



CITY OF MARSHFIELD

MEETING NOTICE

**JOINT PLAN COMMISSION FOR THE
CITY OF MARSHFIELD-TOWN OF MCMILLAN
COOPERATIVE BOUNDARY PLAN
Friday, April 29, 2016
Conference Room 108, First Floor, City Hall Plaza
10:00 a.m.**

Agenda

1. Call to Order – Chairperson Mazzini.
2. Approval of Minutes – January 22, 2016.
3. Citizen Comments.
4. Discussion regarding neighborhood concerns with runoff and drainage along County Road E.
5. Discussion about Mann Road repairs.
6. Draft Town of McMillan/City of Marshfield Joint Planning Area Transportation Plan.
7. Update on Comprehensive Planning efforts.
8. Set Next Meeting & Agenda.
9. Adjourn.

Posted this 22nd day of April by 5:00 PM by Josh Miller, City Planner.

 It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

 Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Deb M. Hall, City Clerk at 630 South Central Avenue or by calling (715) 384-3636.

CITY OF MARSHFIELD/TOWN OF MCMILLAN JOINT PLAN COMMISSION MINUTES
OF JANUARY 22, 2016 MEETING

Meeting called to order at 10:01 AM by Secretary Miller in Conference Room 108 of City Hall Plaza.

PRESENT: John Bujalski, Dave Swenson, Michael Stockheimer, Laura Mazzini, Bill Penker, and Alderman Ed Wagner.

ABSENT:

ALSO PRESENT: Alderman Gordy Earll; Alderman Chris Jockheck; Carolyn Opitz, Town of McMillan Chairperson; Tom Turchi, City Engineer; and, Josh Miller, City Planner.

Election of Chairperson.

Nominations were held for Chairperson.

Penker nominated Mazzini.

There being no further nominations the Secretary declared the nominations closed.

JPC 16-01 Motion by Wagner second by Penker to approve Mazzini as Chairperson unanimously.
Motion Carried

Mazzini was elected Chairperson and took over as Chairperson of the meeting.

Everyone introduced themselves.

Approval of Minutes – August 21, 2014.

Swenson offered a correction to the minutes to change “plan” to “plant” in the second bullet point under Updates on County Road E and bike trail.

JPC 16-02 Motion by Wagner, second by Swenson to approve the minutes of the August 21, 2014 as amended.

Motion Carried

Citizen Comments.

- Mazzini mentioned talking about having the City contribute to assist with Mann Road.
- Opitz said Mann Road is a bypass to the City and it will need to have a major reconstruction. Hoping to figure out some way to get help to make repair the road.
- Turchi said the cost to repair would be \$700,000 - \$1,000,000 per mile. It’s about 2 miles of road. Recommended talking to Marathon County. Board of Public Works and Common Council would have to make that decision.
- Swenson said if there are any grants or other avenues that the City could look at applying to assist with the costs.
- Wagner will be at a joint meeting of the Legislature Exchange in Madison. He will make some effort to talk about it when he’s down there.
- Bujalski said we should talk to the legislatures. Town of McMillan has a new road standard which is very high standard, similar to an interstate standard. Looking for aid from wherever.

- Wagner said we should talk about the transportation plan for the joint plan itself.
- Mazzini suggested temporary closing the road off and redirecting traffic.
- Opitz asked the County if they would take it over and they said no. They have a CIP done by MSA to identify grant. Suggested to go after a TRID (Town Road Discretionary Improvement) program.
- Miller suggested putting this on a future agenda in how the City can work with the Town to address this.
- Jockheck said this problem goes back 20 years.
- Tuchi said he can bring that to the attention of the CIP committee with the City.

Discussion regarding neighborhood concerns with runoff and drainage along County Road E.

- Turchi gave an update. Worked with SES Engineering to see if there could be additional fixes to the stormwater detention basins. Came up with a design to reduce runoff a little bit about 3-4 cfs. Met with design engineer for the ponds. Said some of the stormwater is bypassing the ponds. They came up with recommendations and sent a letter to owners. Hoping it will be fixed this summer.
- When County E was reconstructed, the redesigned ditch caused about 2/3 of the stormwater to bypass the detention basins. That repair was made in October to redirect the stormwater to the ponds. The site met all the requirements when it was developed. We cannot force them to do fix it further. But we can approach them about adding a structure to help reduce stormwater flows
- Turchi will provide drainage calculations for the culverts under Zyg Street when the City receives their new topography maps.
- Marshfield's storm sewer system is designed for a 10 year storm event.
- Bujalski asked if Zyg was curbed instead of ditched if that would help.
- Turchi said ditches actually move stormwater better than curbs.
- Bujalski said the Joint Plan Commission is working to resolve the flooding issues near County Road E.
- Bujalski said the new subdivision ordinance does address stormwater management.
- Mazzini asked if there are other alternatives that are more eco-friendly and affordable? Wondering if you can ask adjacent property owners to turn some of their property into wetlands to take up some of the stormwater.
- Turchi said developers usually try to meet the requirements the most inexpensive as possible. You would have to buy the land to have people turn their land into wetlands.
- Bujalski also mentioned the cost of maintenance of the ponds.
- Opitz asked Turchi to see where the water is going in this area in the spring and report back. Turchi can put something together that he can submit to John and John can share it with the group.

Update on the Draft Marathon County Zoning Code.

- Bujalski gave an update on the Marathon County Zoning Code. The current code is 35 years old. The new code has two zoning plan options for the Towns. One is urban and the other is rural. They want to get it voted on the end of March. Townships in Marathon County have the option to opt out over the course of the first year if they want their own zoning.
- Mazzini asked to be invited to those meetings or keep updated on what was decided.

Discuss Checklist for Subdivisions in the Town of McMillan.

- Bujalski gave a background on the subdivision checklist and gave an overview.
- Town of McMillan wants a thorough document and wants the developer to pay for the costs for development.
- Mazzini asked how much the fees could be.
- Bujalski said it isn't a money maker, but we need to capture the Town's fees for approving the subdivision.
- Does McMillan want major subdivisions? Roads especially cul-de-sacs cost more money to the town to maintain.
- Penker was wondering if some of the terms should be defined for the purposes of someone that maybe doing some monetary support to the developer. Bujalski said they could do a definitions page with the checklist.
- Jockheck asked if there were other land developers that did multiple minor subdivisions together. Bujalski said if they did that it would become a major subdivision.
- Mazzini asked if they have an idea of what land could be subdivided. Bujalski said it would likely be Section 28.
- Miller stated that the Cooperative Boundary Area needs to be addressed on the checklist – Joint Plan Commission is the reviewing authority for the Cooperative Planning Area.

Update on Comprehensive Planning efforts.

- Miller gave an update on the timeline for updating the City's Comprehensive Plan.
- Bujalski each Plan Commission member of the Town of McMillan will have personal computers and everyone will have the same information. They are also updating the demographic information in the Comprehensive Plan.

Set Next Meeting & Agenda

- Next meeting is tentatively scheduled for April 29th at 10:00 am in the 1st Floor Conference Room.
- The agenda should include minutes from January 22, 2016, an update on stormwater runoff from County Road E, discussing the transportation plan, and working together on the future reconstruction of Mann Road.

Motion by Stockheimer, second by Penker to adjourn at 11:21 AM.

Motion Carried

Submitted by, Josh Miller
City Planner



City of Marshfield Memorandum

TO: Joint Plan Commission for the City of Marshfield-Town of McMillan
Cooperative Boundary Plan
FROM: Josh Miller, City Planner
DATE: April 29, 2016

RE: Joint Plan Commission Memo

Discussion regarding neighborhood concerns with runoff and drainage along County Road E.

City Engineer, Tom Turchi, has been invited to attend to give an update on the stormwater issues from the Hilltop Apartment site. If he is unable to attend staff will bring an update to the meeting.

Discussion about Mann Road repairs

At the last meeting the Commission briefly discussed the need for road repairs for Mann Road. The Commission recommended that this item be brought back for further discussion.

Draft Town of McMillan/City of Marshfield Joint Planning Area Transportation Plan.

In 2010 the Town of McMillan/City of Marshfield worked on a draft Transportation Plan which is included in the packet. The Commission should review and recommend updates before formally adopting the plan if they desire.

Update on Comprehensive Planning efforts.

The City of Marshfield is nearly finished with the Existing Conditions Report for the Comprehensive Plan update. A survey that was sent out to Marshfield residents is in the process of being tabulated. That information will be made available to the public and presented to the Common Council in May or June.

Transportation Plan Town of McMillan

GOAL

Develop a transportation plan between the City of Marshfield and the Town of McMillan in order to address the development pressures that the area will be facing over the next 10-15 years. The Transportation Plan will illustrate where to plan for development.

ISSUE IDENTIFICATION

- ❖ County Highway E Expansion – the expansion of the ROW from 66 ft. to 82.5 ft. will be difficult to complete due to a fiber optic cable found on the west side of the road right-of-way and homes residing too close to the east side of the road right-of-way. Its average daily traffic count was 3,400 in 2007.
- ❖ County Highway AAA and State Highway 97 Intersection – the intersection is dangerous and the County does not have any plans for improving County Highway AAA at this time.
- ❖ Increasing Traffic – Mann Road is seeing an increase in traffic which would indicate a need for another connection to McMillan Street to allow for better accessibility to the medical complex.
- ❖ Mann Street and County Highway E Intersection – the intersection is dangerous.
- ❖ Major traffic generators – the major traffic generator near the Town are Wal-Mart, the Community Based Residential Facility (CBRF) on McMillan Street, and Target.
- ❖ Railroad Viaduct – the viaduct at the intersection of State Highway 13 and Lincoln Avenue is a traffic bottleneck; however, the railroad does not intend to replace it, and it would be too significant of a cost and railway traffic inconvenience for the City to move forward with its replacement.

PROPOSED PLANS

Vehicular

- ❖ County Highway E Expansion – major road work is scheduled for 2014 with plans for 12 ft. lanes, 3 ft. shoulders, replacement of culverts, and minor ditching. The work will take place from Ash Street northward to the Sugar Bush area. Part of the highway is located within an Urbanized Area according to the Road Classification map, which could help with funding its reconstruction.
- ❖ County Highway T – the bridge may need to be replaced within the next 4 to 7 years.
- ❖ Mann Street and County Highway E Intersection – accident reports will be investigated and a study completed. This may help in receiving funding for improvements.

Pedestrian

- ❖ County Highway T – Marathon County's Bike Pedestrian Plan states that the shoulders may be paved the next time major road work is done on this highway, but this may not take place for another 10 to 20 years.

POTENTIAL FUTURE PROJECTS

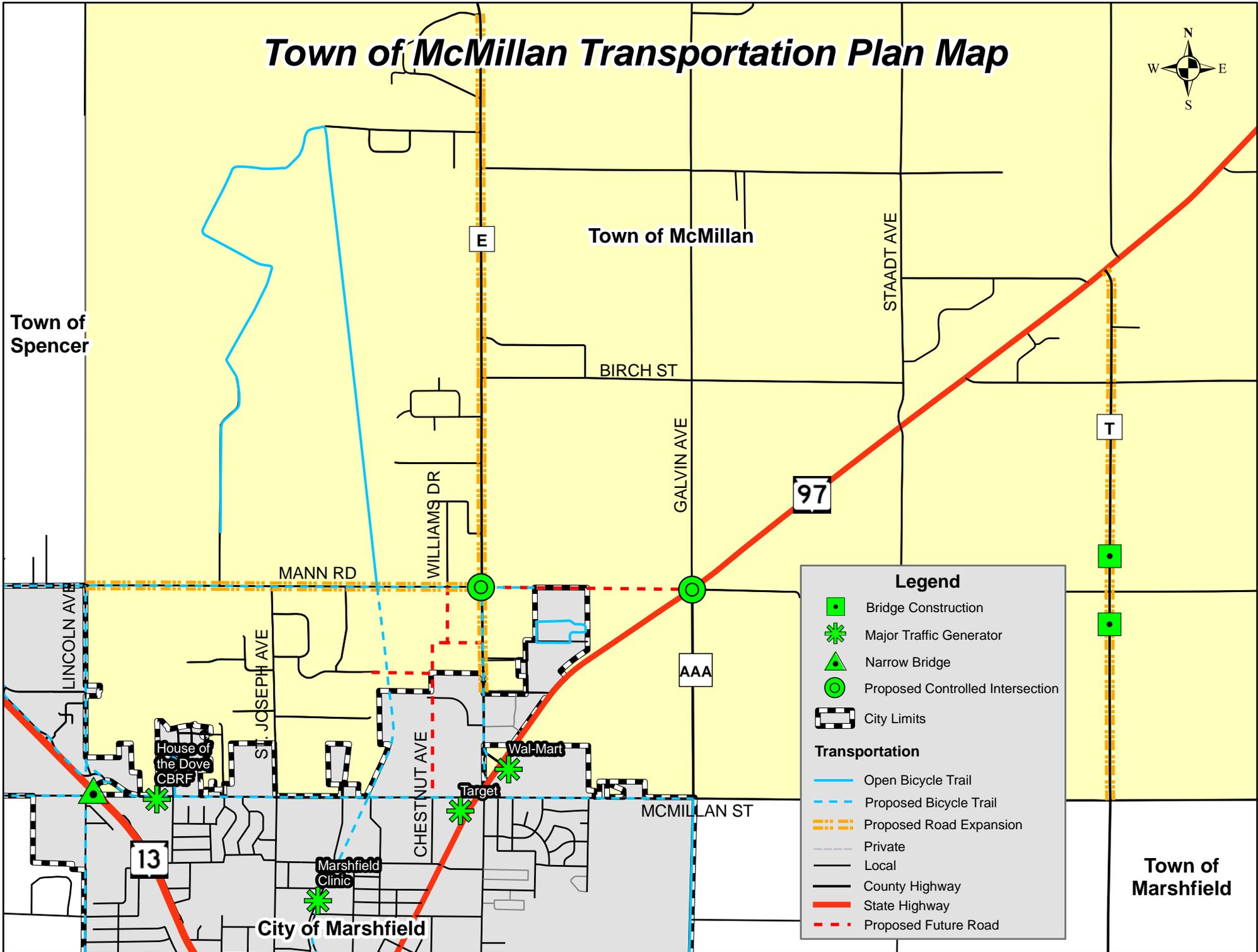
Vehicular

- ❖ County Highway AAA and State Highway 97 Intersection – although the City will not control this intersection for some time because it is far from City Limits, the City should continue to discuss future planning of the intersection with the Wisconsin Department of Transportation. A suggestion for the future development of this intersection is a roundabout.
- ❖ Dedication Requirements – updating the dedication requirements for roadways would require larger road right-of-ways and would allow for easier expansion of existing roads, such as County Highway E.
- ❖ Increasing Traffic – another connection between Mann Road and McMillan Street could lighten the high traffic amounts and would allow for better accessibility to the medical complex.
- ❖ Extension of Mann Road – extending Mann Road to State Highway 97 could alleviate traffic pressure at the intersection of 97 and McMillan Street. The Town should identify a transportation corridor so that it can be preserved when the land is developed. If the land goes up for sale, the Town should be notified and would then have the opportunity to purchase the land for the corridor.
- ❖ State Highway 97 – frontage roads should be considered in order to direct traffic off of the highway and provide better business access.
- ❖ Bike routes – both off-road trails and on-road shoulder routes should be considered within the planning area.
- ❖ Widening of Mann Road – TRIPP funds (a 50/50 cost share program offering \$25,000) could be used for widening Mann Road; however, the Town recently received TRIPP money and will not be eligible for another 6 years.

Pedestrian

- ❖ McMillan Marsh Trails – with the extension of the City trail from Wildwood Park to McMillan Street, the Town trail could connect to the City's trail system. The extension of the trail could take place along the old railroad corridor, which is currently privately owned.
- ❖ Pedestrian Trails – future trails should be off-road rather than along the shoulder. Enhancement grants and DNR Stewardship monies (contact Tom Meyer) are available. Communities could join together to apply for ATC grant money – a 50/50 cost share program. The Village of Stratford is going through the process and the Village Clerk could offer some insight.
- ❖ Pedestrian and Bike Routes – obtaining information on what pedestrian and bike routes are currently being used may be useful when applying for funding.

Town of McMillan Transportation Plan Map



Legend

- Bridge Construction
- ✱ Major Traffic Generator
- ▲ Narrow Bridge
- Proposed Controlled Intersection
- City Limits

Transportation

- Open Bicycle Trail
- - - Proposed Bicycle Trail
- - - Proposed Road Expansion
- - - Private
- Local
- County Highway
- State Highway
- - - Proposed Future Road

Town of Spencer

Town of McMillan

Town of Marshfield

13

97

AAA

T

E

City of Marshfield

House of the Dove
CBRF

Marshfield
Clinic

Target

Wal-Mart

MCMILLAN ST

CHESTNUT AVE

ST. JOSEPH AVE

MANN RD

WILLIAMS DR

GALVIN AVE

BIRCH ST

STAADT AVE

LINCOLN AVE

Traffic Counts Taken The Week of May 24th, 2010



ADT 2220
Mann St
E of Lincoln Ave

ADT 1660
85% 52 MPH
Ave 47 MPH
Mann St
W of St Joseph Ave

ADT 2200
85% 54 MPH
Ave 48 MPH
Mann St
E of St Joseph Ave

ADT 2890
CTH E
N of Mann St

ADT 186
Lincoln Ave
S of Mann St

ADT 900
St Joseph Ave
S of Mann St

ADT 4180
CTH E
S of Mann St



Traffic counts and speed analysis completed by the
City of Marshfield, Engineering Division 6/7/2010