



CITY OF MARSHFIELD

MEETING NOTICE

Agenda Parks, Recreation, and Forestry Committee

Thursday, January 8th, 2015 - 5:30 p.m.
City Hall – Room 108 - City Hall Plaza
630 S. Central Avenue

- A. **Call to order – John White Jr., Chairperson.**
- B. **Approval of Minutes of December 11th, 2014 Parks, Recreation, and Forestry Committee meeting.**
- C. **Public Comments** - At this time, the chairperson will recognize members of the public who have indicated a desire to address the Committee.
- D. **Set date, time, and location for the February meeting.**
Recommended Action: Set next meeting at 5:30 p.m. on Thursday, February 12th, 2015.
- E. **Consideration of the Parks and Recreation Department 2016-2020 Capital Improvement Program request.**
Presented by: Ed Englehart, Parks and Recreation Director
- F. **Review of the Comprehensive Outdoor Recreation Plan**
Presented by: John White Jr., Chairperson
Recommended Action: No action necessary – information only.
- G. **Information Items.**
 - 1. Monthly Reports – Staff
 - 2. Recreation Programs and Aquatics – Kelly Cassidy
 - 3. Park Maintenance & Zoo Operations – Ben Steinbach
 - a. Park Maintenance Project List
 - 4. Project Updates – Wildwood-McMillan Connector Trail, Hewitt-Marshfield Connector Trail, Grizzly Bear Exhibit – Staff
 - 5. Library/Community Center Project Updates - Staff
 - 6. Zoological Society Report – Kristy Palmer
 - 7. Volunteer Recognition - Staff
 - 8. Other- Policy 6.320 Buildings and Shelters – Review proposed revisions for Ludwig Building and Senior Center usage.
- H. **Committee Member Questions, Comments, Ideas, and Suggestions.**
- I. **Future Agenda Items.**
- J. **Communications.**

K. Adjournment.

Posted this 5th of January, 2015 at 4:00 p.m. by Ed Englehart, Parks and Recreation Director.

NOTICE

It is possible that members, and possibly a quorum, of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; any governmental body specifically referred to above in this notice will take no action.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Ed Englehart, Director of Parks & Recreation, at 630 S. Central Ave., Floor 2R, City Hall Plaza, or by calling (715) 384-4642.

Parks, Recreation, and Forestry Committee Minutes of December 11, 2014

Meeting called to order by John White, Jr. at 5:30 p.m. in room 108 in City Hall Plaza, 630 S. Central Avenue.

Present: John White, Jr.; Jane Yaeger; Rich Reinart; and Alderman Tom Buttke

Excused: Chris Viegut, Kristy Palmer and Ali Luedtke

Absent: None

Also Present: Ed Englehart, Parks and Recreation Director; Kelly Cassidy, Parks & Recreation Supervisor; Ben Steinbach, Parks and Recreation Maintenance Supervisor; Steve Burns, Zookeeper; and Pat Schriener

PR14-38 Motion by Buttke, seconded by Yaeger to approve the minutes of the November 13, 2014 meeting.

Motion Carried 4-0

Public Comments: None

The committee set Thursday, January 8, 2015 at 5:30 p.m. in room 108 for the date and time of their next meeting.

Englehart reviewed the proposed 2015 Parks and Recreation Department fee schedule and a proposed fee increase for the winter storage fee at the Marshfield Fairgrounds Park. The Parks and Recreation Department 2015 fee schedule was updated by removing listed fees that are no longer applicable and a new fee was added for the pickleball activity held at the Oak Avenue Community Center. No increases in the fees were proposed for 2015. The 2015 fairgrounds winter storage fee schedule includes a 5% fee increase. The fees for winter storage at the fairgrounds were last increased in 2010.

PR14-39 Motion by Buttke, seconded by Yaeger to approve the 2015 Parks and Recreation Department fee schedule and the Fairgrounds Winter Storage fee schedule as presented.

Discussion followed.

Motion Carried 4-0

Steve Burns, Zoo Keeper, presented his Power Point presentation on the Wildwood Zoo, highlighting improvements and happenings that occurred at the zoo in 2014. The presentation focused on the many activities that take place in the zoo, plus the improvements and additions to the zoo in 2014. The committee commended Steve for his presentation and expressed their thanks for presenting it at the meeting. Steve also gave the presentation at the Wildwood Zoological Society's annual meeting held in October. Included in the presentation was information on the department's efforts with the Wisconsin D.N.R. to improve fishing in the ponds at Wildwood Park by completing an initial stocking of fish this past fall. White commented on his hope that the department can continue this in the future, as he recalled how popular this activity had been when he was a child. It was also commented that some considerations may need to be made with the local Lion's Club if they again plan to hold a youth fishing contest at Wildwood Park next Dairyfest.

Information Items:

Staff updated the Committee on their respective areas of responsibility and answered questions regarding the monthly report. Cassidy reviewed information that she had compiled on the participation at the Tennis/Racquetball Center from 2009 to 2014. The information indicated that the racquetball participation has continued to drop while the tennis participation has increased over the past two years. Cassidy reviewed information on the adult volleyball and basketball program participation and fees. Participation in both of these programs has dropped in the past number of years. The committee commented that they felt this was good information and there is the need to continue discussions as to why the participation is dropping and what ideas there might be to increase participation or offer alternative programs. Englehart and Reinart updated the committee on the recent meeting they attended regarding the planned community center portion of the Library Community Center project. The committee requested in the future that it should be considered to have a presentation on the project at a Parks, Recreation and Forestry Committee meeting. It could also be considered to hold a future meeting at the Senior Center and tour the current library. Englehart commented about the donation given by Jan Altmann's organization for improvements at Veteran's Park.

Committee Member Questions, Comments, and Suggestions: Reinart commented on what would be the next step to act on the recommendation in the CORP regarding a new outdoor swimming pool. Buttke wished everyone a Merry Christmas.

Future Agenda Items: 2016-2020 Parks and Recreation Department Capital Improvement Program request, Adult Basketball Program, and Community Center. White suggested that we include a standing agenda item to review and discuss aspects of the recently adopted Comprehensive Outdoor Recreation Plan (CORP).

PR14-40 Motion by Yaeger, seconded by Reinart to adjourn.

Motion Carried 6-0 Meeting adjourned at 6:32 p.m.

Ed Englehart, Parks & Recreation Director

**Parks, Recreation Forestry Committee
2016-2020 Capital Improvement Project Review**

Parks and Recreation Projects	Project #	Priority	Budgeted 2015	2016	2017	2018	2019	2020
Wildwood-McMillan Connector Trail	PR-L-1647	1	\$499,000					
Hewitt Connector Trail	PR-L-2861	2	\$121,000					
Wildwood Zoo Storage/Maintenance Building	PR-L-2824	2		\$355,000				
Braem Park Parking Lot Restoration	PR-L-2827	2		\$100,000				
Park Forestry Improvement Program	PR-L-2855	2		\$20,000				
Parks & Recreation Asphalt Surface Maint.	PR-L-2854	2			\$30,000			
ADA Park Facility Access Improvements	PR-L-2860	1			\$20,000			
Hefko Swimming Pool (study and construction)	PR-L-2811	2		\$15,000				\$5,500,000
Playground Development/Renovation	PR-L-2804	2			\$50,000			
Baseball/Softball Facility Improvements	PR-L-2808	2			\$20,000			
Braem Park Tennis Court Renovation Project	PR-L-2857	2				\$140,000		
Park Master Plans - Braem/WW Upper Pond/UW	NA	NA		\$15,000	\$15,000	\$10,000		
Totals			\$620,000	\$505,000	\$135,000	\$150,000	\$0	\$5,500,000

Pedestrian/Bicycle Trail Projects

Adler Road/Weber Park Trail Extension	PR-L-2855	\$400,000
On Road Bike Route Signage and Markings	PR-L-2841	\$95,000
Wildwood Park Pedestrian/Bicycle Trail	PR-L-1644	NA
UW-Arboretum Connector Trail (asphalt surface)	PR-L-2849	NA
Griese Park-Pecan Parkway Connector Trail	PR-L-2848	\$120,000
Galvin Avenue Connector Trail	PR-L-2853	\$90,000
East 4th Street Trail	PR-L-2852	\$355,000

Other Projects for Consideration

Indoor Tennis & Racquetball Center Improvemt.	PR-K-2859	\$15,000
Oak Avenue Comm. Ctr. Gym Floor Replacement	PR-K-2863	\$75,000
Zoo Welcome Center, Restrooms, and Store	PR-L-2847	\$330,000
Wildwood Park Pond Improvements	PR-L-2800	\$25,000
Wildwood Park Upper Pond Restroom	PR-L-2813	\$150,000
Zoo Stream Bank & Pond Improvemts.	PR-L-2818	\$25,000
Cougar Building Window Replacement	PR-L-2858	\$25,000
Park Maintenance Shop - Cold Storage Building	NA	NA
Park Land Acquisition	NA	NA

Projects currently funded but not completed

New Grizzly Bear Exhibit	PR-L-2805	\$1,100,000
Hackman Field Storage Building	PR-L-2856	\$50,000
Ludwig Building Renovations	PR-L-2862	\$4,766

Monthly Report for Parks and Recreation Department
SUMMARY OF MAJOR WORK PROJECTS/ACCOMPLISHMENTS: December, 2014

ADMINISTRATION

Fairgrounds operations – Tri County Contractors began working to shingle the Round Barn roof. The Fair Commission awarded the bid for the concrete replacement project in the Round Barn to Marawood Construction. They expect to begin the work in March. Josh Miller completed a video recording of the current conditions of the Round Barn concrete for future reference. The State Historical Society requested that the Commission retain a small section of the existing stanchion and feed bunk area as a representation of an older version of the building. This section will be identified prior to the start of construction.

Work continues on securing the necessary right-of-way for the Wildwood-McMillan Connector Trail and completing the plans and specifications. The current schedule calls for the project to be bid in early summer and completed in 2015.

The Wood County engineering staff is nearing completion of the design and specifications for the Hewitt-Marshfield Connector Trail. Funding for the project is in place and will include two D.N.R. grants, a donation from Security Health Plan and funds from the City of Marshfield, Village of Hewitt, and Town of Marshfield. The project should be bid in late spring and completed this summer.

Department staff is participating in additional meetings for the planning for a new community center and the demolition of the existing Senior Community Center. Additional private fundraising remains to fully complete renovation of the existing library into the planned Community Center; however, it is now assured that the new library will be constructed and the Senior Center will be demolished. It is expected that the relocation of the senior activities to the former library will occur in 2016 or early 2017 and the community center renovation will be phased as funding is available, making possible expanded services to the community in this space.

New Grizzly Bear exhibit plan development and estimating continued. Plan revisions were completed by HGA architects and estimates for various elements of the work are being secured from other vendors to help better established expected cost for the project. Work is also proceeding on finalizing plans for the recognition of donors to the project. The schedule calls for the project to be bid this spring and construction to take place this summer and early fall.

Department staff is monitoring and reviewing 2014 expenditures and revenues and completing year-end reports and summaries.

Parks & Recreation Staff compiled information for the Buyers' Guide to put together our 2015 Winter/Spring Program brochure, which was made available to the public on Friday, December 5th.

PARKS

Park staff continues daily seasonal operations at all parks, including emptying trash, inspecting facilities, picking up litter and debris, and addressing miscellaneous repair issues, such as those involving signs, plumbing, electrical, and vandalism.

Park staff continues to perform maintenance at Oak Avenue Community Center, Wildwood Station, Junior Fair Expo Building, John C. Lang 4-H Building, and the Senior Community Center.

Park Staff continues to assist with special events; Rotary Winter Wonderland.

Staff continued to perform maintenance on "as-needed" items on playgrounds, buildings, trails, and parks that are supervised by the Parks Department:

- ◆ Performed snow and ice removal as needed.
- ◆ Prepared ice for Pickle Pond and Lang Show Palace.
- ◆ Miscellaneous work including cleaning of park grounds from litter and debris, performing park checks, emptying trash cans, and snow and ice removal.

Park Maintenance Supervisor:

- ◆ Continued to coordinate with all contractors, including snow removal, electrical, heating and cooling, tree service, plumbing, and others as needed.
- ◆ Continued to meet with the Bear Design/Fundraising Committee.
- ◆ Attended Community Center/Library meeting.

- ♦ Attended WPRA Park Section Meeting in Dane County.

ZOO

Staff continues to perform daily operations such as cleaning exhibits, preparing and feeding diets, maintaining equipment, and cleaning buildings and grounds.

- ♦ Athens Veterinary Service completed monthly animal care checks at the zoo.
- ♦ Continued to meet with the Bear Design/Fundraising Committee.

OLDER ADULTS

Brunch was held on Friday, December 12th with Dr. Alex Green from the Marshfield Clinic as the presenter on Arthritic and Shoulder Pain. There were 18 people at this event.

A holiday meal was held at the Center on Tuesday, December 2nd at a cost of \$8.00 per meal. There was also live music provided for the event. Everyone enjoyed the meal and music. There were 58 participants at this event.

Continue to work with Don Zais to get information out for the AARP free tax assistance that will be held February 16th – April 8th at the United Way Office on Central.

YOUTH PROGRAMS

The fall gymnastics programs concluded on December 15th. We will be offering a winter session, but there will only be three days that the program is held due to gym space. Classes will run both Monday and Wednesday evenings.

We will again be offering a program at the OACC for boys and girls in 5th & 6th grade for volleyball. It will start January 27th – February 19th on Tuesdays and Thursdays at 4:00 p.m.

TENNIS/RACQUETBALL CENTER

Youth tennis lessons concluded for the fall in mid-December. A winter session of lessons will begin January 13th.

The deadline for contracted tennis time forms was Wednesday, December 10th. There are eight tennis contracts for 1.5 hours each and two racquetball contracts for the winter session. These contracts will begin on Monday, Jan. 5th.

AQUATICS

The fall session of Early Bird Lap Swim concluded on December 19th at the Marshfield Senior High Pool. Lap swim is held on Tuesdays, Thursdays, and Fridays from 6:00 to 7:30 a.m. and will resume on Tuesday, January 6th for the winter session.

Morning aquacise second session concluded on Tuesday, December 9th. The class met on Tuesday and Thursday mornings from 6:30 – 7:30 a.m. through December 11th. This program shares the pool with Lap Swim. The evening class concluded on Wednesday, November 19th. This class shared the pool with open swim.

Open Gym and Swim program concluded for the fall session on December 10th and will resume on Monday, January 5th. The program is held Monday and Wednesday evenings. The pool is open from 5:30 – 8:30 p.m. and the gym is open from 7:15 – 9:00 pm. Youth are free, adult residents pay a fee of \$2.50 and adult non-residents pay \$3.75.

ADULT ACTIVITIES

Adult Volleyball and Basketball leagues both took a break over the holidays and will resume leagues starting January 5th. The season for both leagues will run until the end of March and/or beginning of April. Leagues need to be monitored. Volleyball is held Monday through Thursday evenings at the Oak Ave. Community Center, and Basketball is held on Thursday evenings at the Middle School.

Pickleball is being held at the Oak Ave. Community Center Mondays from 2-4 pm and Tuesday from 7-9 pm. We will be making a change to the afternoon session; it will be moved to Thursdays from 2-4 pm in January. Participants requested this change to allow a few days in-between dates.

New nets have been ordered for the open gym program to be able to offer pickleball on Monday and Wednesday evenings from 7:15 – 9 pm.

ICE RINKS

With the warm weather this year, we were not able to get the outdoor ice rink open for break. We are hoping to have it open on Friday, January 2nd.

The Indoor Open Skate at the Marshfield Youth Ice & Recreation Center was open for the school break on December 24th, 26th, 27th, 30th & 31st. It will be open on scheduled no school and early release days until the end of February. This is a cooperative program offered with the Marshfield Hockey Association.

MAJOR GOALS, OBJECTIVES, & TASKS PLANNED FOR THE MONTH OF: January, 2015

ADMINISTRATION

- Continue planning efforts with other city staff, Strand Associates, and others for the Wildwood-McMillan Connector Trail project, more specifically in securing all necessary easements and right-of-way and completion of construction documents.
- Continue to work with the Zoological Society Bear Exhibit Fundraising Committee to complete fundraising activities for 2014, and hold meetings with project design team; finalize construction documents in preparation to submit to City Design Review Team and Board of Public Works.
- Solicit bids for the Jack Hackman storage building.
- Work with Kelly, Amy, and Lara to establish duties and responsibilities of an office manager position and pursue the establishment of an office manager position.
- Hold meeting with Hewitt-Marshfield Connector Trail Committee members and Wood County staff to update current status of funding, design planning, and trail construction schedule.

PARKS

- Successfully complete all department maintenance assistance for special events.
- Continue maintaining all parks and facilities for seasonal operations.
- Continue with seasonal maintenance projects in parks and fairgrounds buildings and grounds.
- Continue with Wildwood Station, Fairgrounds, Oak Avenue Community Center, and Senior Center operations.
- Continue to work with the Recreation Department and other facility users to prepare courts for play.
- Work with service providers – snow removal, dumpster services, and others as needed.
- Work with contactors as needed – electrical, plumbing, heating and cooling, utilities, and others as needed.

ZOO

- Continue animal care and maintenance of management areas.
- Continue to maintain zoo buildings, grounds, and exhibits.
- Work on the design of Grizzly Bear Exhibit.

AQUATICS

- Schedule and hold staff training for the winter/spring hours at Senior High Pool.
- Advertise for the winter/spring pool activities.

YOUTH ACTIVITIES

- Supervise staff for Open Gym.
- Monitor the gymnastics program which concludes on January 21.
- Hire one staff person for the winter gymnastics program that will be held on Wednesday evenings.

OLDER ADULT ACTIVITIES

- Attend MSCC board meeting on Friday, January 16th.
- Oversee the part-time employee at the Senior Center working through CET.
- Continue to work with Don Zais & United Way to organize the Homestead & Federal/State Tax Assistance program that will be held at the United Way Office Space beginning in February.

TENNIS/RACQUETBALL CENTER

- Continue coordination of facility usage and monitor staff.
- Advertise for winter/spring tennis lessons and youth hitting clinic.
- Send out information to adult tennis league participants for a winter session.

ADULT ACTIVITIES

- Monitor pickleball, volleyball referees and basketball scorekeeper.
- Advertise for pickleball at open gym.

ICE RINK

- Get rink open and monitor staff for the indoor ice season which runs through February.

PARKS AND RECREATION DEPARTMENT

2015 Project Listing

Updated – January 5, 2015

Benedict Park:

- A. Update cost estimate for sidewalk access to shelter and playground.

Braem Park:

- A. Weed and add material to softball field warning track or consider complete renovation.
- B. Continue removal and management of buckthorn within the wooded area of the park.
- C. Tennis courts need total renovation. Lights are in need of replacement.
- D. Monitor temporary Pickle Ball court use and investigate options for improvements.
- E. Add youth-size tennis court markings on tennis court.
- F. Heavy ash tree population in wooded area to create future problems with arrival of EAB. Reference forestry assessment information and implement plan for removals and re-forestation.
- G. Work with Dan Akin and Ali Luedtke to install granite and improve trail surfaces in park.
- H. Replace or repair orange safety fencing at top of bank erosion NE of tennis courts.
- I. Renovate asphalt parking lot including mill and place surface, address drainage issues, new striping, and re-evaluate area lighting for parking lot with intent to remove the center pole and upgrade to L.E.D. lighting.

Columbia Park:

- A. Finalize design and install new winter stage opening cover for band shell.
- B. Plant new trees as tree removals are completed per Forestry Plan.
- C. Investigate options to update/improve landscape bed at Arnold and Chestnut intersection and attempt to find volunteer to maintain.

8th & Hemlock:

- A. Complete removal of former warming house structure and restore ground underneath.
- B. Investigate if any interest by the School District in acquiring this property or options for selling property.

Connor Park:

- A. Maintain monitoring of park for garlic mustard and remove where identified.
- B. Continue to remove and treat buckthorn in park.

Forest Ridge Park:

- A. Re-seed around playground structure.
- B. Improve playground entry location to eliminate exposed concrete corners and erosion.
- C. Consider placement of soccer goals and painting lines for soccer field for practice site.
- D. Repair backstop or remove.
- E. Check grass area for ball field/soccer field. Black dirt and grass seed ruts and holes.
- F. Replace faded park rules sign.

Fairgrounds Park:

- A. Dump Station fee collection tube - install rubber flap over slot to shed water.
- B. Prune trees on fairgrounds property.
- C. Work with Fair Commission to complete renovations to buildings including Round Barn – re-shingle roof, concrete repairs.
- D. Address erosion area at south end of concrete drive on west side of Lang Show Palace by installing concrete in this area.
- E. Install cover plate on Round Barn cleanout and mark for snow removal.
- F. Continue to evaluate security lights at fairgrounds and determine how best to adequately provide evening security lighting on the grounds and around buildings, including the grass parking area south of 17th Street. Utilizing L.E.D. lighting for any new or additional lights.
- G. Investigate cost and opportunities to rekey City-owned buildings at Fairgrounds with a new master lock system to provide better control of buildings and upgrade entry door locks.

- H. Re-paint Lang Show Palace Signs and investigate new sign for Expo Building with same style as new buildings.

Fairgrounds Softball Fields

- A. Install nets on tops of Rogers Field backstop to increase effective height.
- B. Work with girl's fast-pitch to improve surfacing in new batting cages and to expand practice area.

Griese Park:

- A. Continue to monitor thistles and look for more permanent options to remove them from the playground surface material.
- B. Plant Trees in vicinity of playground for screen and shade.
- C. Cap/seal off top of climbing wall in playground.
- D. Continue to monitor and implement procedures to improve turf grass on new McKiernan Field.
- E. Remove Baltus sign from Weinfurter Field scoreboard and work with Marshfield Youth Soccer Association to find replacement sponsor.
- F. Purchase and install "Field Reservation" information signs at all soccer fields.
- G. Stripe parking spaces for buses.
- H. Develop plans and cost estimates for an open air shelter building in the area north of the existing basketball courts.
- I. Purchase second water reel to allow all soccer field areas to be irrigated.

Grant Mini Park

- A. Replace sidewalk along Cleveland Street.

Hamus Park

- A. Work with Marshfield Utilities and Pond People Contractor to improve algae control in ponds.
- B. Investigate and implement buckthorn control measures – consider submitting Wisconsin Conservation Corp project application.
- C. Work with Floyd Hamus to recondition woodchip trail surfaces due to water erosion.
- D. Floyd Hamus to install second fishing pier using funds from Hamus Park fund at Marshfield Area Community Foundation.

Hefko Swimming Pool:

- A. Install pool lift to comply with ADA requirements. Note – pool stairs installed at pool July 1, 2013.

Joe and Bernadine Weber Nature Park:

- A. Continue planting new trees plus install additional plastic tree tubes on identified seedlings - Dan Umhoefer & Friends of the Trails project.
- B. Work with park volunteer, Dan Umhoefer, for buckthorn removal, trail surface improvements, tree plantings, and removal of old buckthorn piles when weather conditions permit.
- C. Install new concrete-anchored steel/wood park bench along trail at sunset point location or relocate one of the two existing concrete-anchored steel/wood park benches from south side of park.
- D. Address identified encroachments (2 storage buildings on city property) in southeast portion of the park.
- E. Continue to monitor park for white pine blister rust.
- F. Find and mark the surveyed property line locations along the west property line on the north half of park more permanently with metal posts and signs.

Oak Avenue Community Center:

- A. Remove old shrubs in front of OACC and develop new landscape bed with plantings (see R. Lueth design)
- B. Replace nonfunctioning water shutoff to building – located in asphalt drive east of building.

Senior Community Center Building

- A. Continue planning for conversion of library into a community center that would house Senior Center activities and services and possibly the Parks and Recreation Department office.

S.J. Miller Recreation Area:

- A. **CIP PR-2856 Hackman Field Maintenance/Storage Building** - Construct maintenance/storage building.
- B. Replace G.P. Olson West scoreboard with new LED scoreboard.
- C. Complete color coating of tennis court surface.

Veterans Park:

- A. Continue to work with Jan Altmann for park and veteran memorial improvements.

Wildwood Park:

- A. Wildwood Station -purchase and install recycle bins near dumpster area (funding will need to be identified).
- B. Continue removal of dead wood from large trees in active areas of the park.
- C. Install No Smoking signs at Playground
- D. Install additional one-way road signs (better means of indicating this is a one-way road) and pedestrian warning signs on Upper Pond road.
- E. Re-route granite trails in forest areas that dead-end into the park road and give trail users no option other than walking on park road.
- F. Install new trail stop sign(s) where missing on posts at intersection(s) with park road.
- G. Replace broken culvert strap connecting end wall - north side of park road at Adams and 17th Street.
- H. Remove dying cedar trees adjacent to Hefko Pool and within disc golf course area (review tree removals in disc golf course with Dave Tiffany prior to removal).
- I. Continue work with D.N.R. and others to improve fishery in park ponds. Add forage fish in spring of 2015 per D.N.R. instructions. Continue to monitor water levels in both ponds.
- J. Continue with shouldering improvements/maintenance on park roads.
- K. Continue with tree plantings in areas where trees were removed in 2012, 2013, and 2014.
- L. Continue monitoring park for garlic mustard and remove plants when identified.
- M. Continue removal of buckthorn from wood areas.
- N. Install bike rack near center parking lot and playground.

Wildwood Zoo:

- A. Re-evaluate Hay Barn planned interior stall layout and bison handling facilities (funding needed to complete)
- B. Complete restoration of Ludwig Building with new shingle roof, install seamless vinyl surface over new concrete floor, install baseboard and replace existing windows in meeting room space.
- C. Replace sections where concrete walkway is cracked.
- D. **CIP PR-L-2805 complete construction of new bear exhibit and acquire bears for exhibit.**
- E. Look into options to reduce "lip" that creates a trip hazard and challenge for wheel chairs at the "park entrance gate" where the concrete sidewalk meets the gravel path coming from the park parking lot. Possibly extend hard surface with concrete or asphalt to point that water erosion will either be reduced or not occur.
- F. Establish route and cost estimates for asphalt trail from center parking lot in Wildwood Park to the zoo entrance to replace existing stone path.
- G. Finalize plans and cost estimates for new zoo maintenance/special event building to be located west of the Ludwig Building location. Secure funding and construct building.
- H. Eliminate small storage shed buildings where other alternatives become available.

Pedestrian/Bike Trail(s):

- A. Crack-seal trails as needed.
- B. Continue to investigate trail surfacing maintenance sealcoating options that will maintain a compatible surface for users, plus extend the life of the asphalt on a more cost effective basis than complete asphalt resurfacing. Continue to monitor slurry seal applied to Wildwood Station Trail between Lincoln Avenue and State Street in August 2012, again in July 2013, and July 2014.
- C. Replace missing trail signs as needed.
- D. Install warning sign posts at culverts along UW Connector Trail.
- E. Veterans Parkway Trail - Black dirt and seed shoulder along repair segment north of G.P. Olson Field
- F. **CIP PR-L-1647 Wildwood Station-McMillan Connector Trail** - Complete construction of trail in 2015.
- G. Monitor trails for encroachments onto city property by adjacent property owners.

- H. Complete construction of the Hewitt-Marshfield Connector Trail in 2015. Two grants have been secured from the Wisconsin D.N.R. along with donated funding from Security Health Plan. Wood County Highway staff is completing the design and Wood County will coordinate the bidding and construction of the trail. Funding has been budgeted by the City of Marshfield, Village of Hewitt, and Town of Marshfield to complete the project. Mow and brush connection corridor until new trail established.
- I. Remove weeds and volunteer trees growing on north and south ramps/approaches leading Veterans Parkway Pedestrian Overpass.
- J. Install counters on trails to help establish number of trail users.

Other:

- A. Continue to investigate options to implement recycling options for Wildwood Station, Wildwood Zoo, Fairgrounds and other sustainable principles into department operations.
- B. Identify areas within the Parks and Recreation Department where mowing can either be substantially reduced or eliminated per request from Sustainable Marshfield Committee.
- C. Continue implementation of Park Forestry Management Plan Recommendations including monitoring of risk trees (2 times per year), removal identified risk trees, planting of new trees per planting plan, training pruning on young trees, watering and care of new tree plantings, and continued updating of park tree inventory information.
- D. **CIP PR-L-2860 ADA Park Facility Accessibility Improvements** – Per Department of Justice 2010 Design Standards.
- E. Complete A.D.A. assessment of all park properties and facilities and create plan to bring identified deficiencies into compliance.