



CITY OF MARSHFIELD

# MEETING NOTICE

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## Agenda

### Parks, Recreation, and Forestry Committee

Thursday, June 12<sup>th</sup>, 2014 - 5:30 p.m.

**Please Note: 5:30 p.m. start time**

City Hall Ground Floor Conference Room #108 - City Hall Plaza  
630 S. Central Avenue

- A. **Call to order – John White Jr., Chairperson.**
- B. **Approval of Minutes of May 8<sup>th</sup>, 2014 Parks, Recreation, and Forestry Committee meeting.**
- C. **Public Comments** - At this time, the chairperson will recognize members of the public who have indicated a desire to address the Committee.
- D. **Set date, time, and location for the July meeting.**  
Recommended Action: Set next meeting at 5:30 p.m. on Thursday, July 10<sup>th</sup>, 2014
- E. **Consider request from David and Sandy Freeman, Hub City Ice Cream Company, to sell ice cream products from a mobile unit within the city parks.**  
Presented by: David and Sandy Freeman  
Recommended Action: Approve request on a trial basis with noted restrictions/considerations.
- F. **Consider waiving of fees for the Columbia Park Band Shell for Vox Concerts open to the public at no charge.**  
Presented by: Ed Englehart, Parks and Recreation Director  
Recommended Action: Approve waiving of the Columbia Park Band Shell rental fees for Vox Concert Series.
- G. **Review Proposal for Expansion of the Cougar Exhibit Exterior Containment Area.**  
Presented by: Steve Burns, Zoo Keeper  
Recommended Action: Approve preliminary proposal as presented.
- H. **Comprehensive Outdoor Recreation Plan Update and Discussion.**  
Presented by: Ed Englehart, Parks and Recreation Director  
Recommended Action: No action required at this time.

**I. Information Items.**

1. Monthly Reports – Staff
2. Recreation Programs and Aquatics - Kelly Cassidy
3. Park Maintenance & Zoo Operations – Ben Steinbach
4. Project Updates – Ludwig Building Floor, Wildwood-McMillan Connector Trail, Hewitt-Marshfield Connector Trail, Fairground Projects (Round Barn Roof, Knoll Barn Siding/Windows, Pat's Barn Windows) - Staff
5. Zoological Society Report – Kristy Palmer
6. Volunteer Recognition –
7. Other-

**J. Committee Member Questions, Comments, Ideas, and Suggestions.**

**K. Future Agenda Items.**

**L. Communications.**

**M. Adjournment.**

Posted this 9<sup>th</sup> of June, 2014 at 4:00 p.m. by Ed Englehart, Parks and Recreation Director.

**NOTICE**

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It is possible that members, and possibly a quorum, of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; any governmental body specifically referred to above in this notice will take no action.

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Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Ed Englehart, Director of Parks & Recreation, at 630 S. Central Ave., Floor 2R, City Hall Plaza, or by calling (715) 384-4642.

## Parks, Recreation, and Forestry Committee Minutes of May 8<sup>th</sup>, 2014

Meeting called to order by Ed Englehart, Parks and Recreation Director, at 6:00 p.m. in room 108 in City Hall Plaza, 630 S. Central Avenue.

**Present:** John White, Chris Viegut, Jane Yaeger, Ali Luedtke, Kristy Palmer, Rich Reinart and Alderman Tom Buttke

**Excused:**

**Absent:**

**Also Present:** Ed Englehart, Parks and Recreation Director; Ben Steinbach, Parks and Recreation Maintenance Supervisor; and Kelly Cassidy Parks & Recreation Supervisor

Englehart introduced Rich Reinart as the new member to the Parks, Recreation and Forestry Committee.

Englehart requested nominations for chairperson. Buttke nominated John White. No other nominations were made.

**PR14-10** Motion by Buttke seconded Yaeger to close nominations and cast a unanimous ballot for John White.

**Motion Carried 6-0**

White requested nominations for the vice-chairperson. Buttke nominated Jane Yaeger. No other nominations were made.

**PR14-11** Motion by Luedtke, seconded by White to close nominations and cast a unanimous ballot for Jane Yaeger.

**Motion Carried 6-0**

**PR14-12** Motion by Buttke, seconded by Yaeger to approve the minutes of the April 10, 2014 meeting.

**Motion Carried 6-0**

**Public Comments:** None

The committee set Thursday, June 12, 2014 at 5:30 p.m. as the date and time of their next meeting.

Palmer arrived at 6:22 p.m.

**Information Items:** Staff updated the Committee on their respective areas of responsibility and answered questions regarding the monthly reports. Buttke and Palmer shared information on the Zoological Society store at the zoo, the Zoo Education week program, and activities scheduled at the zoo in the coming weeks. White and Viegut noted the seal coating was coming off of the Wildwood Station Trail. Englehart indicated he will be contacting Fahrner Asphalt about the problem and will report back at the June meeting.

Staff noted that the following groups had provided volunteer assistance in April to get the parks and trails cleaned up. They were Rotary Club (25-30 members) cleaned Wildwood Park, Target store employees picked up litter at Braem Park, Master Gardeners cleaned landscape beds at the Wildwood Zoo, and Friends of the Trails picked up litter from the city trails.

**Committee Member Questions, Comments, and Suggestions:** Viegut commented that blue plastic bristles from the department snow removal equipment brooms seemed to be in greater numbers this year along the trails, and he was curious if it was a problem with the brooms. Also he noted that the retaining wall at Steve J. Miller needs to be checked out, as it appears to have shifted over the winter and that the mud hole near the batting cage and trail intersection needs millings added. Kristy commented that it would be nice if the access sidewalks at Wildwood Station could be widened so vehicles could better access the entry doors without damaging the ground. Tom reviewed donations made for the new zoo store.

**Future Agenda Items:** Comprehensive Outdoor Recreation Plan update.

**Communications:** Staff shared information they had received from the public regarding facilities and programs.

**PR14-13 Motion** by Yaeger, seconded by Palmer to adjourn the meeting.

**Motion Carried 7-0** Meeting adjourned at 7:09 p.m.

Ed Englehart, Parks & Recreation Director

Ed Englehart, Director  
Marshfield Parks & Recreation

Ed, here is a picture of the street legal electric vehicle I have purchased for Hub City Ice Cream. I have also included a picture of the cargo box I will buy to convert for mobile ice cream sales. It will have our Hub City logos and graphics added.



My intention is to travel to the local parks during prime use. These will be short stops (15 – 20 min). I do not want to do street sales.

Because of the vehicles size we will have limited product storage and I do not plan on selling chips, candy, etc. We will be selling our pre-packaged ice cream cups. My main intention is to promote our Central Ave. location and introduce people to the quality product we offer. We will also be using the vehicle for catering services, private parties, and community functions. June 15<sup>th</sup> we have a large catering event at Wildwood Station.

I currently provide summer employment to 13 teenagers. This has the potential to add one to two more summer positions.

Thank you for your consideration,

David Freeman  
Owner  
Hub City Ice Cream Co.

**Monthly Report for Parks and Recreation Department**  
**SUMMARY OF MAJOR WORK PROJECTS/ACCOMPLISHMENTS: May 2014**

**ADMINISTRATION**

The Bear Exhibit fundraising group continues to make progress toward their goal. It is expected to hold a community wide fund drive in mid-summer. Staff is pursuing the City contracting with a design firm to complete the plans and specifications for the project. It would be preferred to contract with HGA, the firm that completed the conceptual plan and cost estimates; however, that decision will need to be approved by the Board of Public Works and Common Council. Hopefully this can occur near the end of summer, pending a successful fund drive.

Wildwood-McMillan Connector Trail project – In May, real estate acquisition consulting services were solicited via a request for proposals. The Board of Public Works approved the relocation order, project plat and contracting with Steigerwaldt Land Services, Inc. for the real estate acquisition services. The Plan Commission reviewed and approved the plat for the real estate acquisition and the Common Council approved the relocation order at their May 27<sup>th</sup> meeting. The relocation and plat information has been sent to the Wood County Clerk to make available for review by the public in her office. It is expected to take between 6 to 8 months to complete the R/W acquisition with construction of the project planned in 2015.

Director attended the annual Convention and Visitors Bureau tourism banquet. It was well attended and identified the events that are being held in Marshfield this summer. It was interesting how many of the events our department is involved with, either by providing facilities or assisting with setup - or both. The Wildwood Zoo also was voted the best tourist attraction for the second year in a row.

Director and Maintenance Supervisor attended the mandatory contractor meeting for individuals planning to submit a bid on the Round Barn Re-roof project. This is a Fair Commission project. Staff is also pursuing the development of plans and specifications to bid concrete improvements within the Round Barn to allow for a bid process to take place. Building Services Supervisor, Dick Pokorny, is providing key leadership and direction in both of these projects.

Director met with Matt McLean, Convention and Visitors Bureau Director, and Rick Westfall, Small Town Baseball, to discuss department charges and services for the Small Town Baseball State Tournament (July 11-13) and World Series (July 18-20). Both events will be held at the Steve J. Miller Recreation Area diamonds.

Director met with John Christenson regarding his interest in donating funds to develop an addition to the Cougar Exhibit. John would assist with the design and construction of the exhibit and assist in securing any additional funding that would be necessary. Following additional meetings with staff and Zoological Society president, it was agreed to pursue a concept and approval from the necessary city committees to allow a project to proceed. A presentation will be made to the Parks, Recreation and Forestry Committee on June 12<sup>th</sup>.

Public Works Director and Rotary Winter Wonderland co-chair met with Building Services Supervisor and Parks and Recreation Director to create a simple specification for the repairs to the north room of the Ludwig Building in an effort to secure quotes to make the repairs, and establish how the funding will be secured to complete the repairs. It is hoped that the repairs could be made prior to October 1<sup>st</sup>.

Director met with representatives from Fahrner Asphalt Sealers and Seal Master Products on the Wildwood Station Trail to observe the status of last fall's seal coating and discuss options to address the problem. They feel that they aren't successful in getting their products to adhere to the trail surface due to the trees. They are proposing another product for the current problem areas of the trail, and would like to use the product from last year on a new segment of the trail that does not have a tree canopy. They will be sending a proposal outlining what they would like to do. They indicated that they want to address the problem.

Director worked with Chuck Hagman, Priority Business Systems, and Floyd Hamus to purchase and install security cameras at Hamus Nature Park and Recreation Area. In the event of vandalism or problems at the park, staff and police will have the ability to observe the recorded information. Signs have been posted at the park and members of the Police Department attended the training session held in early June.

Marawood Construction is nearing completion of the residing and installation of new ventilation windows for the Brown Beef Barn at the fairgrounds and replacement of the ventilation curtains on Pat's Barn. The Brown Beef Barn will now be known as the Knoll Barn. The funding for the improvements to the Knoll Barn came from the Market Sale Animal Committee and the Central Wisconsin State Fair Association, who had received a substantial donation from the Jerry Knoll estate. The Fair Commission approved the improvements.

Director attended the 20<sup>th</sup> anniversary celebration of the Marshfield Area Community Foundation. Many of the department's facilities have been made possible by funding through the foundation. Most notably, the Wildwood Station, Jack Hackman Field, Griese Park, Joe and Bernadine Weber Nature Park, and the Hamus Nature Preserve and Recreation Area. It was also announced that the Foundation has committed to a donation of over \$200,000 to the new bear exhibit at the zoo in honor of the Adler Family.

### PARKS

Park staff continues daily seasonal operations at all parks, including emptying trash, inspecting facilities, picking up litter and debris, and addressing miscellaneous repair issues, such as those involving signs, plumbing, electrical, and vandalism.

Park staff continues to perform maintenance at Oak Avenue Community Center, Wildwood Station, Junior Fair Expo Building, John C. Lang 4-H Building, and the Senior Community Center.

Park Staff continues to assist with special events; including Dairyfest.

Staff continued to perform maintenance on "as-needed" items on playgrounds, buildings, trails, and parks that are supervised by the Parks Department:

- ◆ Prepared baseball/softball/soccer fields as needed.
- ◆ Prepare Hefko outdoor municipal pool for summer opening.
- ◆ Removed tree planter on east side of Beef/Knoll Barn.
- ◆ Repaired pot holes around parking lots and park roads.
- ◆ Removed several risk trees on hole #17 of the disc golf course at Braem Park.
- ◆ Assisted with several run/walks, including placement of barricades and barrels at Wildwood Park.
- ◆ Built storage/transportation racks for white fencing.
- ◆ Miscellaneous work including cleaning of park grounds from winter litter and debris, performing park checks, emptying trash cans, weeding and mulching landscape beds.

Park Maintenance Supervisor:

- ◆ Continued to coordinate with all contractors, including grass mowing; electrical, heating and cooling; tree service; plumbing; and others as needed.
- ◆ Continued to meet with the Bear Design/Fundraising Committee.
- ◆ Filled the Zoo Education Coordinator position. Started training of new person.
- ◆ Started the training of several new summer park maintenance employees.
- ◆ Attended WPRA Park Section Board Meeting (on-line).
- ◆ Coordinated department's responsibilities for Dairy Fest assistance.

### ZOO

Staff continues to perform daily operations such as cleaning exhibits, preparing and feeding diets, maintaining equipment, and cleaning buildings and grounds.

- ◆ Athens Veterinary Service completed monthly animal care checks at the zoo.
- ◆ Performed grass mowing and other exhibit maintenance as needed.
- ◆ Continue to work on raptor row improvements.
- ◆ Installed several "Adopt an Animal" displays.
- ◆ Gave several zoo tours.

### OLDER ADULTS

Brunch was held on Friday, May 9<sup>th</sup>. There were two presenters: Ciara from ADRC on a class Living Well w/ Chronic Conditions and Rochley Gross from the Marshfield Police Department on Scams. There were 38 people who attended.

### AQUATICS

Training letters for all aquatics staff went out. Staff training for Hefko Pool lifeguards began Monday May 19<sup>th</sup>. Lifeguard skills check was held on May 22<sup>nd</sup>. All other training for staff will be held June 2<sup>nd</sup> – 6<sup>th</sup>. Hefko Pool will open for the summer on Saturday, June 7<sup>th</sup>.

## **RECREATION PROGRAMS**

Chip Acker from the Marshfield Country Club is teaching golf lessons for our department. Youth golf instruction was held for five weeks starting May 4<sup>th</sup> with 19 participants taking the class. Women's golf lessons were held on Wednesday evenings starting May 7<sup>th</sup> with 10 adults attending these lessons. The 50 + golf lessons ended on May 7<sup>th</sup>. All classes are held at the Marshfield Country Club.

All baseball evaluations were held for both American and National Leagues to help put teams together. There are two teams in each American League and National League. National League is scheduled to play games on Mondays and Wednesdays at the G. P. Olson Fields, and American League is playing on Tuesdays and Thursdays at G.P. Olson. A coach's meeting was held for both leagues on May 27<sup>th</sup>.

Ordered supplies for all summer programs (baseball/softball, tennis, gymnastics, disc golf, 3-sport ball, basketball and volleyball) and put schedules together for any team sports. Staff meeting was held for all employees on Wednesday, May 28<sup>th</sup>.

League sign-up for Girls Volleyball has been done and schedules were put together.

The traveling Bronco League baseball program for youth ages 13 to 15 has been organized. There are 19 teams this year that travel to area communities to play games. The teams were divided into two divisions (an older and younger league) again this year. The younger division was split into the North and South division this year with each league having six teams. There are three Marshfield teams playing in the league.

## **TENNIS/RACQUETBALL CENTER**

The Tennis/Racquetball Center resumed summer hours on Friday, May 2<sup>nd</sup>. Hours for the facility are the same as during Fall, Winter, and Spring, except that participants who wish to use the facility outside of office hours must pay ahead of time and are issued a code to get into the facility.

Summer hours for the Tennis/Racquetball Center remain in effect until September 2<sup>nd</sup>. The keyless entry system will be used for evening and weekend rentals. Staff gives tennis and racquetball players a code to enter using the touch pad on the door to gain access to the Center. Players are given a code only if their reserved court time is paid for in advance or with prepaid time. To avoid players entering the building without formally reserving and/or paying for the courts, the code is changed weekly.

## **MAJOR GOALS, OBJECTIVES, & TASKS PLANNED FOR THE MONTH OF: June 2014**

### **ADMINISTRATION**

- Continue planning efforts with other city staff, Strand Associates, and others for the Wildwood-McMillan Connector Trail project, more specifically in securing all necessary easements and right-of-way.
- Submit grant application to Security Health Plan for the phase 2 construction of the Wildwood-Hewitt Connector Trail.
- Continue to work with the Zoological Society Bear Exhibit Fundraising Committee to finalize fundraising materials and schedule of fundraising activities for 2014.
- Continue Comprehensive Outdoor Recreation Plan process.
- Meet with staff and complete performance appraisals and submit to HR.

### **PARKS**

- Successfully complete all department maintenance assistance for special events.
- Continue maintaining all parks and facilities for seasonal operations.
- Continue with seasonal maintenance projects in parks and fairgrounds buildings and grounds.
- Continue with Wildwood Station, Fairgrounds, Oak Avenue Community Center, and Senior Center operations.
- Continue to work with the Recreation Department and other facility users to prepare courts for play.
- Work with service providers – lawn mowing services, dumpster services, and others as needed.
- Work with contactors as needed – electrical, plumbing, heating and cooling, utilities, and others as needed.
- Work on acquisition of infield groomer replacement.
- Work on acquisition of new scoreboards for softball complex.
- Replace Hackman Field irrigation curb shut-off valve.
- Install service road access to batting cages at SJ Miller.
- Install two grills at Columbia Park.

### **ZOO**

- Continue animal care and maintenance of management areas.

- Continue to maintain zoo buildings, grounds, and exhibits.
- Work on raptor row improvements.
- Plan/work on deer feed building improvements.

## Marshfield Area Friends of the Trails

Minutes of the meeting of May 7, 2014, at the Senior Center recorded by Sandy Egstad

Attending: Greg Hesch, Kent Mueller, Dan Lewis, LeRoy Egstad, Sandy Egstad, Ed Englehart, Dan Umhoefer

President Greg Hesch called the meeting to order at 7:00 p.m.

Dan L. moved and Lee seconded to approve the minutes of April 2, 2014. Motion passed.

### **Treasurer's Report**

Presented by Kent Mueller. Total bank accounts: 23,185.23; Liability accounts for restricted donations for signs and Weber Park: \$200.00 and \$2964.49 respectively for a total Liability accounts of \$3164.49, for an overall balance of \$20,020.74 as of April 30, 2014. Donations were received from Lee and Linda Nafziger and Kevin Fadrowski.

### **Administrative Report**

Thank you letters will be sent to those who donated and to Fleet Farm for the donation of large plastic bags to be used for cleaning the trails.

### **Events Discussed**

Trail clean-up was held on May 3. Ken and Jean Swenson and Hahn grandchildren, Dan Umhoefer, Kent and Cindy Mueller with Dakota Bakath, Nancy McDaniels, Dan Lewis, Ed Englehart, George Sparks, and Lee and Sandy Egstad worked to clean most of the city trails. A reminder to dog walkers to drop the waste off in trash containers – Please.

May 11 is Bike to Work week. Gordie Adler will help at a display at Four Seasons Cafeteria in the medical complex.

### **Trails Update/Trail Report**

Ed reported that work on the Hewitt Connector trail is continuing Application for a Phase II grant has been submitted. Another will be submitted. Engineering work for Phase I will be done when the wet soil permits. It is expected that Phase I will be completed this summer and fall – a stone surface ready to be asphalted. Work continues on the Wildwood Connector Trail. The next steps are acquiring the needed property.

A letter of support of a request for funding assistance for the trail in McMillan Township was given to that committee.

### **Other**

Lee moved to adjourn; Kent seconded; motion passed.

Our next meeting will be June 4, 2014.

WildWood Park Zoological Society  
7:00pm April 17<sup>th</sup> 2014  
City Plaza Building Room 108

Present: Oettiker, Reed, Shaw, Baer, Burns, Tom Buttke, Tim Buttke, Gerrits, Palmer, Morrow, Sherman

Excused: Leonhardt, Frankwick, Sullenger, M. Weidner, R. Weidner, Bluhm

Unexcused:

Guest/ Honorary Members:

Approval of March 20<sup>th</sup>, 2014 Minutes:

Corrections: VCB grants should be CVB grants and Paragon Falcon s/b Peregrine Falcon  
Approval of minutes by Oettiker  
Seconded by Shaw  
Motion Carried

Treasurer's Report:

Expenses under Zoo Store toys are also used for Spring Education and Wild Wednesday. It was best to simplify expense under the Zoo Store.

Approval of Treasurer's Report by Reed  
Seconded by Shaw  
Motion Carried

Approval of changing recycling deposits back to the General fund of 1<sup>st</sup>, 2014 by Morrow  
Seconded by Gerrits  
Motion Carried

Bear Exhibit:

Contracts need to be held by the City of Marshfield- Has gone through the Council and Public Works.

Parks and Rec. Report:

CORP- on the City's Website

Zoo Report:

Eagles and Hawk exams complete  
We have a bison and elk calves

Approval of T-shirts for the Zoo Store not to exceed \$1000.00 by Morrow  
Seconded by Oettiker  
Motion Carried

Zoo Crew:

June is animal babies

Zoofest/Camping:

Corey Sullenger is sending updated information to Tom Buttke

Tunes in the Zoo:

May not be able to do the Wine/Cheese taste through Festival Foods

Trick or Treating, Wall for Wildlife, Annual Banquet: No Updates

Wild Wednesday: Being taken care of by Michelle Weidner

Spring Ed: April 28<sup>th</sup>, 2014

Special Events/Fundraisers: Tim Buttke working on a Walk/Run

New member added is Katrina Sherman(will check spelling)

Adjournment 8:20pm

Motioned by Oettiker  
Seconded by Palmer

WildWood Park Zoological Society  
7:00pm May 15<sup>th</sup>, 2014  
City Plaza Building Room 108

Present: Tom B., Baer, Morrow, Palmer, Bluhm, Reed, Sullenger, Burns, Gerrits, M. Weidner, Frankwick

Excused: Oettiker, Shaw, Leonhardt, R. Weidner, Tim B., Schirmer

Unexcused: Ritter(unsure of membership)

Guest/ Honorary Members: Floreine Kurtzweil, John Christiansen(Kiwanis)

Roll Call taken at 7:00pm

Approval of April 17<sup>th</sup>, 2014 Minutes-

One correction noted recycling deposits to General Fund starts as of June 1<sup>st</sup>, 2014.

Motion to Approve Minutes by Frankwick

Seconded by Reed

Motion Carried

Approval of Treasurer's Report-

Zoo Store expense includes toys for Spring Ed and Wild Wednesday's.

Motion to Approve Treasurer's Report by Morrow

Seconded by Bluhm

Motion Carried

Cougars' Bridge Project-

John Christiansen from Kiwanis represented the Cougars' Bridge Project.

Motion for the Zoo Society to help financially and volunteers by Bluhm

Seconded by Sullenger

Motion Carried

Parks and Rec-

Pathway connection from Miller Park and to the South

Zoo Report-

One baby Bison born and another one on the way soon. Elk calf possibly to be born. Only a couple of mink found so far this year.

Grounds and Acquisition- Cougar Project

Zoofest/Camping-

Menu for camping set. Festival Foods will donate up to \$500.00 for Father's Day Weekend event.

Some of the events for Zoofest will be face painting, bounce houses, dunk tank, hayrides, Fire and Police depts., Scott Owens petting zoo, possibly Arby's and Culvers' mascots, bear costumes.

Camping will have a movie of the night, minnow races, flashlight safari, craft tables, Animal House

Tunes in the Zoo-

VOX Series has 2 performers and there will be a gate charge of \$15.00. 50/50 raffle will take place. picnic license, and licensed bartender. T-shirts need to be ordered for camping by May 27<sup>th</sup>, 2014.

Motion to use the \$20.00 from last month in advertising with Garrett

Frankwick to \$30.00 and no more than \$50.00 for Tunes/Zoofest/Camping by Sullenger

Seconded by Gerrits

Motion Carried

Trick or Treating- None

Wall for Wildlife- None

Annual Banquet-

We are doing post card invitations. Steve Burns will be doing a presentation. Ann will need help will help with the labels and stamping and Jen Morrow volunteered to help. We are looking at serving about 100 people.

Zoo Crew- Next one is June 21<sup>st</sup>, 2014

Wild Wednesday-

Michelle has all presenters scheduled. Sponsorships have been great!

Spring Ed-

Kristy has done yet another wonderful event!!!!!! The average class was about 125 people with an end total of 3000 people. Kristy had lots help from volunteers. Marshfield News-Herald did a wonderful article on this event.

Special Events Fundraisers- None

Old/New Business-

Zoo Store has done \$1300.00 in 13 days. We need to look at working phone line at the zoo store, one for emergencies and for credit/debit card machine. Loss of sale due to not credit card purchased. We are still looking to get volunteers to help run the store. We may need to consider a credit card for Zoo Store purchases, so items arrive in a timely manner.

Motion to get a one- time prepaid card for Zoo Store purchases not to exceed \$500.00 plus of \$5.00 fee by Bluhm

Seconded by Palmer

Motion Carried

Two CVB grants were given to the Zoo Society totaling \$1000.00!!! We were named the most tourist spot of the year!!!!!!

Michelle and Robert Weidner are leaving the Board as of May 29<sup>th</sup>, 2014. Robert and Michelle are moving out of area for occupational advancement. Good Luck to you Both!

**Next Zoo Society meeting has been bumped to June 12<sup>th</sup>, 2014.**

Motion to Adjourn by Sullenger

Seconded by Gerrits

Time Adjourned 9:00PM