



# MEETING NOTICE

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## Agenda

### Parks, Recreation, and Forestry Committee

Thursday, March 13<sup>th</sup>, 2014 - 6:00 p.m.

City Hall Ground Floor Conference Room #108 - City Hall Plaza  
630 S. Central Avenue

- A. **Call to order – Jim Wein, Chairperson.**
- B. **Approval of Minutes of February 13<sup>th</sup>, 2014 Parks, Recreation, and Forestry Committee meeting.**
- C. **Public Comments** - At this time, the Chairperson will recognize members of the public who have indicated a desire to address the Committee.
- D. **Set date, time, and location for the April meeting.**  
Recommended Action: Set next meeting at 7:00 p.m. Thursday, April 10<sup>th</sup> in the Council Chambers following the public input meeting for the CORP.
- E. **Comprehensive Outdoor Recreation Plan Update and Discussion.**  
Presented by: Jeff Bahling, Rettler Corporation.  
Recommended Action: No action required at this time. Provide input to consultant and staff regarding proposed process and plan elements to-date.
- F. **Consideration of proposed fee reductions for Tennis and Racquetball Center for remainder of 2014.**  
Presented by: Kelly Cassidy, Parks and Recreation Supervisor, and Parks, Recreation and Forestry Committee members, Ali Luedtke and John White.  
Recommended Action: Approve fee reductions as recommended.
- G. **Consideration of revised statement on Zoological Society donation boxes in Wildwood Park and Zoo.**  
Presented by: Tom Buttke, Zoological Society President.  
Recommended Action: Approve request.
- H. **Review of Proposed City Ordinance Permitting Bow Hunting within the City Limits.**  
Presented by: Ben Steinbach, Parks and Recreation Maintenance Supervisor.  
Recommended Action: Information only, no action necessary.
- I. **Information Items.**
  - 1. Monthly Reports – Staff
  - 2. Recreation Programs and Aquatics - Kelly Cassidy
  - 3. Park Maintenance & Zoo Operations – Ben Steinbach

4. Project Updates – Wildwood-McMillan Connector Trail, Hewitt-Marshfield Connector Trail, Capital Improvement Program - Staff
5. Zoological Society Minutes/Report – Kristy Palmer
6. Marshfield Area Friends of the Trails February minutes
7. Volunteer Recognition –
8. Other –

**J. Committee Member Questions, Comments, Ideas, and Suggestions.**

**K. Future Agenda Items.**

**L. Communications.**

**M. Adjournment.**

Posted this 10<sup>th</sup> of March, 2014 at 4:00 p.m. by Ed Englehart, Parks and Recreation Director.

**NOTICE**

\*\*\*\*\*  
It is possible that members, and possibly a quorum, of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; any governmental body specifically referred to above in this notice will take no action.  
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Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Ed Englehart, Director of Parks & Recreation, at 630 S. Central Ave., Floor 2R, City Hall Plaza, or by calling (715) 384-4642.

## Parks, Recreation, and Forestry Committee Minutes of February 13, 2014

Meeting called to order by Jim Wein, Chairperson, at 6:03 p.m. in the Room 108 of City Hall Plaza, 630 S. Central Avenue.

**Present:** Jim Wein, John White, Jane Yaeger, Ali Luedtke, Kristy Palmer, and Alderman Tom Buttke

**Excused:**

**Absent:** Chris Viegut

**Also Present:** Ed Englehart, Parks & Recreation Director; Ben Steinbach, Parks and Recreation Maintenance Supervisor; and Jean Multerer, Marshfield Area Special Olympics.

**PR14-01** Motion by Buttke, seconded by Yaeger to approve the minutes of the December 12, 2013 meeting.

**Motion Carried 5-0**

**Public Comments:** None

The committee set Thursday, March 13<sup>th</sup>, 2014 at 6:00 p.m. as the date and time of their next meeting.

Kristy Palmer arrived – 6:05 p.m.

Wein moved agenda item F forward. Jean Multerer, presented a request from Marshfield Area Special Olympics to have the fee waived for their rummage sale on May 29, 30, and 31 at the Oak Avenue Community Center. The funds raised from the event will assist in funding Special Olympics activities. Englehart recommended that the fee be waived as requested.

**PR14-02** Motion by Buttke, seconded by Palmer to waive the building rental fees for Special Olympics use of the Oak Avenue Community Center for a rummage sale on May 29, 30, and 31, 2014.

**Motion Carried 6-0**

Buttke explained the Zoological Society's plans to have a zoo store at the Wildwood Zoo this summer. The Zoological Society is requesting approval to use the Ludwig Building garage space for their zoo store. Due to the building structural problems and the need for additional space for Rotary Winter Wonderland activities, the zoo operation activities that previously took place in the Ludwig garage space are being relocated to other areas of the zoo. The display cases and cabinets currently in the meeting room portion of the Ludwig Building will be moved into the garage area in preparation for demolition of the north half of the building.

**PR14-03** Motion by Yaeger, seconded by White to approve a one-year trial use of the garage area as a zoo store with the understanding that any modifications to the building must be approved in advance by the Parks and Recreation Maintenance Supervisor.

**Motion Carried 6-0**

Englehart reviewed the Parks and Recreation Department's 2015-2019 Capital Improvement projects submitted for consideration by the City Capital Improvement Program Committee. No action taken.

Steinbach reviewed the department's snow removal procedures that are now in place at Connor Park. The procedures have been modified so that department staff no-longer clears snow and ice from the sidewalks in front of the private lots east of the Connor Park property boundary. No action taken.

Englehart briefly reviewed the names identified in a 1990's park master plan for segments of the Upper Pond/large animal drive at Wildwood Park. The names have never been signed or publicized. The Committee discussed the difficulty in clearly identifying the various segments since they are on one contiguous park road, and whether or not they would be of assistance to a park user in trying to convey more accurately their location on the road. This was an information only item and no action was taken.

**Information Items:** Staff updated the Committee on their respective areas of responsibility and answered questions regarding the monthly reports. Steinbach noted that Michelle Weidner has been hired as the new Zoo Education Coordinator and she is currently working on scheduling presenters, and on acquiring sponsors for the Wild Wednesday programs held at the zoo this summer. Buttke and Palmer updated the committee on upcoming Zoological Society activities. Palmer is again coordinating the Zoo Education Week program that will present 25 animal/nature presentations to over 3,000 school children in late April & early May at the Wildwood Station building.

**Volunteer Recognitions:** Englehart briefly discussed the Weber Park 2013 Forestry information that was provided by Dan Umhoefer. Englehart and the Committee commended Mr. Umhoefer for his many years of volunteer work in making tremendous improvements to the park and its woodlands. Both Englehart and White commented on the heavy use the park is getting this winter by people using the trails for walking, skiing, and snowshoeing.

**Other** – Englehart briefly reviewed the 2013 Outfield Ad Sign Report, Comparison information on the Parks and Recreation Department budgets 2012-2014, the findings of the recently completed City Staffing/Operational review, and the department's 2013 carry forward request.

**Committee Member Questions, Comments, and Suggestions:** Luedtke suggested that staff re-evaluate the warming house/ice rink hours at Pickle Pond and consider opening at 10:00 a.m. on Saturdays instead of 1:00 p.m. and possibly closing earlier than the current 9:00 p.m. White commented that he had recently been snowshoeing at Hamus Park and the entrance drive is very narrow due to the snow levels, making it difficult for two vehicles to pass. Steinbach commented that his staff was able to get access to the City loader this past week and they have widened the section of the park road.

**Future Agenda Items:** Tennis/Racquetball Center fee proposals, Zoo donation box signage, and Comprehensive Outdoor Recreation Plan discussions with consultant.

**Communications:** Staff shared examples of some of the communications that have been received over the past month.

**PR14-04 Motion** by Luedtke, seconded by Yaeger to adjourn the meeting.

**Motion Carried** 6-0 Meeting adjourned at 7:32 p.m.

Ed Englehart, Parks and Recreation Director

**ORDINANCE NO. \_\_\_\_\_**

An Ordinance amending Section 10-30. of the Marshfield Municipal Code relating to weapons and bow hunting within the City of Marshfield.

The Common Council of the City of Marshfield do hereby ordain as follows:

SECTION 1. The Title of Section 10-30 of the Marshfield Municipal Code shall be amended to "Weapons and Bow Hunting".

SECTION 2. Section 10-30.(e) of the Marshfield Municipal Code shall be amended to read as follows:

(e) Subsection (2) of this section shall not apply to bow hunting within the Marshfield corporate limits. Bow hunting within the City of Marshfield corporate limits shall satisfy all of the following requirements:

1. Every person who bow hunts within the City of Marshfield shall:
  - i. Possess a current valid archery deer hunting license or small game license issued by the Wisconsin Department of Natural Resources;
  - ii. Secure the permission of the owner of the land where the hunt is to occur;
  - iii. Hunt in a location no less than 100 yards from any "Building" without the express consent of any and all owners of said "Buildings" within that distance. "Building" shall mean a permanent structure used for human occupancy and includes a manufactured home, as defined in s. 101.91(2), Wis. Stats.;
  - iv. Hunt from an elevated position which directs the arrow toward the ground immediately upon release;
  - v. Hunt only with a bow and arrow or a crossbow and arrow; and
  - vi. Hunters must comply with all state and local laws, rules and regulations and the directions set forth in the Deer Management Plan of the Department of Natural Resources.
2. Hunting on city owned property is permitted with the following restrictions:
  - i. Any cutting of trees, brush, lanes, or trails is prohibited;
  - ii. The conducting of deer drives (on foot or motorized) is prohibited;
  - iii. Permanent free standing or tree stands are prohibited
  - iv. Permanent ladders, or nailed on or screw-in steps affixed to any tree are prohibited;
  - v. Portable tree stands and ladders must be removed daily; and
  - vi. Hunting in any city park or on school grounds is strictly prohibited.
  - vii. Hunters who harvest deer or large animals are to clean up all entrails.

SECTION 3. Savings Clause. If any provision of this Ordinance shall be less restrictive than applicable state statute or in conflict with such statutes, as they exist at passage hereof or as they may hereafter be amended, then, in such case, the state statute shall supersede the provision hereof to the extent applicable.

SECTION 4. Severability. If any provision of this Ordinance is found to be unconstitutional or otherwise contrary to law, then such provision shall be deemed void and

severed from the Ordinance and the remainder of this Ordinance shall continue in full force and effect.

SECTION 5. This ordinance shall take effect and be in force from and after the day after its passage and publication as provided by law.

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
Chris L. Meyer, Mayor

APPROVED: \_\_\_\_\_

ATTEST: \_\_\_\_\_

PUBLISHED: \_\_\_\_\_

Deb M. Hall, City Clerk

**Monthly Report for Parks and Recreation Department**  
**SUMMARY OF MAJOR WORK PROJECTS/ACCOMPLISHMENTS: February 2014**

**ADMINISTRATION**

Director met with Public Works Director and consultant performing the City Hall space needs study to review information provided regarding the Parks and Recreation Department administrative office needs. The consultant will be preparing a report that will be presented to the Board of Public Works at a meeting in March or April.

Director met with Josh Miller and Sam Schroeder, Planning and Economic Development Department, to review information on the Round Barn and format to submit existing conditions to the State Historical office for consideration in review of the proposed plans to make substantial concrete repairs inside the Round Barn. Sam compiled a packet detailing the existing conditions. Director needs to complete the proposed improvements section of the packet and Josh Miller will submit to the State and Local Historical Committees for their input prior to any work being completed.

Director, Maintenance Supervisor, and Zoo Keeper met with Dick Pokorny, Building Services Supervisor, to review the Ludwig Building floor system. It was determined that the floor has deteriorated to the point the space can no longer be occupied. Zoo operations will be moved out of the Ludwig Building and discussions will be held with the Zoological Society and the Rotary Winter Wonderland to establish a plan of action to either demolish the north half of the building or restore it. Until that time the space will not be able to be used by anyone. Dick would like to see the demolition or restoration occur prior to June 1<sup>st</sup>.

City staff (P&R Director, Public Works Director, and Asst. City Engineer) held a conference call with Strand Associates and Cedar Corp staff regarding how the restoration of the sidewalks along Oak Avenue will be addressed for the Wildwood-McMillan Connector Trail project. There has been reconsideration on the part of WisDOT and it is now being considered that these parcels should be included in the plat for the project. City staff would prefer to not include these in the project and address any needed sidewalk improvements using the City's traditional procedures. The approval of the plat may be delayed until this is resolved.

Director and Park Maintenance Supervisor participated in the Festival Foods 4<sup>th</sup> of July celebration planning session held at the MACCI office. Festival Foods and the Marshfield Clinic are again working together to sponsor an event-filled afternoon and evening activities prior to the fireworks at the Marshfield Fairgrounds Park.

Director met with Chris Jockheck, running unopposed for the 3<sup>rd</sup> District Alderperson position on the Common Council. Mr. Jockheck is meeting with department heads to get an update regarding department operations and issues.

Director attended City Capital Improvement Committee meetings and city staff meetings to review projects and recommend prioritization of requested projects.

Director and Parks Maintenance Supervisor held a conference call with Rettler Corporation staff to discuss the Comprehensive Outdoor Recreation Plan process, review draft materials and set dates for upcoming public input meetings.

**PARKS**

Park staff continues daily seasonal operations at all parks, including emptying trash, inspecting facilities, picking up litter and debris, and addressing miscellaneous repair issues, such as those involving signs, plumbing, electrical, and vandalism.

Park staff continues to perform maintenance at Oak Avenue Community Center, Wildwood Station, Junior Fair Expo Building, John C. Lang 4-H Building, and the Senior Community Center.

Park Staff continues to assist with special events.

Staff continued to perform maintenance on "as-needed" items on playgrounds, buildings, trails, and parks that are supervised by the Parks Department:

- ◆ Maintained ice at Pickle Pond and Show Palace rinks.
- ◆ Performed snow and ice removal on park roads, parking lots, trails and sidewalks as needed.
- ◆ Worked on painting the men's restroom at the fair office building.
- ◆ Worked on refurbishing the wooden trail signs for Hamus Park.

- ◆ Miscellaneous work including; repairing picnic tables and park benches, cleaned and organized the maintenance shop, changed furnace filters, performed park checks, and emptied trash cans.

#### Park Maintenance Supervisor:

- ◆ Continued to coordinate with all contractors, including snow removal; electrical, heating and cooling; tree service; plumbing; and others as needed.
- ◆ Continued to meet with the Bear Design/Fundraising Committee.
- ◆ Worked on acquisition for a Mini Wheel Loader.
- ◆ Attended WPRA Park Section and WPRA Region I meetings. Marshfield/Wood County will be the host for the Summer Park Tour in 2018.
- ◆ Met with Rettler and assisted Director on CORP information.

### ZOO

Staff continues to perform daily operations such as cleaning exhibits, preparing and feeding diets, maintaining equipment, and cleaning buildings and grounds.

- ◆ Athens Veterinary Service completed monthly animal care checks at the zoo.
- ◆ Performed snow and ice removal as needed.
- ◆ Began cleaning and organizing the Cougar, Bear and Ludwig Buildings. Set the goal to have all Parks and Recreation staff operations out of the Ludwig Building by spring.
- ◆ Made acquisition for two peregrine falcons.

### OLDER ADULTS

Brunch was held on Friday, February 14<sup>th</sup> with Ciara & Denise being the presenters from Aging and Disability Resource Center. There were 22 people that attended this brunch.

The AARP Homestead, Federal and State tax program for low income started February 10<sup>th</sup> and will run through April 9<sup>th</sup>. Marshfield Area United Way is taking the appointments for this program and also providing the location for the taxes to be prepared. They have a large area where the equipment can stay set-up for the program. The new location that the taxes are being prepared is 106 West 1<sup>st</sup> Street, Marshfield.

Candy returned from a six-week leave on Monday, February 24<sup>th</sup> from knee surgery. It is nice to have her back at the center.

### YOUTH PROGRAMS

Jr. Volleyball Clinic for 5<sup>th</sup> & 6<sup>th</sup> graders concluded on February 27. There were 19 participants in this program.

Gymnastics was held for a two-week period this winter. This was due to the schedule of the gym and the director's schedule. It was held on Monday, February 10<sup>th</sup> & 17<sup>th</sup>. There were a total of 21 participants for the program. These classes are held at the Senior High Fieldhouse in the gymnastics area.

### TENNIS/RACQUETBALL CENTER

Youth tennis lessons will conclude March 13<sup>th</sup> for the winter session. They were scheduled to be done in February, but extended due to the snow and cold weather. A session of spring lessons will begin March 25<sup>th</sup>.

The youth hitting clinic will conclude on Monday, March 3<sup>rd</sup>. This has also been extended due to the snow and cold.

Contracted tennis and racquetball times were awarded and time began on Monday, January 6<sup>th</sup>. There are eight tennis contracts of 1.5 hours each and one contract for 2 hours.

The tennis special that we offered over the holiday break had 80 uses (61 tennis reservations and 19 racquetball reservations). I have had requests to run this special over the spring break, March 15<sup>th</sup> – March 23<sup>rd</sup>.

Meet with John and Ali to look at different options for pricing at the tennis/racquetball courts. We also spent some time looking at marketing options for the facility.

### AQUATICS

Early Bird Lap Swim is held Tuesdays, Thursdays, and Fridays; Aquacise is held Tuesday and Thursday mornings; and Open Swim on Monday and Wednesday evenings. All activities are held at the Senior High Pool.

The second session of aquacise began on Tuesday, February 18th there are 11 participants in the class.

Open Swim is running on Monday and Wednesday evenings from 5:30 – 8:00 p.m. Youth admission is free, adult residents pay a fee of \$2.50 and adult non-residents pay \$3.75. Open swim will conclude on March 26<sup>th</sup> with no use of the pool over spring break.

### ADULT ACTIVITIES

Adult Volleyball and Basketball leagues are running for the season. The season for both leagues will run until the end of March and/or beginning of April. Leagues need to be monitored. Volleyball is held Monday through Thursday evenings at the Oak Ave. Community Center and is scheduled to run until April 29<sup>th</sup>. Basketball is held on Thursday evenings and will conclude March 6<sup>th</sup>.

### ICE RINKS

The Indoor Open Skate at the Marshfield Youth Ice & Recreation Center was scheduled to be open February 17<sup>th</sup> but due school cancellations, this date ended up to be a make-up date for school. The season ended on Saturday, February 22<sup>nd</sup>.

The outdoor ice rink season has been extended due to the cooler temperatures. There were six days that the rink had been closed in the month of February. The warming house is open Monday through Thursday, 5-8 p.m.; Fridays, 5-9 p.m.; Saturdays, 1-9 p.m.; and Sundays, 1-8 p.m., as long as the wind-chill is above -20 and the rink is not covered with snow.

## MAJOR GOALS, OBJECTIVES, & TASKS PLANNED FOR THE MONTH OF: March 2014

### ADMINISTRATION

- Continue planning efforts with other city staff and Strand Associates for the Wildwood-McMillan Connector Trail project.
- Complete department policy information updates and finalize for placement on the city website.
- Continue to work with the Zoological Society Bear Exhibit Fundraising Committee to finalize fundraising materials and schedule of fundraising activities for 2014.
- Continue development of specifications and seek bids for the Round Barn roof replacement.
- Continue Comprehensive Outdoor Recreation Plan process.
- Send flyer to the schools with the winter/spring programs offered.
- Attend City Capital Improvement Program Committee meeting and work with City staff to provide recommendations to the Committee.

### PARKS

- Successfully complete all department maintenance assistance for special events.
- Continue maintaining all parks and facilities for seasonal operations.
- Continue with seasonal maintenance projects in parks and fairgrounds buildings and grounds.
- Continue with Wildwood Station, Fairgrounds, Oak Avenue Community Center, and Senior Center operations.
- Continue to work with the Recreation Department and other facility users to prepare courts for play.
- Work with service providers – snow removal services, dumpster services, and others as needed.
- Work with contractors as needed – electrical, plumbing, heating and cooling, utilities, and others as needed.
- Perform snow and ice removal as needed.
- Hire/fill summer seasonal staff positions.
- Work on acquisition of infield groomer replacement.
- Work on acquisition of new scoreboards for softball complex.

### ZOO

- Continue animal care and maintenance of management areas.
- Continue to maintain zoo buildings, grounds, and exhibits.
- Perform snow and ice removal as needed.
- Work on raptor acquisitions.
- Hire/fill the Zookeeper Internship Position.

- Move staff operations out of the Ludwig Building.

#### **AQUATICS**

- Winter/spring pool activities will be concluding March 26<sup>th</sup> for the season.
- Plan to hold a lifeguard training class – look at partnering with the YMCA in April.

#### **YOUTH ACTIVITIES**

- Look at organizing a second volleyball program at OACC.
- Organize employee return letters for summer positions.
- Begin to organize for summer program activities.

#### **OLDER ADULT ACTIVITIES**

- Attend MSCCA board meeting on Friday, March 7<sup>th</sup>
- Brunch will be held on Friday, March 14<sup>th</sup>.
- Work on Library/Senior Center project.
- Work with Candy on offering some new programs at the center during the mornings.

#### **TENNIS/RACQUETBALL CENTER**

- Continue coordination of facility usage and monitor staff.
- Work with committee members to look at increasing use at the facility.
- Advertise for spring tennis lessons and find an instructor for the Thursday classes.

#### **ADULT ACTIVITIES**

- Monitor volleyball referees and basketball scorekeepers.

#### **ICE RINK**

- Close outdoor ice rink for the season and prepare the ice rink report.

City of Marshfield, Wisconsin  
*Capital Improvement Program*  
 2015 thru 2019

**PROJECTS & FUNDING SOURCES BY DEPARTMENT**

Department	Project#	Priority	2015	2016	2017	2018	2019	Total
<b>Parks &amp; Recreation</b>								
Wildwood-McMillan Connector Trail	PR-L-1647	1	499,000					499,000
<i>Borrowed Funds - Recurring Projects</i>			350,000					350,000
<i>Donations/Private Funds</i>			109,000					109,000
<i>Room Tax</i>			40,000					40,000
Wildwood Park Pond Improvements	PR-L-2800	2					60,000	60,000
<i>Room Tax</i>							60,000	60,000
Playground Development/Renovation	PR-L-2804	2			50,000		50,000	100,000
<i>Room Tax</i>					50,000		50,000	100,000
Fairgrounds softball field improvements	PR-L-2808	2			20,000			20,000
<i>Room Tax</i>					20,000			20,000
Hefko Pool	PR-L-2811	2			500,000			500,000
<i>Borrowed - Nonrecurring Projects</i>					500,000			500,000
Wildwood Zoo Storage/Maintenance Building	PR-L-2824	2	355,000					355,000
<i>Borrowed Funds - Recurring Projects</i>			215,000					215,000
<i>Room Tax</i>			140,000					140,000
Braem Park parking lot maintenance	PR-L-2827	2		100,000				100,000
<i>Room Tax</i>				100,000				100,000
Parks and Recreation Asphalt Surface Maintenance	PR-L-2854	2			30,000		30,000	60,000
<i>Room Tax</i>					30,000		30,000	60,000
Park Forestry Improvement Program	PR-L-2855	2		20,000	20,000			40,000
<i>Room Tax</i>				20,000	20,000			40,000
Braem Park Tennis Court Renovation Project	PR-L-2857	2				140,000		140,000
<i>Room Tax</i>						140,000		140,000
ADA Park Facility Access Improvements	PR-L-2860	1	0	20,000	20,000			40,000
<i>Room Tax</i>			0	20,000	20,000			40,000
Hewitt Connector Trail	PR-L-2861	2	121,000					121,000
<i>Borrowed - Taxes on Incremental Value</i>			20,000					20,000
<i>Donations/Private Funds</i>			9,000					9,000
<i>Non-Local Revenue</i>			92,000					92,000
<b>Parks &amp; Recreation Total</b>			<b>975,000</b>	<b>140,000</b>	<b>640,000</b>	<b>140,000</b>	<b>140,000</b>	<b>2,035,000</b>
<b>GRAND TOTAL</b>			<b>975,000</b>	<b>140,000</b>	<b>640,000</b>	<b>140,000</b>	<b>140,000</b>	<b>2,035,000</b>

WildWood Park Zoological Society  
7:00pm January 16<sup>th</sup>, 2014  
City Plaza Building Room 108

Present: Buttke, Reed, Morrow, Oettiker, Baer, M. Weidner, R. Weidner, Tim Buttke, Gerrits, Burns, Frankwick

Excused: Sullenger, Shaw, Leonhardt, Bluhm, Palmer

Guests:

Unexcused: Dielmann

Meeting was called to order at 7:00pm and Roll Call taken.

November 14<sup>th</sup>, 2013 Minutes-

Motion to Approve minutes by-Reed

Seconded by M. Weidner

Motion Carried

Treasurer's Report-Baer

We looked over November and December 2012 numbers.

Talked about fundraising in the summer

Memberships and Animal Adoptions

Vendors receiving a 1099 for services over \$600.00

Motion to Approve Treasurer's Report by- Morrow

Seconded by - Reed

Motion Carried

Bear Exhibit-Tom Buttke

Things look to be going well!!

Parks and Rec-

Nothing to Report

Zoo Report-Burns

Henry the turkey vulture passed a way of kidney disease

2 female deer had some weight loss- no test results yet- not affecting other deer

Cow elk ok, but lost a calf due to late breeding

Tim and Tom Buttke possibly picking up new screech owls

USDA inspection went well

Committee Updates-

Not enough committee members in attendance to follow up of where things are at

Old Business-

Raffle-American Legion- Tom Buttke is looking into

New Business-

Zoo Store a big possibility- Tom Buttke already has some individuals for in kind services

The store will run for now on a volunteer basis

Looking at T-Shirts, concessions, sign in book, Serenity Designs to sell, toys for sale

We are also looking at doing some dedication to the founder of our Society- more to come

**SPONSORS!!! SPONSORS!! SPONSORS ON ALL EVENTS!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!**

Meeting Adjourned at 8:05pm- Motioned by Tom O.

## Marshfield Area Friends of the Trails

Minutes of the meeting of February 5, 2014, at the Senior Center recorded by Sandy Egstad

Attending: Sandy Egstad, Dan Lewis, Dan Umhoefer, , Jack Farris, LeRoy Egstad

Vice President Dan Lewis called the meeting to order at 7:00 p.m.

Lee moved and Jack seconded to approve the minutes of February 5, 2014. Motion passed.

### **Treasurer's Report**

Presented from Kent Mueller. Total bank accounts: 20,825.91; Liability accounts for restricted donations for signs and Weber Park: \$200.00 and \$1464.49 respectively for a total Liability accounts of \$1,664.49, for an overall balance of \$19,161.42 as of February 28, 2014. Annual report will be filed by the end of March.

### **Administrative Report**

### **Events Discussed**

The Marshfield Cultural Fair was held February 22, 2014. Our table was manned by Dan U., Dan L., Kent, and Jack. Lee and Sandy helped with set-up and take down. The computer to show the slide show was lent to us by Priority Business Systems. The attendance was good with many people stopping by to gather information.

### **Trails Update/Trail Report**

There was an Arboretum Committee meeting in February. They will have a field meeting on March 27 to look over some tasks: trail building, drainage, and brushing.

It was noted that the Wildwood Station Trail had been sanded between Oak and Lincoln for safer use.

### **Other**

Lee moved to adjourn; Jack seconded; motion passed.

Our next meeting will be April 2, 2014.