

**SPECIAL HISTORIC PRESERVATION COMMITTEE MINUTES**  
**OF MARCH 7, 2015 MEETING**

Meeting called to order by Chairperson Wood at 9:04 A.M. in the Training Room of the Fire Station, 514 East 4<sup>th</sup> Street.

**PRESENT:** Ken Wood; Alderperson Gary Cummings; Ken Bargender; Vickie Schnitzler; Kris Keogh; and, Bill Penker; and, Keith Meacham.

**ABSENT:**

**ALSO**

**PRESENT:** Josh Miller, City Planner.

**Work Session to Discuss the Following Items:**

**a. Update on the Historic Preservation Ordinance.**

- Miller said the SHPO was fine with changing the ordinance or leaving it as is – the SHPO could be the repository for any data collection.
  - We have three entities that are already collecting data.
  - Northwood County is only open two days per week.
  - Military museum in the new library.
- Keogh made a comment to change Section 18-141(2) to...”powers and/or duties”.
- Penker said the collection could be assigned to someone else – access is not our responsibility, only collecting is.
- Penker suggested to change (h) to...”receive and/or solicit physical and monetary gifts and contributions for historic preservation in the City to be placed in a special account or in a facility with frequent, readily available access to the public”. Then we could get rid of (b).
- Schnitzler - add something on to (b) disseminate to where it belongs. To collect data and to give to the proper organization for preservation. Could get rid of (b).
- Miller will update the ordinance (removing b and changing h) and bring back examples from other commissions in the state.
- Add (h) to (b) so it blends together.
- Penker – to collect as determined necessary by the committee...(b)...and place in an appropriate facility – and keep (h).
- Bring back the language to the Historic Preservation Committee’s April meeting.

**b. Record Keeping.**

- Nothing discussed.

**c. Committee Tasks for 2015.**

- Update the ordinance.
- Bargender suggested coming up with a list of buildings that we could put the signs on. Asks everyone to come to the next meeting with some buildings to contact.
  - Penker suggested putting together an additional guide for properties that are outside the historic districts.

- Keogh – would like to add mid-century buildings.
- Wood – has some concerns about adding buildings if they don't meet the definition of historic.
- Schnitzler – come up with a guide for both significant architectural and significant historical structures.
- Penker – by including historical significant – we could highlight St. John's as it doesn't put them on an official register. Advertising both in print and video media expands your coverage. Get something on Channel 13, covering a large area of Western Wisconsin. Maybe work with CVB.
- Schnitzler – maybe put a spread in the Marshfield CVB brochure.
- Wood – get us into more cooperation with the Clinic.
- Bargender – need to put together a brochure.
- Schnitzler – will work with Ruth Voss on the residential properties.
- Look into cost of getting negatives of the back alleys of Central Avenue printed – having a specific viewing at the Chestnut Avenue Center for Historic Preservation month or have an exhibit at New Visions. Mount them on foam core and do a showing.
- Keogh – how could the HPC be involved in the mural with the new library.
  - Miller – mentioned the Pioneer Bank lobby.
  - Schnitzler – mentioned photos at the Lumberyard
- Wood – would like us to be that type of resource for historic preservation – and put together a directory.
- Penker – suggested getting something on AM 550 as it broadcasts a far range. Wide range of advertising for a yearly exhibit.
- Keogh – get a New Visions connection as a specific task for 2015.
- Wood – find some activity for free advertising and maybe looking at other stations outside of Marshfield. Look at public TV channels.
- Penker – one of our future meetings – take a meeting and devote it to brainstorming on the advertising issue. Bring in Matt and Angie on board at that meeting.

**d. 2442 Area Improvements.**

- Meacham – talked to Alderperson Tom Buttke about using bricks around the 2442 – need to figure where the trail could go. Could have a walkway along east side and a wider path along the west side.
- Bargender would like to see a wrought iron fence instead of a chain-link fence.
- Penker – said walkway and bricks aren't our responsibility. We aren't involved in construction or design.
- Keogh – ask the Parks and Recreation Department to let us know when they decide where the trail by the 2442 will go.
- Wood – what is our commitment to the 2442?
- Penker – who owns the 2442? City?
- Bargender – suggested inviting the Parks and Recreation committee to attend an HPC meeting to discuss the 2442 and then measure the pathway, probably in May or this summer.

**e. Nomination for the Stewardship Award.**

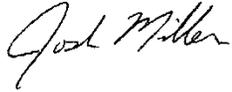
- Blodgett Haus should be nominated for an award. Talk to Main Street about putting nomination together for Blodgett Haus.
- Send out a press release for Stewardship Award.

**Adjourn.**

Motion by Penker, second by Cummings to adjourn meeting at 10:56 A.M.

**Motion Carried**

Respectfully submitted,

A handwritten signature in cursive script that reads "Josh Miller".

Josh Miller  
City Planner