

HISTORIC PRESERVATION COMMITTEE MINUTES
OF OCTOBER 5, 2015 MEETING

Meeting called to order by Chairperson Wood at 4:03 P.M. in the Wildwood Station Pavilion – Chicago-Northwest side 1800 South Roddis Avenue, Wildwood Park.

PRESENT: Ken Wood; Alderperson Gary Cummings; Ken Bargender; Keith Meacham; and, Vickie Schnitzler.

ABSENT: Bill Penker (excused), Kris Keogh.

ALSO

PRESENT: Justin Casperson, Parks and Recreation Director; Michelle Boernke, Assistant Campus Dean for UW – Marshfield Wood County; Dennis Bargander, contractor; and, Josh Miller, City Planner.

Approval of the Minutes of August 3, 2015 Meeting.

HP15-25 Motion by Cummings, second by Bargender to approve the minutes of the August 3, 2015 meeting.

Motion Carried.

Citizen Comments.

Miller thanked Keith Meacham for his dedication and effort regarding his work guiding and helping out on the Soo Line Steam Locomotive No. 2442 cab restoration project. Keith has not only provided guidance for the contractor, but also helped to install a lot of the hardware back on the locomotive.

Item #10, Staff Updates was moved to follow Citizen Comments.

Staff Updates.

- a. Comprehensive Plan Update. Staff met with the Steering Committee in mid-September and will continue to meet with them on a monthly basis to update the Comprehensive Plan. There will be a number of public participation opportunities and staff will keep the Committee informed on the progress and share information related to the historical aspect of the Community to the Committee for their feedback. Miller asked if there were any historical related survey questions the Committee would like to see asked in the survey.
- b. UW-STEM Building Update. Back in August, the Committee asked for additional information on the UW-STEM building project. Michelle Boernke was in attendance and gave an update on the STEM Building. The UW just put out RFP for a construction manager. Once a construction manager is hired, they will put out an RFP for architect/engineer. They will be including faculty and staff when deciding the use of that space. She listed a number of key things they wanted to consider, including having the same architectural design as the current facility.

Cummings asked if the main reason the building is going in the front is because of the existing utilities. And Michelle said that was part of it.

Discuss and Review Status of Soo Line Steam Locomotive No. 2442.

Dennis Bargander gave an overview of the work that he did on restoration project. The Committee walked to the locomotive to review the work that has been completed so far. He will still add the steel plates in front of the windows.

Ken Bargander suggested a wrought iron fence that is shorter. There are a lot of visitors to the engine as it is one of our best historic assets. Dennis suggested having a light in the cab for future improvements or a light on the back.

Justin Casperson also presented some ideas for improvements to the site such as removing the fence and adding some lighting. He asked if there is a point of having a sidewalk around it if there is a fence around it. The Committee suggested maybe having it accessible at various times of the year. Steven's Point and Appleton locomotives are unfenced.

Justin will be looking into the cost of getting the headlight and other lights on the engine and get back to the Committee.

Committee asked staff to talk to Matt McLean at CVB about a press release for restoration of 2442 or ask Breanna to do a video of it.

Discussion about the Great Things Are Happening Here Event.

HP15-26 Motion by Cummings second by Meacham to sign up for the Great Things Are Happening Here Event and direct staff to submit the registration form.
Motion Carried.

Miller explained that the Great Things Are Happening Here event is coming up on Sunday, November 15th from 1-4 pm. There is no cost for the event and setup begins at noon. At least two volunteers are needed to staff the display and the time could be split into multiple shifts. Miller asked for volunteers.

Wood just asked that the Committee is separated from the North Wood County Historical Society to avoid confusion. We will be asking for volunteers at the next meeting.

Update on 2015 Budget.

Miller went over the breakdown of the approved, spent, and remaining budget for 2015. The Committee had an approved budget of \$2,110 for 2015. To date, the Committee has spent \$686.94 with \$1,423.06 remaining.

Continue Discussion on the Buildings of Historical Interest Brochures.

Wood passed some brochures from Neilsville and Thorp. Vickie Schnitzler said she will work on the brochures and discuss it next time.

Discussion to Reprinting Historic Walking Tour Brochure for \$986, Plus Design Time.

HP15-27 Motion by Meacham second by Bargander to purchase up to 2,500 copies of the Central Avenue Walking Tour Brochure for a maximum of \$1,000 plus setup and design costs.
Motion Carried.

Schnitzler will be working on the QR Codes for the brochure.

Bargender asked for an update on the QR Code analytics at the next meeting.

Discussion to Repair Historic District Sign for \$60.

HP15-28 Motion by Cummings second by Meacham to spend up to \$60 to remove the broken edge and smooth off the bottom part of the sign.

Motion Carried.

Set Meeting Date and Future Agenda Items.

The next regular Historic Preservation Committee meeting will be held on Monday, November 2, 2015. The agenda of the next regularly scheduled meeting should include approval of the Monday, October 5, 2015 meeting minutes, updates on the Architectural Walking Tour Brochures, lighting for the 2442, update on QR Code analytics, discussion on putting together an historic directory as a community resource, and discussing dedicating a future meeting to brainstorming on promoting historic resources with Main Street and CVB.

Adjourn.

Motion by Meacham, second by Schnitzler to adjourn meeting at 5:14 P.M.

Motion Carried

Respectfully submitted,



Josh Miller
City Planner