



CITY OF MARSHFIELD
MEETING NOTICE

Agenda
Parks, Recreation, and Forestry Committee

Thursday, December 11th, 2014 - 5:30 p.m.
City Hall – Room 108 - City Hall Plaza
630 S. Central Avenue

- A. **Call to order – John White Jr., Chairperson.**
- B. **Approval of Minutes of November 13th, 2014 Parks, Recreation, and Forestry Committee meeting.**
- C. **Public Comments** - At this time, the chairperson will recognize members of the public who have indicated a desire to address the Committee.
- D. **Set date, time, and location for the January meeting.**
Recommended Action: Set next meeting at 5:30 p.m. on Thursday, January 8th, 2015.
- E. **Consideration of Parks and Recreation Department 2015 Fee Schedule.**
Presented by: Ed Englehart, Parks and Recreation Director.
Recommended Action: Approve 2015 Parks and Recreation Department fee schedule as presented.
- F. **Wildwood Zoo 2014 in review presentation.**
Presented by: Steve Burns, Zookeeper
Recommended Action: No action necessary – information only.
- G. **Information Items.**
 - 1. Monthly Reports – Staff
 - 2. Recreation Programs and Aquatics – Kelly Cassidy
Adult Basketball and Volleyball Fee and Participation History Information – Kelly Cassidy
Tennis and Racquetball Fee Reduction/Usage Information - Kelly Cassidy
 - 3. Park Maintenance & Zoo Operations – Ben Steinbach
 - 4. Project Updates – Wildwood-McMillan Connector Trail, Hewitt-Marshfield Connector Trail, Grizzly Bear Exhibit – Staff
 - 5. Library/Community Center Project Updates - Staff
 - 6. Zoological Society Report – Kristy Palmer
 - 7. Volunteer Recognition - Staff
 - 8. Other-
- H. **Committee Member Questions, Comments, Ideas, and Suggestions.**
- I. **Future Agenda Items.**
- J. **Communications.**

K. Adjournment.

Posted this 8th of December, 2014 at 4:00 p.m. by Ed Englehart, Parks and Recreation Director.

NOTICE

It is possible that members, and possibly a quorum, of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; any governmental body specifically referred to above in this notice will take no action.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Ed Englehart, Director of Parks & Recreation, at 630 S. Central Ave., Floor 2R, City Hall Plaza, or by calling (715) 384-4642.

Parks, Recreation, and Forestry Committee Minutes of November 13, 2014

Meeting called to order by John White, Jr. at 5:30 p.m. in room 108 in City Hall Plaza, 630 S. Central Avenue.

Present: John White, Jr.; Jane Yaeger; Rich Reinart; Chris Viegut; Kristy Palmer and Alderman Tom Buttke

Excused: None

Absent: None

Also Present: Ed Englehart, Parks and Recreation Director; Kelly Cassidy, Parks & Recreation Supervisor; Tara Mannigel and Tammy Simon, Marshfield Youth Soccer Association officers.

PR14-34 Motion by Buttke, seconded by Yaeger to approve the minutes of the October 16, 2014 meeting.

Motion Carried 6-0

Public Comments: None

The committee set Thursday, December 11, 2014 at 5:30 p.m. in room 108 for the date and time of their next meeting.

Tara Mannigel and Tammy Simon presented information regarding the MYSA's request to install player shelters on Figi and Weinfurter Fields at Greise Park. They would like to complete the shelters on Figi Field in the spring of 2015 and the shelters on Weinfurter Field in either the fall of 2015 or spring of 2016. Funding for the project will be provided from the Marshfield High School, Columbus High School and the Marshfield Youth Soccer Association. The Parks and Recreation Department may assist in the installation of the concrete pad or other elements of the project. They provided information on two styles of player shelters; a wood construction type and a prefabricated style. They shared the pros and cons of each style. A poll of the coaches indicated a strong preference for the wood construction style and it is felt to be less expensive. Many of the area fields where the school teams hold games have the player shelters. Committee members expressed concerns about possible field damage during the construction, possible player safety depending on proximity to field and fully completing the structures versus phasing the construction.

PR14-35 Motion by White, seconded by Palmer to approve moving ahead with the design and installation plans with the approval by the Parks and Recreation Maintenance Supervisor and to report back to the Parks, Recreation, and Forestry Committee for approval to proceed with any additional required city approvals.

Motion Carried 5-1 Viegut voted no

Englehart reviewed the volunteer services that have been offered by Staab Construction Corporation and Schalow's Nursery to assist in the construction of the new Grizzly Bear Exhibit. Staab Construction is offering Construction Manager Advisor services and Schalow's Nursery is offering to provide the landscape design services. Both would be at no cost to the City. Englehart reviewed briefly the decision to bid the project as a single prime bidder versus multiple bid packages. With the single prime bid method, many of the items listed by Staab Construction in their letter would not be needed; however, their service will be very valuable to the project beginning with the conceptual estimating of the design development plans prior to the completion of the final bid documents by HGA. The donation of both of these services will provide a cost savings to the project.

PR14-36 Motion by White, seconded by Reinart to recommend approval and acceptance of the volunteer services from Staab Construction and Schalow's Nursery for the Grizzly Bear Exhibit to the Board of Public Works.

Motion Carried 6-0

Information Items:

Staff updated the Committee on their respective areas of responsibility and answered questions regarding the monthly report. Cassidy commented that senior bingo held at the library while the Senior Center was being used for voting went well. Approximately 38 individuals participated. Englehart informed the committee that the DNR completed the stocking of large bass in the upper and lower ponds at Wildwood Park today at no cost to the City. Earlier they provided bluegills and crappies to both ponds. Buttke and Palmer stated that the Zoological Society held their annual meeting in October. Volunteer and sponsor awards were presented and officers were elected. The Zoological Society will again be holding their spring education program for area school children. Cassidy commented that thank you letters were sent to all Fall Soccer Volunteer Coaches and to the participants and sponsors of the Senior Health Fair. Englehart briefly discussed the 2015 City budget that is currently scheduled for a public hearing later in November, along with adoption. There were a number of minor reductions by the City Administrator prior to sending his budget for consideration by the Common Council. The largest reduction was the elimination of the Zoo Maintenance Building. Staff hopes that it can be funded in 2016. They are working on alternatives for 2015.

Committee Member Questions, Comments, and Suggestions: White shared information regarding the George Wilson Service award that Englehart received last week at the Wisconsin Park and Recreation Association annual conference. Yaeger commented that Jim Wein will be able to attend the November 25th Common Council meeting to receive the Volunteer of the Year award.

Future Agenda Items: Approval of the 2015 schedule of fees and charges.

PR14-37 Motion by Yaeger, seconded by Palmer to adjourn.

Motion Carried 6-0

Meeting adjourned at 6:43 p.m.

Ed Englehart, Parks & Recreation Director

Marshfield Parks and Recreation
PROPOSED 2015 Fee Schedule

	2015 Resident		Breakdown of Resident Charges		2015 Non Resident		Breakdown of Non-Resident Charges	
	Total Charge - Resident	Fee	Resident Charges	Sales Tax	Total Charge - Non Resident	Fee	Non-Resident Charges	Sales Tax
AQUATICS								
Lap Swim single	\$1.25	\$1.18	\$0.07	\$0.07	\$1.75	\$1.66	\$0.09	\$0.09
Lap Swim 10 tickets	\$10.00	\$9.48	\$0.52	\$0.52	\$16.25	\$15.40	\$0.85	\$0.85
Hefko Pool Daily Admission - Youth	\$2.00	\$1.90	\$0.10	\$0.10	\$3.00	\$2.84	\$0.16	\$0.16
Hefko Pool Daily Admission - Adult	\$2.50	\$2.37	\$0.13	\$0.13	\$3.75	\$3.55	\$0.20	\$0.20
Hefko Free Swim	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge
Wading Pool - Youth	\$2.00	\$1.90	\$0.10	\$0.10	\$3.00	\$2.84	\$0.16	\$0.16
Wading Pool - Adult	\$2.50	\$2.37	\$0.13	\$0.13	\$3.75	\$3.55	\$0.20	\$0.20
Sr. High Pool Rental - per hour / 2 guards	\$55.00	\$52.13	\$2.87	\$2.87	Same as Res.	\$52.13	\$2.87	\$2.87
Sr. High Pool Rental - per hour each additional guard	\$15.00	\$14.22	\$0.78	\$0.78	Same as Res.	\$14.22	\$0.78	\$0.78
Hefko Pool Rental - per hour for up to 50 people	\$83.00	\$78.67	\$4.33	\$4.33	Same as Res.	\$78.67	\$4.33	\$4.33
Hefko Pool Rental - per hour 50 to 100 people	\$126.07	\$126.07	\$6.93	\$6.93	Same as Res.	\$126.07	\$6.93	\$6.93
Hefko Pool Rental - per hour 100 to 150 people	\$183.00	\$173.46	\$9.54	\$9.54	Same as Res.	\$173.46	\$9.54	\$9.54
Swim Passes - Adult	\$33.00	\$31.28	\$1.72	\$1.72	\$49.50	\$46.92	\$2.58	\$2.58
Swim Passes - Youth	\$22.00	\$20.85	\$1.15	\$1.15	\$33.00	\$31.28	\$1.72	\$1.72
Swim Passes - Family	\$77.00	\$72.99	\$4.01	\$4.01	\$115.50	\$109.48	\$6.02	\$6.02
Swim Passes - Duplicate	\$4.50	\$4.27	\$0.23	\$0.23	Same as Res.	\$4.27	\$0.23	\$0.23
Sr. Aquacise - 2 days/week	\$25.00	Non-taxable	Non-taxable	Non-taxable	\$37.50	Non-taxable	Non-taxable	Non-taxable
Sr. Aquacise - 1 day/week	\$12.50	Non-taxable	Non-taxable	Non-taxable	\$18.75	Non-taxable	Non-taxable	Non-taxable
RECREATION								
Baseball - 3-Sport Ball and Triple A - 2 days/week	\$30.00	Non-taxable	Non-taxable	Non-taxable	\$42.50	Non-taxable	Non-taxable	Non-taxable
Baseball - 3-Sport Ball and Rookie League - 1 day/week	\$15.00	Non-taxable	Non-taxable	Non-taxable	\$21.25	Non-taxable	Non-taxable	Non-taxable
Baseball - American Lg.	\$30.00	Non-taxable	Non-taxable	Non-taxable	\$42.50	Non-taxable	Non-taxable	Non-taxable
Baseball - National Lg.	\$35.00	Non-taxable	Non-taxable	Non-taxable	\$47.50	Non-taxable	Non-taxable	Non-taxable
Baseball - Bronco Lg./team	\$90.00	Non-taxable	Non-taxable	Non-taxable	Same as Res.	Non-taxable	Non-taxable	Non-taxable
Basketball - Boys/Girls Jr. Lg.	\$25.00	Non-taxable	Non-taxable	Non-taxable	\$37.50	Non-taxable	Non-taxable	Non-taxable
Basketball - Adult Lg./team - Fee determined based on costs	TBD	TBD	TBD	TBD	+ \$6.00/player	\$5.69	\$0.31	\$0.31
Gymnastics	\$25.00	Non-taxable	Non-taxable	Non-taxable	\$37.50	Non-taxable	Non-taxable	Non-taxable
Fun & Games	\$25.00	Non-taxable	Non-taxable	Non-taxable	\$37.50	Non-taxable	Non-taxable	Non-taxable
Foot-tyne	\$7.50	\$7.44	\$0.06	\$0.06	\$11.25	\$10.66	\$0.59	\$0.59
Softball - Ponytail	\$30.00	Non-taxable	Non-taxable	Non-taxable	\$42.50	Non-taxable	Non-taxable	Non-taxable
Trips - Fee Based On Costs	T.B.D.	T.B.D.	T.B.D.	T.B.D.	T.B.D.	T.B.D.	T.B.D.	T.B.D.
Tennis Lessons (outdoor) - Youth (12 hours)	\$27.50	Non-taxable	Non-taxable	Non-taxable	\$38.50	Non-taxable	Non-taxable	Non-taxable
Tennis Lessons (outdoor) - Adult (10.5 hours)	\$27.50	Non-taxable	Non-taxable	Non-taxable	\$38.50	Non-taxable	Non-taxable	Non-taxable
Volleyball - Adult/team - Fee determined based on costs	TBD	TBD	TBD	TBD	+ \$6.00/player	\$5.69	\$0.31	\$0.31
Volleyball - Jr./Sr. Lg./team	\$110.00	Non-taxable	Non-taxable	Non-taxable	+ \$5.00/player	\$4.74	\$0.26	\$0.26
Open Gym Youth	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge
Open Gym Adult	\$2.50	\$2.37	\$0.13	\$0.13	\$3.75	\$3.55	\$0.20	\$0.20
Skateboard Lessons	\$25.00	Non-taxable	Non-taxable	Non-taxable	\$37.50	Non-taxable	Non-taxable	Non-taxable
Late Fee - Individual	\$5.00	\$4.74	\$0.26	\$0.26	\$5.00	\$4.74	\$0.26	\$0.26
Late Fee - Team	\$25.00	\$23.70	\$1.30	\$1.30	\$25.00	\$23.70	\$1.30	\$1.30
Roster Addition Fee - Adult Basketball/Volleyball	\$6.00	\$5.69	\$0.31	\$0.31	Same as Res.	\$5.69	\$0.31	\$0.31
Indoor Ice Rink Youth (set by Hockey Association)	\$2.00	\$1.90	\$0.10	\$0.10	\$2.50	\$2.37	\$0.13	\$0.13
Indoor Ice Rink Adult (set by Hockey Association)	\$3.00	\$2.84	\$0.16	\$0.16	\$3.50	\$3.31	\$0.19	\$0.19
Pickleball - Daily Admission	\$2.50	\$2.37	\$0.13	\$0.13	Same as Res.	\$2.37	\$0.13	\$0.13
Pickleball - Advanced Tickets	\$22.00	\$20.85	\$1.15	\$1.15	Same as Res.	\$20.85	\$1.15	\$1.15

	2015 Total Charge - Resident		Resident Charges		2015 Total Charge - Non Resident		Non-Resident Charges	
	Charge	Resident Fee	Fee	Sales Tax	Charge	Non-Resident Fee	Fee	Sales Tax
TENNIS/RAC. CENTER								
Tennis Court Rental per hour	\$16.00	\$15.17	\$0.83	\$0.83	Same as Res.	\$15.17	\$34.83	
Racquetball Court per hour	\$8.00	\$7.58	\$0.42	\$0.42	Same as Res.	\$7.58	\$42.42	
Tennis - Lessons (indoor)	\$29.00	Non-taxable	Non-taxable	Non-taxable	\$43.50	Non-taxable	Non-taxable	Non-taxable
Non-Resident Fee					\$3.00 or \$30.00/yr.	\$2.84/\$28.44	-16/\$1.56	
SENIOR COMM. CENTER								
Main Room Rental (6 hour rental)	\$55.00	\$52.13	\$2.87	\$2.87	Same as Res.	\$52.13	\$2.87	
Main Room - extension	\$18.50	\$17.54	\$0.96	\$0.96	Same as Res.	\$17.54	\$0.96	
Main Room Rental (Sr. or Youth Group 4 hour rental)	\$16.50	\$15.64	\$0.86	\$0.86	Same as Res.	\$15.64	\$0.86	
Class Room Rental	\$16.50	\$15.64	\$0.86	\$0.86	Same as Res.	\$15.64	\$0.86	
Damage/Reservation Deposit	\$100.00	Non-taxable	Non-taxable	Non-taxable	Same as Res.	Non-taxable	Non-taxable	Non-taxable
OAK AVE. COMM. CENTER								
Gym & Dining Rm (gym shoes/no mats) 8:00 am-10:30 pm	\$135.00	\$127.96	\$7.04	\$7.04	Same as Res.	\$127.96	\$7.04	
Gym & Dining Rm-MATS REQUIRED 8:00 am - 10:30 pm	\$165.00	\$156.40	\$8.60	\$8.60	Same as Res.	\$156.40	\$8.60	
Gym 2hr. Use No Mats (min.) - \$30.00 each additional hr.	\$60.00	\$56.87	\$3.13	\$3.13	Same as Res.			
Dining Room/Meeting Room (10:00-4:00 or 4:30-10:30)	\$35.00	\$33.18	\$1.82	\$1.82	Same as Res.	\$33.18	\$1.82	
Set-up/Clean-up per 2 hours with full day rental only	\$35.00	\$33.18	\$1.82	\$1.82	Same as Res.			
Volleyball Nets and Basketball Goals - Included in gym fee								
Damage/Reservation Deposit	\$100.00	Non-taxable	Non-taxable	Non-taxable	Same as Res.	Non-taxable	Non-taxable	Non-taxable
PARKS								
Facility Reservation - Service Fee	\$11.00	\$10.43	\$0.57	\$0.57	Same as Res.	\$10.43	\$0.57	
Facility Reservation Date Change Fee	\$25.00	\$23.70	\$1.30	\$1.30	Same as Res.	\$23.70	\$1.30	
Park & Zoo - Designated Area Fee	\$27.50	\$26.07	\$1.43	\$1.43	Same as Res.	\$26.07	\$1.43	
Shelter Rental - Braem, S.J. Miller, Labor Coun., Pickle	\$33.00	\$31.28	\$1.72	\$1.72	Same as Res.	\$31.28	\$1.72	
Shelter Rental - Wildwood 1 & 2, Hamus & Weber	\$44.00	\$41.71	\$2.29	\$2.29	Same as Res.	\$41.71	\$2.29	
Columbia Band Shell	\$33.00	\$31.28	\$1.72	\$1.72	Same as Res.	\$31.28	\$1.72	
Tent Charge	\$33.00	\$31.28	\$1.72	\$1.72	Same as Res.	\$31.28	\$1.72	
WWS - Whole per 6 hours per room	\$180.00	\$170.62	\$9.38	\$9.38	Same as Res.	\$170.62	\$9.38	
WWS - Half per 6 hours per room	\$90.00	\$85.31	\$4.69	\$4.69	Same as Res.	\$85.31	\$4.69	
WWS - extension per room	\$30.00	\$28.44	\$1.56	\$1.56	Same as Res.	\$28.44	\$1.56	
WWS - Damage/Reservation Deposit	\$100.00	Non-taxable	Non-taxable	Non-taxable	Same as Res.	Non-taxable	Non-taxable	Non-taxable
Soccer Fields - Griese (per 2 hours)	\$24.20/2 hrs.	\$22.94	\$0.27	\$0.27	Same as Res.	\$22.94	\$1.28	
Soccer Fields - UW/Fairgrounds	\$12.10/2 hrs.	\$11.47	\$0.63	\$0.63	Same as Res.	\$11.47	\$0.63	
Soccer Field Special Prep - Time & Material	T.B.D	T.B.D	T.B.D	T.B.D	T.B.D	T.B.D	T.B.D	T.B.D
Hackman Field - 8 a.m. - 11 p.m. w/lights	\$181.50	\$172.04	\$9.46	\$9.46	Same as Res.	\$172.04	\$9.46	
Hackman Field - 4 hour period no lights	\$60.50	\$57.35	\$3.15	\$3.15	Same as Res.	\$57.35	\$3.15	
Hackman Field - lights	\$18.15	\$17.20	\$0.95	\$0.95	Same as Res.	\$17.20	\$0.95	
Hackman Field - extra field prep	\$18.15	\$17.20	\$0.95	\$0.95	Same as Res.	\$17.20	\$0.95	
A. J. Reeths Field - 8 am - 8 pm w/1 prep (no lights)	\$90.75	\$86.02	\$4.73	\$4.73	Same as Res.	\$86.02	\$4.73	
A. J. Reeths Field - 4 hrs with 1 prep	\$42.35	\$40.14	\$2.21	\$2.21	Same as Res.	\$40.14	\$2.21	
A. J. Reeths Field - 4 hrs no prep	\$24.20	\$22.94	\$1.26	\$1.26	Same as Res.	\$22.94	\$1.26	
A. J. Reeths Field - extra prep	\$18.15	\$17.20	\$0.95	\$0.95	Same as Res.	\$17.20	\$0.95	
G.P. Olson East or West Field - 8 am - 8 pm w/ 1 prep	\$72.60	\$68.82	\$3.78	\$3.78	Same as Res.	\$68.82	\$3.78	
G.P. Olson East or West Field - 4 hrs w/1 prep	\$36.30	\$34.41	\$1.89	\$1.89	Same as Res.	\$34.41	\$1.89	
G.P. Olson East or West Field - 4 hrs no prep	\$18.15	\$17.20	\$0.95	\$0.95	Same as Res.	\$17.20	\$0.95	
G.P. Olson East or West Field - extra prep	\$18.15	\$17.20	\$0.95	\$0.95	Same as Res.	\$17.20	\$0.95	
Fairgrounds Softball Field - 8 a.m. - 11 p.m. w/lights	\$127.05	\$120.43	\$6.62	\$6.62	Same as Res.	\$120.43	\$6.62	

	2015 Total Charge - Resident		Resident Charges		2015 Total Charge - Non Resident		Non-Resident Charges	
	Charge	Resident	Fee	Sales Tax	Charge	Non Resident	Fee	Sales Tax
Fairgrounds Softball Field - 4 hrs. no lights w/ 1 prep	\$42.35		\$40.14	\$2.21	Same as Res.		\$40.14	\$2.21
Fairgrounds Softball Field - 4 hrs. no lights no prep	\$24.20		\$22.94	\$1.26	Same as Res.		\$22.94	\$1.26
Fairgrounds Softball Field - lights	\$14.52		\$13.76	\$0.76	Same as Res.		\$13.76	\$0.76
Fairgrounds Softball Field - extra prep (per field)	\$18.15		\$17.20	\$0.95	Same as Res.		\$17.20	\$0.95
Braem Softball Field - 8 a.m. - 11 p.m. w/lights	\$90.75		\$86.02	\$4.73	Same as Res.		\$86.02	\$4.73
Braem Softball Field - 4hrs. no lights w/ 1 prep	\$30.25		\$28.67	\$1.58	Same as Res.		\$28.67	\$1.58
Braem Softball Field - 4 hrs. no lights no prep	\$12.10		\$11.47	\$0.63	Same as Res.		\$11.47	\$0.63
Braem Softball Field - lights	\$11.00		\$10.43	\$0.57	Same as Res.		\$10.43	\$0.57
Braem Softball Field - extra prep	\$18.15		\$17.20	\$0.95	Same as Res.		\$17.20	\$0.95
UW Little Lg. Field - 8 am - 8 pm w/ 1 prep	\$55.00		\$52.13	\$2.87	Same as Res.		\$52.13	\$2.87
UW Little Lg. Field - 4 hrs w/ 1 prep	\$30.25		\$28.67	\$1.58	Same as Res.		\$28.67	\$1.58
UW Little Lg. Field - 4 hrs no prep	\$12.10		\$11.47	\$0.63	Same as Res.		\$11.47	\$0.63
UW Little Lg. Field - extra prep	\$18.15		\$17.20	\$0.95	Same as Res.		\$17.20	\$0.95
High School Field - prep only (field rental at board of ed)	\$27.50		\$26.07	\$1.43	Same as Res.		\$26.07	\$1.43
Horseshoe Courts - 2 hours	\$4.40		\$4.17	\$0.23	Same as Res.		\$4.17	\$0.23
Tennis Courts - 2 hours	\$6.05		\$5.73	\$0.32	Same as Res.		\$5.73	\$0.32
Sand Volleyball Court - 2 hrs. no prep/per-court	\$4.40		\$4.17	\$0.23	Same as Res.		\$4.17	\$0.23
Sand Volleyball Light Charge - 2 hrs. per-court	\$2.20		\$2.09	\$0.11	Same as Res.		\$2.09	\$0.11
Sand Volleyball Court - prep charge/per-court	\$46.50		\$45.64	\$0.86	Same as Res.		\$45.64	\$0.86
Portable Fence - per section, per event	\$3.30		\$3.13	\$0.17	Same as Res.		\$3.13	\$0.17
Concession Stand (per policy 6.33)	\$27.50		\$26.07	\$1.43	Same as Res.		\$26.07	\$1.43
WILDWOOD ZOO								
Admission	No Charge		No Charge	No Charge	No Charge		No Charge	No Charge
Education Programs	No Charge		No Charge	No Charge	No Charge		No Charge	No Charge
Tours (staff guided)	\$44.00		Non-taxable	Non-taxable	Same as Res.		Non-taxable	Non-taxable
Ludwig Rental	\$30.25		\$28.68	\$27.48	\$25.77		\$24.42	\$23.45
Ludwig Rental (Community Event)	\$44.00		\$41.71	\$39.53	\$37.47		\$35.52	\$33.67
SUPPORT SERVICES								
Golf Lessons (Marshfield County Club)	15% of registration proceeds				brochure, news release, registration			
USTA Tennis Lg. (Marshfield Tennis Assoc.)	15% of registration proceeds				brochure, news release, registration			
7 on 7 Football (Marshfield Football Booster Club)	20% of registration proceeds				brochure, news release, registration, schedule			
Fall Soccer (Marshfield Youth Soccer Association)	25% of registration proceeds				brochure, news release, registration, schedule, staff			

2014/15 Fairgrounds Winter Storage Rate Schedule

All cars are \$127.29
car 5% increase: \$133.65

<u>Length</u>	<u>Current Fee</u>	<u>increase</u>		<u>Length</u>	<u>Current Fee</u>	<u>increase</u>	
			<u>5%</u>				<u>5%</u>
10'	\$ 84.86	\$	89.10	26'	\$ 220.64	\$	231.67
10.5'	\$ 89.11	\$	93.57	26.5'	\$ 224.88	\$	236.12
11'	\$ 93.30	\$	97.97	27'	\$ 229.11	\$	240.57
11.5'	\$ 97.59	\$	102.47	27.5'	\$ 233.37	\$	245.04
12'	\$ 101.85	\$	106.94	28'	\$ 237.60	\$	249.48
12.5'	\$ 106.07	\$	111.37	28.5'	\$ 241.86	\$	253.95
13'	\$ 110.32	\$	115.84	29'	\$ 246.10	\$	258.41
13.5'	\$ 114.57	\$	120.30	29.5'	\$ 250.32	\$	262.84
14'	\$ 118.81	\$	124.75	30'	\$ 254.58	\$	267.31
14.5'	\$ 123.03	\$	129.18	30.5'	\$ 258.83	\$	271.77
15'	\$ 127.29	\$	133.65	31'	\$ 263.07	\$	276.22
15.5'	\$ 131.53	\$	138.11	31.5'	\$ 267.31	\$	280.68
16'	\$ 135.79	\$	142.58	32'	\$ 271.54	\$	285.12
16.5'	\$ 140.02	\$	147.02	32.5'	\$ 275.79	\$	289.58
17'	\$ 144.25	\$	151.46	33'	\$ 280.05	\$	294.05
17.5'	\$ 148.51	\$	155.94	33.5'	\$ 284.28	\$	298.49
18'	\$ 152.75	\$	160.39	34'	\$ 288.53	\$	302.96
18.5'	\$ 156.99	\$	164.84	34.5'	\$ 292.76	\$	307.40
19'	\$ 161.24	\$	169.30	35'	\$ 297.01	\$	311.86
19.5'	\$ 165.47	\$	173.74	35.5'	\$ 301.26	\$	316.32
20'	\$ 169.71	\$	178.20	36'	\$ 305.50	\$	320.78
20.5'	\$ 173.96	\$	182.66	36.5'	\$ 309.74	\$	325.23
21'	\$ 178.21	\$	187.12	37'	\$ 313.97	\$	329.67
21.5'	\$ 182.46	\$	191.58	37.5'	\$ 318.22	\$	334.13
22'	\$ 186.68	\$	196.01	38'	\$ 322.47	\$	338.59
22.5'	\$ 190.93	\$	200.48	38.5'	\$ 326.72	\$	343.06
23'	\$ 195.18	\$	204.94	39'	\$ 330.95	\$	347.50
23.5'	\$ 199.43	\$	209.40	39.5'	\$ 335.18	\$	351.94
24'	\$ 203.66	\$	213.84	40'	\$ 339.44	\$	356.41
24.5'	\$ 207.90	\$	218.30	40.5'	\$ 343.69	\$	360.87
25'	\$ 212.15	\$	222.76	41'	\$ 347.93	\$	365.33
25.5'	\$ 216.39	\$	227.21	41.5'	\$ 352.17	\$	369.78

NOTE: Boat storage fees include state sales tax.

Winter Storage Rate History

	20'	30'	40'	Car
1995/96	\$105.60	\$158.40	\$211.20	\$79.20
1996/97	\$105.60	\$158.40	\$211.20	\$79.20
1997/98	\$121.44	\$182.16	\$242.88	\$91.08
1998/99	\$121.44	\$182.16	\$242.88	\$91.08
1999/00	\$121.44	\$182.16	\$242.88	\$91.08
2000/01	\$133.58	\$200.38	\$267.17	\$100.19
2001/02	\$146.94	\$220.42	\$293.89	\$110.21
2002/03	\$146.94	\$220.42	\$293.89	\$110.21
2003/04	\$146.94	\$220.42	\$293.89	\$110.21
2004/05	\$146.94	\$220.42	\$293.89	\$110.21
2005/06	\$161.63	\$242.46	\$323.28	\$121.23
2006/07	\$161.63	\$242.46	\$323.28	\$121.23
2007/08	\$161.63	\$242.46	\$323.28	\$121.23
2008/09	\$161.63	\$242.46	\$323.28	\$121.23
2009/10	\$161.63	\$242.46	\$323.28	\$121.23
2010/11	\$169.71	\$254.58	\$339.44	\$127.29
2011/12	\$169.71	\$254.58	\$339.44	\$127.29
2012/13	\$169.71	\$254.58	\$339.44	\$127.29
2013/14	\$169.71	\$254.58	\$339.44	\$127.29
2014/15	\$169.71	\$254.58	\$339.44	\$127.29

Monthly Report for Parks and Recreation Department
SUMMARY OF MAJOR WORK PROJECTS/ACCOMPLISHMENTS: November, 2014

ADMINISTRATION

Director and Maintenance Supervisor continued to hold Fairgrounds operations review meetings with Central Wisconsin State Fair Association Manager and President. Focus of meetings to-date is restoration of fairgrounds following the 2014 Fair, 2014 event fees and 2015 event schedules, and building repair needs.

On November 19th, a second baseball/softball user group meeting was held to continue the discussions and planning on various improvements that are needed, prioritization of the improvements and funding sources to complete the improvements.

Director met with Building Services Supervisor, City Planner, and Fair Commission Chairperson to review the Round Barn concrete replacement project bids, and review a letter from the State Historical Society to develop a recommendation for the Fair Commission to award the bid at a meeting in early December prior to the expiration of the bids.

Continued to work with Steigerwaldt Land Services and Public Works Director on securing of easements and right-of-way for the Wildwood-McMillan Connector Trail. Over 50% of the 19 parcels have been secured to-date. City staff met with Marshfield Clinic representatives to review trail issues on their property and reviewed the project with the Marshfield School Board's Building and Grounds Committee. Final construction document design plan changes are being completed by Strand Associates, with assistance from Assistant City Engineer, Tim Cassidy.

Development of the bid documents for the new Grizzly Bear exhibit continues. Board of Public Works approved accepting the donated services from Staab Construction for construction advisor to assist with pre-construction services and construction supervision assistance. They also approved the donated services for the landscape design from Schalow's Nursery. Staff continues to work with HGA Architects, MSA Professional Services, Staab Construction and Schalow's Nursery to complete the bid documents and revised cost estimates for the project. The fundraising group continues to complete remaining fundraising efforts, and is concentrating on the donor recognition elements of the project. The bid documents will need to be reviewed by the city's design review team and approved by the Board of Public Works prior to solicitation for bids takes place.

The City and Parks & Recreation Department were recognized by the Marshfield Rotary Club with a certificate of appreciation for their cooperation, and assistance to the Marshfield Rotary Club in providing the Rotary Winter Wonderland event at Wildwood Zoo.

Department staff attended the Wisconsin Parks & Recreation Association Conference and Trade Show in Wisconsin Dells, November 5-7.

Parks & Recreation Staff compiled information for the Buyers' Guide to put together our 2015 Winter/Spring Program brochure, which was made available to the public on Friday, December 5th.

PARKS

Park staff continues daily seasonal operations at all parks, including emptying trash, inspecting facilities, picking up litter and debris, and addressing miscellaneous repair issues, such as those involving signs, plumbing, electrical, and vandalism.

Park staff continues to perform maintenance at Oak Avenue Community Center, Wildwood Station, Junior Fair Expo Building, John C. Lang 4-H Building, and the Senior Community Center.

Park Staff continues to assist with special events; elections, Turkey Trot, Rotary Winter Wonderland.

Staff continued to perform maintenance on "as-needed" items on playgrounds, buildings, trails, and parks that are supervised by the Parks Department:

- ◆ Completed all winterization of grounds and facilities.
- ◆ Completed winter grass seeding on all soccer fields as needed.
- ◆ Changed out light lamps in all building as needed.
- ◆ Installed thin ice signage around aerated ponds.
- ◆ Miscellaneous work including cleaning of park grounds from litter and debris, performing park checks, emptying trash cans, and snow and ice removal.

Park Maintenance Supervisor:

- ♦ Continued to coordinate with all contractors, including snow removal, electrical, heating and cooling, tree service, plumbing, and others as needed.
- ♦ Continued to meet with the Bear Design/Fundraising Committee.
- ♦ Worked with Marshfield Utilities to host a forestry chainsaw safety training workshop.
- ♦ Attended the Wisconsin Parks and Recreation Association Annual Conference.
- ♦ Met with a soccer group to discuss player shelters at Griese Park.

ZOO

Staff continues to perform daily operations such as cleaning exhibits, preparing and feeding diets, maintaining equipment, and cleaning buildings and grounds.

- ♦ Athens Veterinary Service completed monthly animal care checks at the zoo.
- ♦ Continued to meet with the Bear Design/Fundraising Committee.
- ♦ Completed the feed station in the Big Horn Sheep pasture.

OLDER ADULTS

Brunch was held on Friday, November 13th; the presenter was Mahala Earnhardt on Memory Loss. There were 18 people who attended this event.

There will be a Holiday meal at the Center on Tuesday, December 2nd at a cost of \$8.00 per person for a catered meal. There will also be live music provided for the event.

Held Bingo on Tuesday, November 4th in the Bee Bee Forum Room at the Library. This allowed some of the seniors to see the library for the first time. Everyone who attended enjoyed themselves.

Began work on the AARP free tax assistance that will be held February 16th – April 8th at the United Way Office on Central.

A new employee has been placed at the Sr. Center through the CET program. Frank will be teaching computer classes for older adults. He began employment on November 4th.

YOUTH PROGRAMS

Gymnastics classes began on November 10th. Classes are held on Monday evenings from 6:10 – 7:50 p.m. There are 15 students in the tot-nastics and 21 in the beginner class. This program will run through December 15th at the Senior High Fieldhouse.

TENNIS/RACQUETBALL CENTER

The weekend use is just starting to pick up. The usage will continue to increase as the weather starts to get colder. We still have not seen a large number of users.

A second session of fall tennis lessons will begin on Monday, November 3rd. The classes being offered are held on both Mondays and Tuesdays. John Harrington, retired professor from the UW, and Zach Ott, a UW Marshfield tennis player are teaching the lessons for us.

AQUATICS

The fall session of Early Bird Lap Swim will continue to be held until December 12th at the Marshfield Senior High Pool. Lap swim is held on Tuesdays, Thursdays, and Fridays from 6:00 to 7:30 a.m.

Morning aquacise second session will conclude on Tuesday, December 9th. There were 17 participants in the class. The class meets on Tuesday and Thursday mornings from 6:30 – 7:30 a.m. through December 11th. This program shares the pool with Lap Swim. There was also an evening class held, which concluded on Wednesday, November 19th. This class shared the pool with open swim.

Open Gym and Swim program is running on Monday and Wednesday evenings from 5:30 – 8:30 p.m. Hours for the gym changed November 10th to start at 7:15 pm. This switch in time is due to the high school starting practices for winter sports. Youth are free, adult residents pay a fee of \$2.50 and adult non-residents pay \$3.75.

ADULT ACTIVITIES

Adult Volleyball and Basketball leagues are running for the season. The season for both leagues will run until the end of March and/or beginning of April. Leagues need to be monitored. Volleyball is held Monday through Thursday evenings at the Oak Ave. Community Center, and Basketball is held on Thursday evenings.

Pickleball is being held at the Oak Ave. Community Center Mondays from 2-4 pm and Tuesday from 7-9 pm.

ICE RINKS

Information was sent out to last year's outdoor ice rink employees for the 2014 – 15 seasons.

The Indoor Open Skate at the Marshfield Youth Ice & Recreation Center was open in November on the 26th & 28th. It will be open on scheduled no school and early release days until the end of February. This is a cooperative program offered with the Marshfield Hockey Association.

MAJOR GOALS, OBJECTIVES, & TASKS PLANNED FOR THE MONTH OF: December, 2014

ADMINISTRATION

- Continue planning efforts with other city staff, Strand Associates, and others for the Wildwood-McMillan Connector Trail project, more specifically in securing all necessary easements and right-of-way and completion of construction documents.
- Continue to work with the Zoological Society Bear Exhibit Fundraising Committee to complete fundraising activities for 2014, and hold meetings with project design team; finalize construction documents in preparation to submit to City Design Review Team and Board of Public Works.
- Solicit bids for the Jack Hackman storage building.
- Work with Kelly and Amy to establish duties and responsibilities of an office manager position and pursue the establishment of an office manager position.
- Submit any 2014 budgeted carry over requests to Finance Director.
- Complete review of 2014 expenditures and revenues and note any areas of concern.
- Hold meeting with Hewitt-Marshfield Connector Trail Committee members and Wood County staff to update current status of funding, design planning, and trail construction schedule.

PARKS

- Successfully complete all department maintenance assistance for special events.
- Continue maintaining all parks and facilities for seasonal operations.
- Continue with seasonal maintenance projects in parks and fairgrounds buildings and grounds.
- Continue with Wildwood Station, Fairgrounds, Oak Avenue Community Center, and Senior Center operations.
- Continue to work with the Recreation Department and other facility users to prepare courts for play.
- Work with service providers – snow removal, dumpster services, and others as needed.
- Work with contactors as needed – electrical, plumbing, heating and cooling, utilities, and others as needed.

ZOO

- Continue animal care and maintenance of management areas.
- Continue to maintain zoo buildings, grounds, and exhibits.
- Work on the design of Grizzly Bear Exhibit.

AQUATICS

- Schedule and hold staff training for the winter/spring hours at Senior High Pool.
- Advertise for the winter/spring pool activities.

YOUTH ACTIVITIES

- Supervise staff for Open Gym.
- Monitor the gymnastics program which concludes on December 15th.
- Hire two staff people for the winter gymnastics program that will be held on Wednesday evenings.

OLDER ADULT ACTIVITIES

- Attend MSCC board meeting on Friday, December 5th.
- Oversee the part-time employees at the Senior Center working through CET.

- Continue to work with Don Zais & United Way to organize the Homestead & Federal/State Tax Assistance program that will be held at the United Way Office Space beginning in February.

TENNIS/RACQUETBALL CENTER

- Continue coordination of facility usage and monitor staff.
- Advertise for winter/spring sessions of tennis lessons.
- Organize adult tennis league to begin in January.

ADULT ACTIVITIES

- Monitor pickleball, volleyball referee and basketball scorekeeper.
- Advertise for the switch of hours for pickleball from Monday to Thursday from 2-4pm starting after the New Year.

ICE RINK

- Monitor staff for the indoor ice season which runs through February.
- Schedule staff for the outdoor ice rink season, which with the weather forecast we are hoping to have rinks open by Christmas break on December 23rd.

Adult Athletic Leagues 2006 - 2014

	Men's Basketball					Adult Volleyball										
	Monday		Thursday		Total	Monday		Tuesday		Wednesday		Thursday		# of Matches		
	# of Games	Fees	# of Games	Fees	# of Games	Women	Co-Rec	Women	Co-Rec	Mens	Co-Rec	Total				
2006-07	6	\$143	6	\$143	12	14	\$143	14	22	19	10	18	5	88	16	\$169
2007-08	6	\$143	6	\$143	12	14	\$143	12	22	15	8	15	9	81	16	\$169
2008-09	5	\$169	6	\$169	11	14	\$169	15	23	16	7	16	5	82	16	\$174
2009-10	5	\$169	5	\$169	10	14	\$169	11	20	16	8	16	5	76	16	\$174
2010-11	5	\$180	4	\$180	9	14	\$180	11	17	17	7	13	5	70	16	\$185
2011-12	5	\$180	5	\$180	10	14	\$180	11	19	16	6	13	5	70	16	\$195
2012-13	7	\$180	7	\$180	14	14	\$180	11	15	16	6	11	5	64	16	\$200
2013-14	6	\$180	6	\$180	12	14	\$180	11	11	16	8	12	7	65	16	\$200
2014-15	4	\$180	4	\$180	8	14	\$180	12	5	15	8	11	6	57	16	\$200

Basketball Fee Breakdown

1 scorekeeper per game @ \$8.50 ÷ 2 teams x 14 games = \$59.50
 1 facility supervisor @ \$10.00 ÷ 4 teams x 14 games = \$35.00
 Social Security \$94.50 x 7.65% = \$7.23
 Workers Compensation \$94.50 x 3.29% = \$3.11
 Facility Rental \$7.00 ÷ 2 teams x 14 games = \$49.00
 Balls, First Aid supplies, Rule Books, etc. = \$16.78
 Taxes: \$170.62 @ 5.5% = \$9.38
TOTAL TEAM FEE = \$180.00

Player fee cost per night

\$180.00 ÷ 14 games = \$12.86 each night
 \$12.86 ÷ 8 players = \$1.61/player/game

Volleyball Fee Breakdown

1 official per match @ \$13.50 ÷ 2 teams x 16 matches = \$108.00
 Social Security \$108.00 x 7.65% = 8.26
 Workers Compensation \$108.00 x 2.94% = 3.18
 Contingency (balls, first aid supplies, prizes, admin fees, etc.) = 26.13
 Facility Rental 16 x \$2.75 (heating, electric, clean-up, repairs) = 44.00
 Taxes: \$189.57 @ 5.5% = 10.43
TOTAL TEAM FEE = \$200.00

Player cost per night

\$200.00 ÷ 16 nights = \$12.50 each night
 \$12.50 ÷ 6 players = \$2.08/player/night
 Resident - \$33.28/player for the season
 Non-Resident - \$39.28/player for the season

Wildwood Park Zoological Society
7:00pm October 16th, 2014
Wildwood Station Marshfield

Present: Tom B., Reed, Schirmer, Gerrits, Tim B., Morrow, Frankwick, Burns, Bluhm, Oettiker, Shaw, Marsh, Palmer

Excused: Sullenger, Leonhardt

Unexcused: K. Ryan

Guest/ Honorary Members: Floreine Kurtzweil, Chuck Hennes, and Public for Annual Banquet

Roll Call taken at 7:10

Elections for the following positions:

Nomination for Tom Buttke as President- No other nominations

Motion by Marsh
Seconded by Gerrits
Motion Carries

Nomination for Tom Oettiker as Vice President- No other nominations

Motion by Tim Buttke
Seconded by Gerrits
Motion Carries

Nomination for Jen Morrow as Secretary- No other nominations

Motion by Frankwick
Seconded by Oettiker
Motion Carries

Nomination for Brandi Reed as Treasurer- No other nominations

Motion by Bluhm
Seconded by Tim Buttke
Motion Carries

Meeting adjourned at 7:38pm

Motion by Morrow
Seconded by Shaw