotive No. 2442.

Last month the Committee asked to bring forward an item to discuss options of tying an event to the press release, announcing the restoration work on the 2442. This item is back on the agenda to continue with that discussion. The draft press release is included in the packet.

The Committee suggested looking at what other events that take place over the summer.

Keogh suggested changing the photo in the press release. Look at using the front of the brochure or

another photo from the QR Code.

Set Meeting Date and Future Agenda Items.

The next regular Historic Preservation Committee meeting will be held on Monday, June 6, 2016. The agenda of the next regularly scheduled meeting should include approval of the Monday, May 2, 2016 meeting minutes, outdoor brochure for the 2442, update on the buildings of historical interest brochures, putting out a press release for the 2442, and other topics that may come up.

Zaleski asked how he can help with this committee. He's been in Marshfield for 31 years and has a communications degree. He has experience in sales and part of company expansions and fundraising.

Adjourn.

With no other business on the agenda or comments from the Committee, Chairperson Schnitzler declared the meeting adjourned at 5:15 P.M.

Respectfully submitted,



Josh Miller
City Planner